

AMENDED AGENDA
REGULAR MEETING
CITY COUNCIL, CITY OF ASHEBORO
THURSDAY, JUNE 7, 2018, 7:00 PM

1. Call to order.
2. Silent prayer and pledge of allegiance.
3. Mayor Smith will reconvene the public hearing on the previously continued cases (Case Nos. RZ-18-06, CUP-18-06, and SUB-18-01) pertaining to the residential planned unit development proposed for the property at 1223 Crestview Church Road.
4. Mayor Smith will open a public hearing on the proposed budget for fiscal year 2018-2019, and Finance Director Deborah Reaves will present the city staff's recommendations.
5. Mayor Smith will open a public hearing on the proposed appropriations during the upcoming fiscal year for economic development purposes unrelated to real property or business location incentives, and Finance Director Deborah Reaves will present the city staff's recommendations.
6. Consent Agenda:
 - (a) Approval of the meeting minutes for the city council's regular meeting on May 10, 2018.
 - (b) Approval of the meeting minutes for the city council's special meeting on May 18, 2018.
 - (c) Approval of the meeting minutes for the city council's special meeting on May 23, 2018.
 - (d) Acknowledgement of the receipt from the Asheboro ABC Board of its meeting minutes for April 2, 2018. .
 - (e) Acknowledgement of the receipt, on May 23, 2018, of the budget message and proposed budget for the Asheboro ABC Board for fiscal year 2018-2019.

- (f) Approval to schedule for July 12, 2018, and to advertise, a combined hearing concerning a proposed transfer station, including ancillary manufacturing, processing, and assembly activities, on property located at 2445 N. Fayetteville Street, 2455 N. Fayetteville Street, 200 Pineview Street, 204 Pineview Street, and 208 Pineview Street (Randolph County Parcel Identification Numbers 7753975069, 7753976059, 7753977009, 7753978029, 7753978243, 7763070038, 7753974069, and 7753973059). This application seeks to rezone property from R10 (Medium-Density Residential), B2 (General Commercial), and I2 (General Industrial) to CU-I2 (Conditional Use General Industrial) in addition to obtaining a conditional use permit for the requested land use(s).
 - (g) Approval of audit contract for the fiscal year ending June 30, 2018.
 - (h) Approval of a resolution designating deputy finance officers to perform certain preaudit functions.
 - (i) Approval of a General Fund budget ordinance amendment.
 - (j) Approval of a Water and Sewer Fund budget ordinance amendment.
 - (k) Approval of a resolution implementing financing for certain rolling stock needed by the city during fiscal year 2017-2018.
 - (l) Approval of a resolution updating the city's employee policies and procedures manual.
7. Community Development Director Trevor Nuttall will introduce the following community development items:
- (a) Case No. SUP-18-02: A quasi-judicial hearing to consider an application for a Special Use Permit authorizing a change of use on property with two building addresses: 624 Brewer Street and 621 Franks Street (Randolph County Parcel Identification Number 7761146503).

- (b) Case No. RZ-18-07: A public hearing on an application to rezone property located on the north side of East Salisbury Street, between 1745 and 1793 East Salisbury Street, (Randolph County Parcel Identification Number 7761738476) from R40 (Low-Density Residential) and R10 (Medium-Density Residential) to B2 (General Commercial).
 - (c) Public hearing on the question of whether to approve the 2018-2023 Central Business District Redevelopment Plan.
 - (d) Public hearing to discuss possible applications for funding under the 2018 North Carolina Neighborhood Revitalization Community Development Block Grant Program (CDBG-NR) and to solicit citizen input on possible activities to be included in these applications.
 - (e) Presentation of the City of Asheboro Planning Board Annual Report.
- 8. Public comment period.
- 9. City Engineer Michael Leonard, PE will present a petition from Lawrence B. Cranford Sr. Trading Co. requesting the satellite annexation of a parcel of land that is approximately 2.81 acres in size and located at 3418 US Hwy 220 Business South.
 - (a) Resolution directing the city clerk to investigate the annexation petition.
 - (b) Resolution setting the date for a public hearing on the question of annexation.
- 10. City Engineer Michael Leonard, PE will discuss the potential purchase of land in furtherance of adopted airport improvement plans.
- 11. Mayor Smith will lead a discussion of announcements, upcoming events, and items not on the agenda.
- 12. Adjournment.



RZ/CUP-18-06/SUB-18-01: Combined Hearing on the question of requests for land use approvals concerning property located at 1223 Crestview Church Road

- (i) The rezoning of the property from R15 (Low-Density Single-Family Residential) to CU-R10 (Conditional Use Medium-Density Residential); and
- (ii) The issuance of a conditional use permit, including the required subdivision sketch design review, for a residential planned unit development.

Planning Board Recommendation (for rezoning request) and Staff Report

This item is continued from the regular May 10, 2018 City Council meeting.

Planning Board Recommendation & Comments to City Council

NOTE: Have applicant Certify to Council mailings to all adjoining property owners.

Case # **RZ-18**
 -06

Date 4/2/2018 Planning
Board

Applicant John T. Robbins

Legal Description

The property of James Pierce Hill, Jr., located at 1223 Crestview Church Rd., at the northern intersection of Zoo Pkwy., totaling approximately 10.46 acres +/- and more specifically defined by Randolph County Parcel Identification Number 7669289834.

Requested Action Rezone from R-15 (Low-Density Single-Family Residential) to CU-R10
(Conditional Use Medium-Density Residential)

Existing Zone R15

Land Development Plan See rezoning staff report

Planning Board Recommendation

Approve

Reason for Recommendation

The Planning Board concurred with staff reasoning.

Planning Board Comments

Rezoning Staff Report

RZ Case # RZ-18-06

Date 4/2/2018 Planning Board

General Information

Applicant John T. Robbins

Address 5941 NC Hwy. 8

City Lexington NC 27292

Phone 336-953-1235

Location 1223 Crestview Church Road

Requested Action Rezone from R-15 (Low-Density Single-Family Residential) to CU-R10 (Conditional Use Medium-Density Residential)

Existing Zone R15

Existing Land Use Undeveloped

Size 10.46 acres +/-

Pin # 7669289834

Applicant's Reasons as stated on application

Demand for housing is rising and this development will provide a nice residential area to meet that need. If developed to CUR10 standards this will allow for more housing options & types while ensuring it's developed to similar surrounding areas with similar densities.

Surrounding Land Use

North Low-Density Residential

East Low-Density Residential

South Low-Density Residential

West Low-Density Residential/Undeveloped

Zoning History N/A

Legal Description

The property of James Pierce Hill, Jr., located at 1223 Crestview Church Rd., at the northern intersection of Zoo Pkwy., totaling approximately 10.46 acres +/- and more specifically defined by Randolph County Parcel Identification Number 7669289834.

Analysis

1. The property is outside the city limits. Connection to city services will require annexation consistent with City policies.
2. Zoo Parkway (NC 159) is a state-maintained major thoroughfare. Crestview Church Road is a state-maintained minor thoroughfare.
3. The immediate area primarily consists of low to medium density single-family residential uses. There are also some institutional uses and multi-family residential uses to the south along Zoo Parkway. The closest R10 zoning is approximately 800 ft. north along Zoo Parkway.
4. In addition to the rezoning request, the applicant has filed an application for a Conditional Use Permit allowing a Residential Planned Unit Development (PUD) that will be considered during the May 10, 2018 City Council meeting.
5. The existing R15 (Low-Density Residential) zoning district only allows single-family dwellings on lots with a minimum of at least 15,000 square feet. The requested CU-R10 district and permit proposes a Planned Unit Development consisting of 36 attached single family dwellings (18 total structures), 36 lots, and common area. Traditional subdivisions in the R10 district require a minimum lot size of 10,000 SF for single-family dwellings or 15,000 SF for two family dwellings; the maximum number of lots permitted is the same for Planned Unit Developments and traditional subdivisions.
6. As required with a PUD application, a major subdivision sketch design has been submitted for review.

Rezoning Staff Report

RZ Case # RZ-18-06

Page 2

Consistency with the 2020 LDP Growth Strategy designations

In reviewing this request, careful consideration is given to each Goal and Policy as outlined in the Land Development Plan. Some Goals and Policies will either support or will not support the request, while others will be neutral or will not apply. Only those Goals and Policies that support or do not support the request will be shown.

Proposed Land Use Map Designation Neighborhood Residential

Small Area Plan Central

Growth Strategy Map Designation Secondary Growth

LDP Goals/Policies Which Support Request

Checklist Item 1. Rezoning is compliant with the Proposed Land Use Map.

Checklist Item 5: Complies with Growth Strategy Map

Checklist Item 7: The proposed rezoning is compatible with the applicable Small Area Plan.

Checklist Item 11: Rezoning will promote the type of development described in Design Principles

Checklist Items 12 and 13: 12.) Property is located outside of watershed 13.) The property is located outside of Special Hazard Flood Area.

Rezoning Staff Report

RZ Case # RZ-18-06

Page 3

LDP Goals/Policies Which Do Not Support Request

Checklist Item 14: Rezoning is located on steep slopes of greater than 20%.

Staff's Final Analysis Concerning Consistency with Adopted Comprehensive Plans, Reasonableness and Public Interest

While the majority of the area around the subject property consists of low-density residential uses, the Zoo Parkway corridor also includes institutional and multi-family uses.

The requested CU-R10 district allows additional options in housing types, while the Conditional or Special Use Permit process can help ensure conformity with the Land Development Plan. Depending on the specific request, the CU permitting process has the ability to require development that more closely resembles the "Neighborhood Residential" designation by mandating components such as sidewalks and open/recreation space that are encouraged by the LDP. The requested CU-R10 district and corresponding CU permitting process will also allow additional flexibility in how dwellings may be arranged in consideration of steep topography that exists on portions of the property.

Finally, the Central Small Area Plan indicates that areas with the "Secondary Growth Area" growth strategy designation will be "given the highest priority for receiving urban services and being annexed", which also helps support the request to rezone the property from a low-density residential classification to a medium-density residential classification.

Considering these factors, staff believes that the requested CU-R10 district is consistent with the Land Development Plan and therefore reasonable and in the public interest.

Recommendation In light of the above analysis, staff's recommendation is to approve the request.

Conditional Use Permit Staff Report

CUP Case No. CUP-18-06

6/4/18 City Council

General Information

Name John T. Robbins
Address 5941 NC Hwy. 8
Lexington NC 27292
Phone 336-953-1235
Pin # 7669289834
Location 1223 Crestview Church Rd.

Requested Action: Conditional Use Permit for a Residential Planned Unit Development consisting of 36 dwelling units

Existing Zone R15 (Low-Density Single Family Res.) **Existing Land Use** Undeveloped

Size 10.46 acres +/-

Applicant's Reason as stated on application

Construction of 18 duplex townhome units

Surrounding Land Use

North Low-Density Residential

East Low-Density Residential

South Low-Density Residential

West Low-Density Residential/Undeveloped

Zoning History N/A

Growth Strategy Map Secondary Growth

Proposed L D P Map Neighborhood Residential

Legal Description

The property of James Pierce Hill, Jr., located at 1223 Crestview Church Rd., at the northern intersection of Zoo Pkwy., totaling approximately 10.46 acres +/- and more specifically defined by Randolph County Parcel Identification Number 7669289834.

Analysis

1. The request is for a Residential Planned Unit Development (PUD), to be known as Zoocrest Townhomes. The development will consist of a total of 36 dwelling units, with two units in each structure (duplex style).
2. There is one entrance to the development off Crestview Church Road. Two of the units are directly accessible from Zoo Parkway. Vehicular access to the remainder of units is proposed to be from new public streets within the development
3. The site plan shows a typical unit with a single-story design that is approximately 1600 heated square feet, plus a 2-vehicle garage. Discussions between staff and the applicant's representatives indicate that the development will include a range of unit sizes, with the minimum size being 1400 heated square feet.
4. One recreation area, near a small pond on the property, is proposed. This proposed recreation area includes a playground and picnic area.

LDP Conformity Issues See rezoning staff report.

Conditional Use Permit Staff Report

CUP Case No. CUP-18-06

Page 2

NOTE: Applicant shall certify to Council mailings to all adjoining property owners.

Staff Comments

Suggested Conditions

DRAFT CONDITIONS AS OF 6-1-2018:

(A) The site plan shows preservation of existing vegetation, outside of areas of necessary site disturbance, along the northern property boundary adjacent to the northern property boundary of Charles W. Wollard and Karla A. Wollard (See DB 2032, PG 244). If the vegetation is not preserved in this area, a Type A Buffer or Screen shall be installed by the developer.

(B) Enclosure of concrete pads to the rear of dwellings or other additions to the rear of residential dwellings outside the common area shall not be considered a modification of the permit requiring City Council review.

(C) Units shall possess a minimum of 1400 s.f. of heated space.

(D) Prior to the issuance of a Zoning Compliance Permit for the proposed land use, the applicant shall submit documentation detailing the following approvals:

i.) Driveway permit from NCDOT

ii.) Erosion control approval from NC Department of Environmental Quality

(E) Prior to the issuance of a certificate of occupancy for Units 35 and 36, the driveway(s), for each unit, shall be installed in compliance with Asheboro Zoning Ordinance, Section 408I so that all maneuvering occurs on private property consistent with Section 408 of the zoning ordinance.

If driveway permit approval from NCDOT for Units 35 and 36 (which have driveway access directly from Zoo Parkway) requires a different configuration of access and/or maneuvering, this change shall not be considered a modification requiring a new Conditional Use Permit. In such case, information shall be submitted to City staff demonstrating compliance with Zoning Ordinance requirements for review, approval, and inclusion into the file without further review by City Council.

(F) Prior to the issuance of a Zoning Compliance Permit for the proposed land use, the owner(s) of the Zoning Lot shall properly execute, and deliver to the Zoning Administrator for recordation in the office of the Randolph County Register of Deeds a Memorandum of Land Use Restrictions prepared by the City Attorney for the purpose of placing notice of the conditions attached to this Conditional Use Permit in the chain of title for the Zoning Lot.

For Conditional Use Permit Hearings:

The following tests shall be found in favor of the applicant by the City Council.

1. That the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.
2. That the use meets all required conditions and specifications of the Asheboro Zoning Ordinance.
3. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity,
4. That the location and character of the use if developed according to the plan as submitted and approved is in harmony with the area in which it is to be located and in general conformity with the plan of development of Asheboro and its environs.

If any Conditional Use Permit is discontinued for a period of 180 days; or the permit is not initiated within 180 days; or replaced by a use otherwise permitted in the zoning district, it shall be deemed abandoned and the Conditional Use Permit shall be null and void and of no effect.

Conditional Use Permit Staff Report

Requirements for Permit

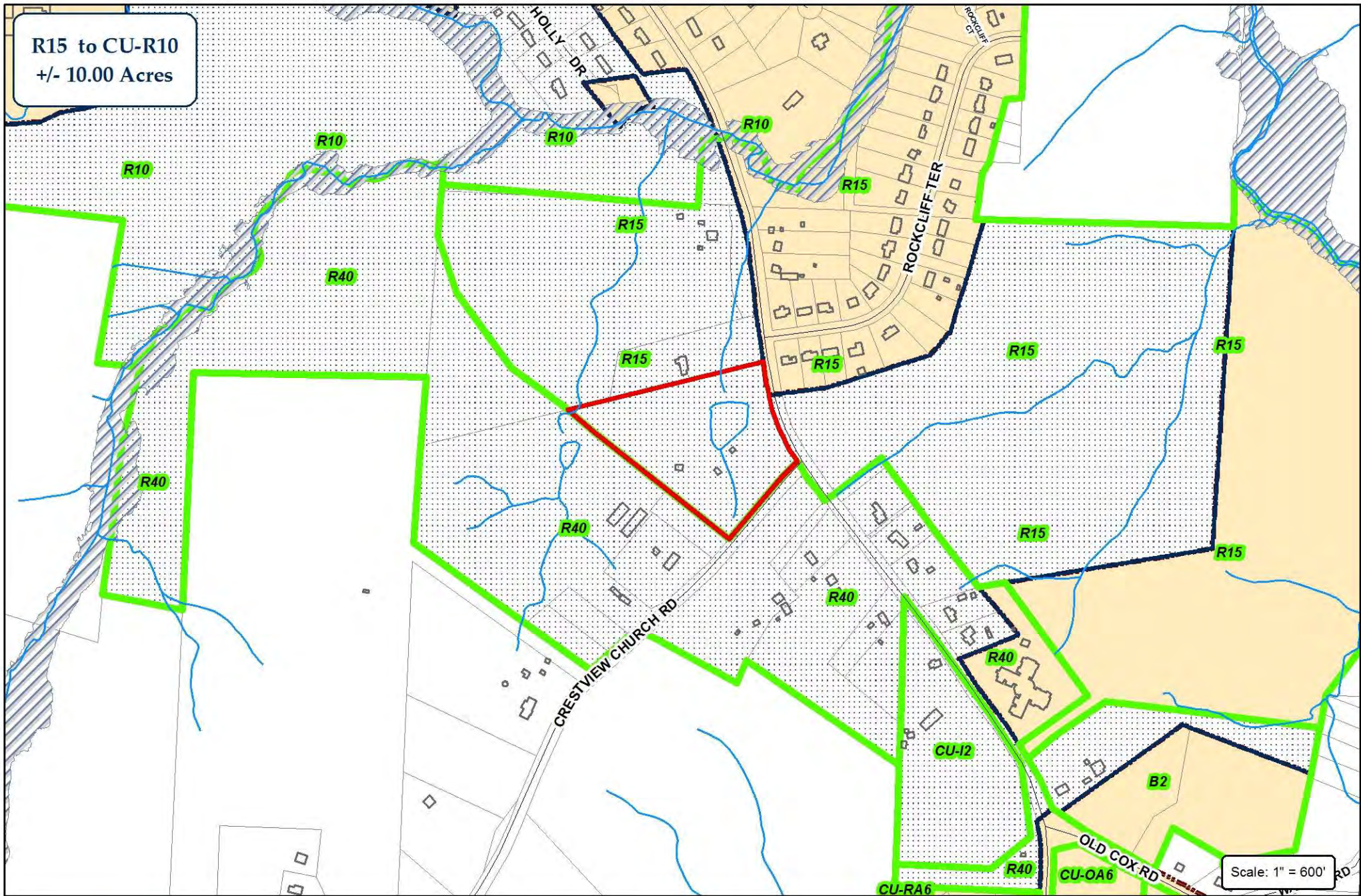
Page 3

CUP-18-06

Section 630A: Zoning Ordinance Requirements for Residential Planned Unit Developments

1. Residential Planned Unit Developments may be permitted in any R40, R15, R10 R7.5, RA6 or OA6 zoning district as long as the proposed development contains a minimum of 2 acres. Those uses ordinarily permitted by right, by SUP, or as an accessory within the district the development is to be located may be included in the development.
2. Review of an application for a PUD SUP shall occur simultaneously with a review of plats submitted in compliance with the Asheboro Subdivision Ordinance. If the PUD requires review as a “major” subdivision the Sketch Design Plat shall be properly submitted, reviewed and recommended by the Planning Board for the City Council’s consideration at the same meeting as the PUD SUP. The Sketch Design Plat and the site plan required for the SUP may be combined on one plat so long as the requirements for each are met. If the PUD requires a “minor subdivision the required subdivision plat shall be properly submitted for approval. Approval shall be subject to any conditions of the PUD SUP and granted only after approval of the SUP by the City Council. (9/02)
3. Residential PUDs may have direct access to City streets or State roads which are not major or minor thoroughfares, provided such access will not create safety hazards due to design or congestion.
4. Streets within a PUD may be public or private according to the regulations of the Asheboro Subdivision Ordinance.
5. The yard and height regulations set forth in Table 200-1 may be modified for a PUD, provided that, for such development as a whole, excluding public street right-of-ways or the area dedicated to private streets but including individual lots, common area, parks and other permanent open spaces, there shall not be less than the required area per dwelling unit for the district in which such development is located.
6. Utilities shall be planned and installed according to the Asheboro Subdivision Ordinance.
7. Provisions and plans for garbage and waste collection shall be included with the application.
8. Buffers and/or screening shall be installed and maintained based on the types of individual uses contained within the development as per Article 304A.
9. Signs will be regulated as per Article 500.
10. Off street parking shall be provided as per Article 400.
11. General landscaping shall be installed and maintained. Plans indicating all required and non-required landscaping shall be submitted as part of the application

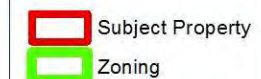
R15 to CU-R10
+/- 10.00 Acres



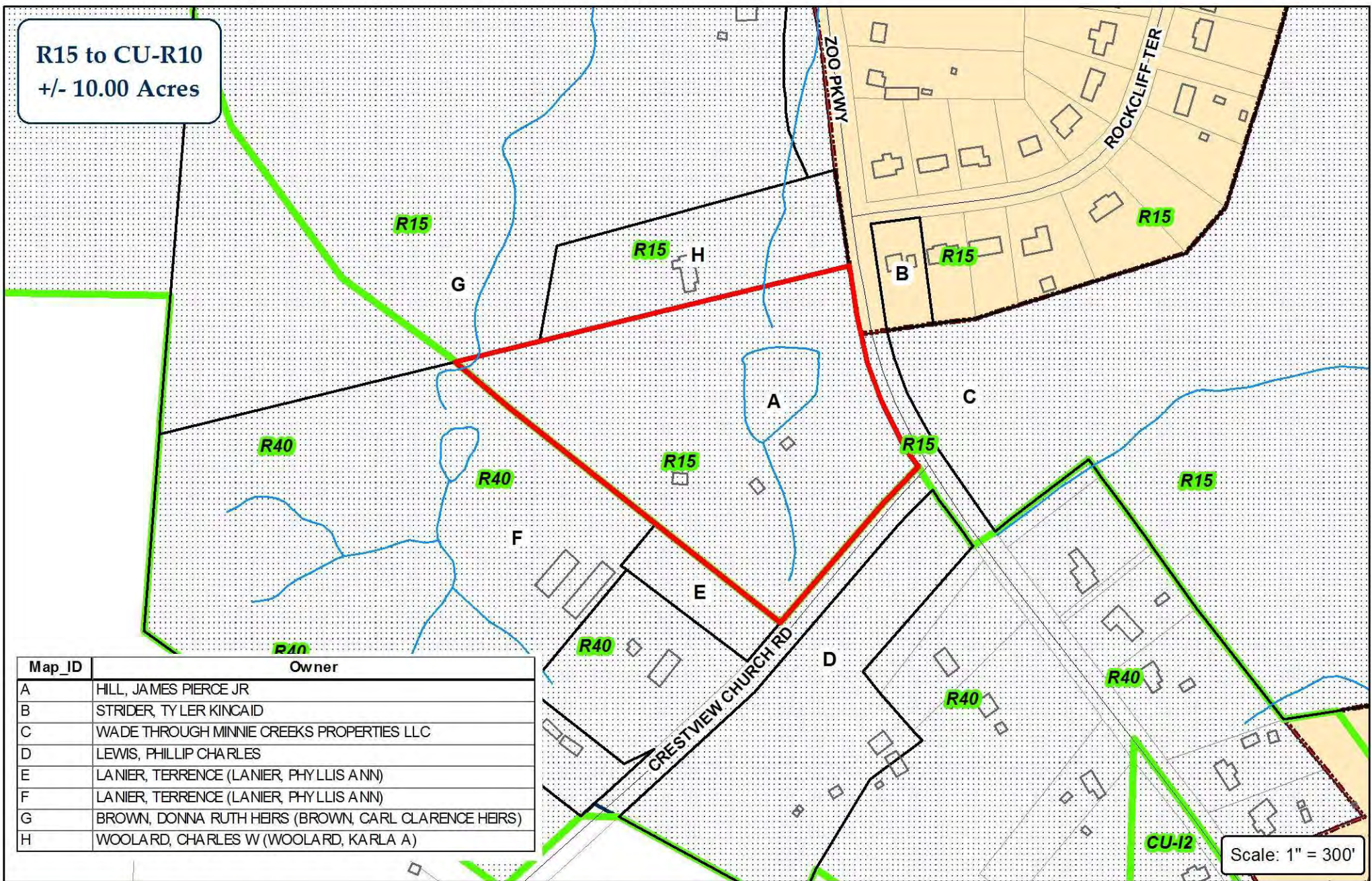
City of Asheboro Planning & Zoning Department

Rezoning Case: RZ-18-06
Subdivision Case: SUB-18-01

Parcel: 7669289834



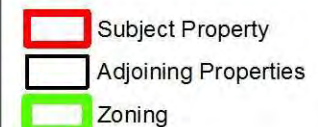
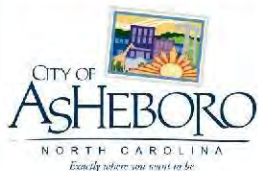
R15 to CU-R10
+/- 10.00 Acres



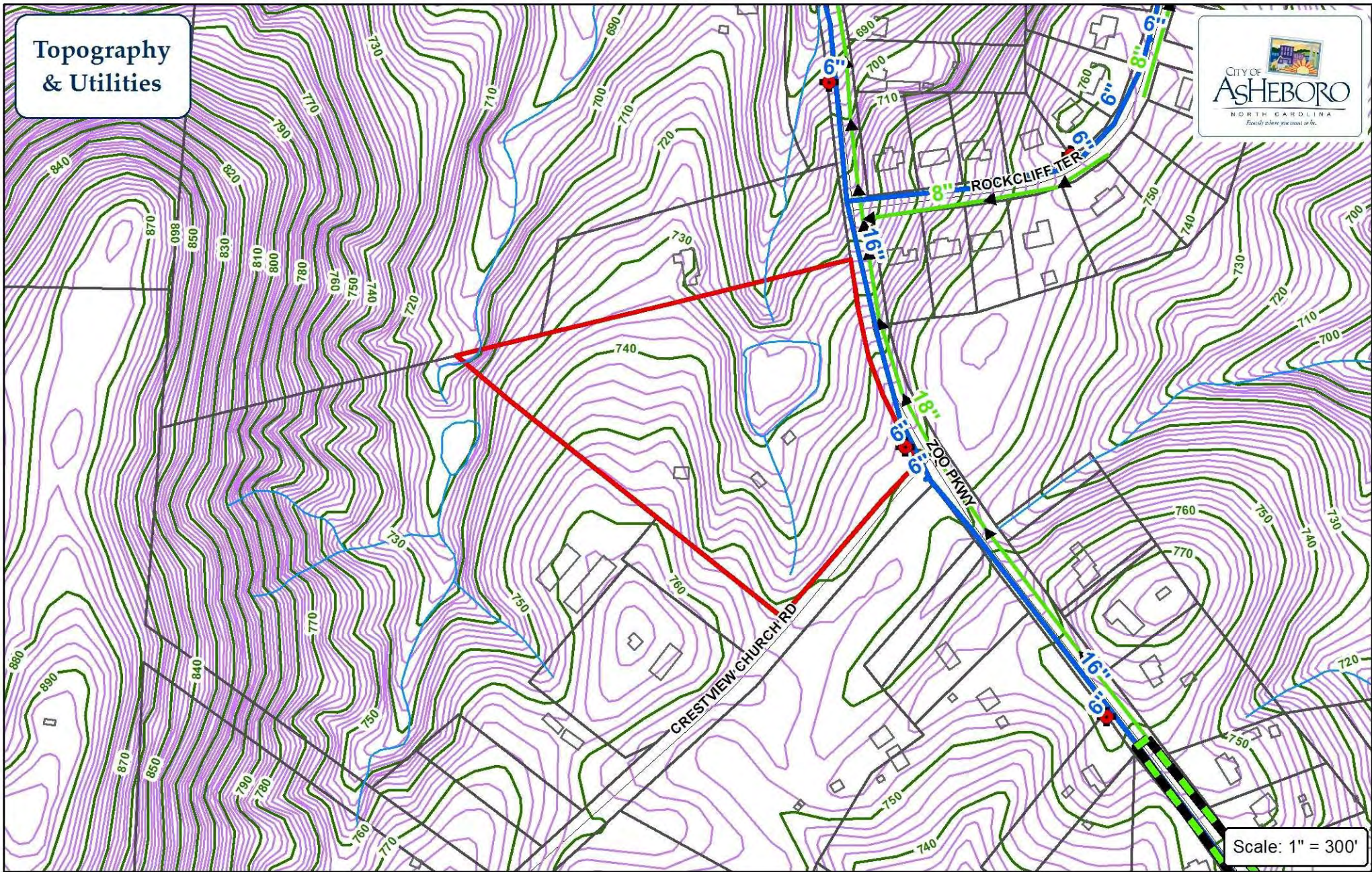
City of Asheboro Planning & Zoning Department

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Parcel: 7669289834



Topography & Utilities



- | | |
|---|--|
|  Water Main |  Fire Hydrant |
|  Sewer Main |  Pump Station |
|  Force Main | |

City of Asheboro
Planning & Zoning Department
Rezoning Case: RZ-18-06
Subdivision Case: SUB-18-01
Parcel: 7669289834

 Subject Property



Aerial

R40

R15

R15

R15

R15

R40

R40

R15

R15

R15

R40

R40

R40

R40

CU-12

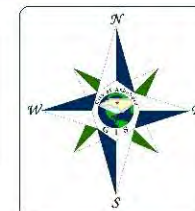
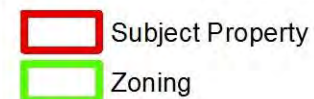
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City of Asheboro Planning & Zoning Department

Rezoning Case: RZ-18-06

Subdivision Case: SUB-18-01

Parcel: 7669289834



SUBDIVISION STAFF REPORT

Sketch Design

CASE # SUB-18-01

Date 6/4/18 Planning Board
6/7/18 City Council

GENERAL INFORMATION

Subdivision Name Zoocrest Townhomes
Requested Action Subdivision Sketch Design
Applicant John T. Robbins
Address 5941 NC Hwy. 8, Lexington, NC 27292
Phone 336-953-1235
Location 1223 Crestview Church Road (at intersection of Zoo Pkwy.)

PARCEL INFORMATION

PIN 7669289834

Size 10.46 acres +/-

Number of Lots 36 + common area

Existing Zoning R15

Average Lot Size 2,630 square feet

Existing Land Use Undeveloped

Surrounding Land Use

North Low-Density Residential

East Low/Medium-Density Res.

South Low-Density Residential

West Low/Medium-Density Res.

LAND DEVELOPMENT PLAN

Growth Strategy Map Secondary Growth

Proposed Land Use Map Neighborhood Residential

Small Area Plan Map Central

Identified Activity Center? No

Development Issues

1. A rezoning request from R-15 (Low-Density Single-Family Residential) to CU-R10 (Conditional Use Medium-Density Residential) and Conditional Use Permit for a Residential Planned Unit Planned Unit Development have been filed. The Planning Board has reviewed the rezoning request during its April meeting. Both are required to be approved for the sketch design to be approved.
2. The applicant is proposing a total of 36 dwelling units. The units are single-story duplex style townhouse units with two dwelling units in each of the 18 structures.
3. One recreation area, with a picnic and play area, is proposed between the pond on the property and Zoo Parkway.
4. One entrance from Crestview Church Road is proposed to serve the internal portion of the development. Some of the units are directly adjacent to either Zoo Parkway or Crestview Church Road. All driveways accessing the units are internal to the development, with the exception of two dwelling units on Zoo Parkway. These two units will require driveway permit approval from NCDOT.

SUBDIVISION STAFF REPORT

Sketch Design

DEPARTMENT COMMENTS

Engineering Plat corrections have been addressed.

Public Works Plat corrections have been addressed.

Planning Plat corrections have been addressed.

Homeowners documents are required to be recorded with the final plat, which must include maintenance mechanisms for the common area, and restrictions concerning recreational vehicle (RV) parking.

Other See attached comments from Randolph County Schools.

Staff Recommendation As of 5-29-18, staff is reviewing this request. A staff recommendation will be available at the Planning Board meeting.

Planning Board Recommendation The Planning Board will consider this request during its June 4, 2018 meeting. A recommendation will be available after this meeting.

John Evans

Subject: FW: Proposed subdivision at 1223 Zoo Crestview Church Road

From: Marty Trotter [<mailto:mtrotter@randolph.k12.nc.us>]

Sent: Monday, April 16, 2018 3:36 PM

To: John Evans

Subject: Re: Proposed subdivision at 1223 Zoo Crestview Church Road

Mr. Evans,

Staff and I have review the proposal. We don't see any significant concerns as presented. The development would feed in to Southmont Elementary, Southwestern Randolph Middle and Southwestern Randolph High. Southmont is currently at 87% capacity; Southwestern Randolph Middle is at 76% capacity and Southwestern Randolph High is at 92% capacity.

Thank you for letting us review this.

Mr. Marty A. Trotter

Assistant Superintendent - Operations Division

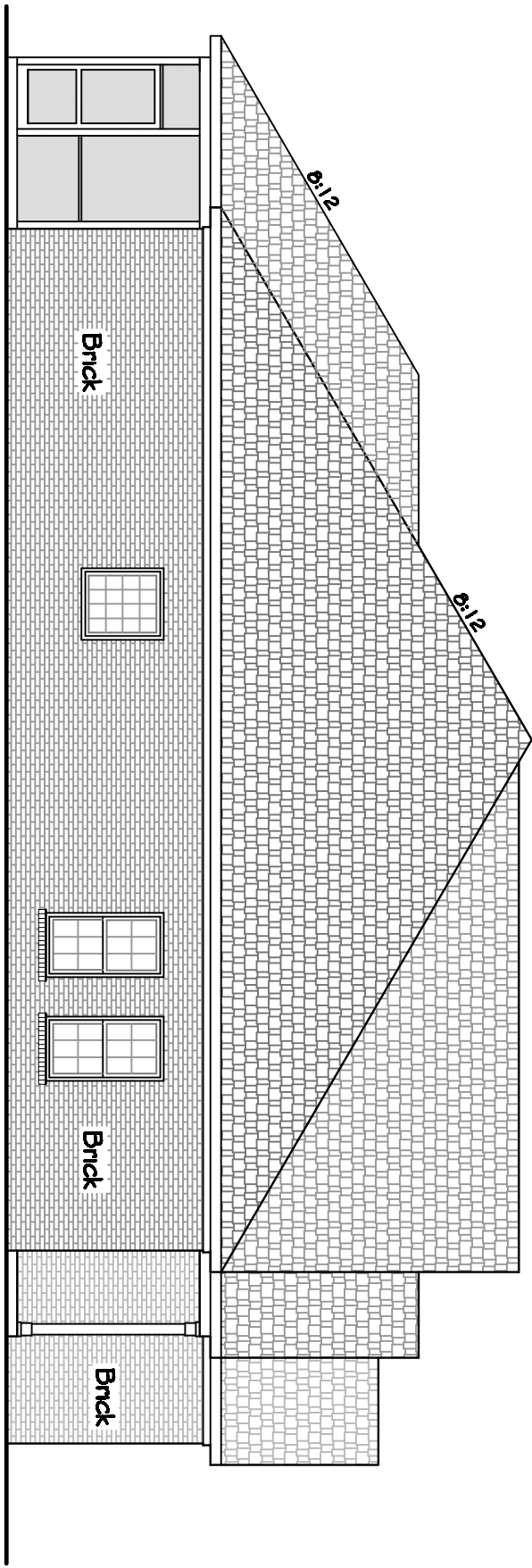
Randolph County School System

2222-C S. Fayetteville Street

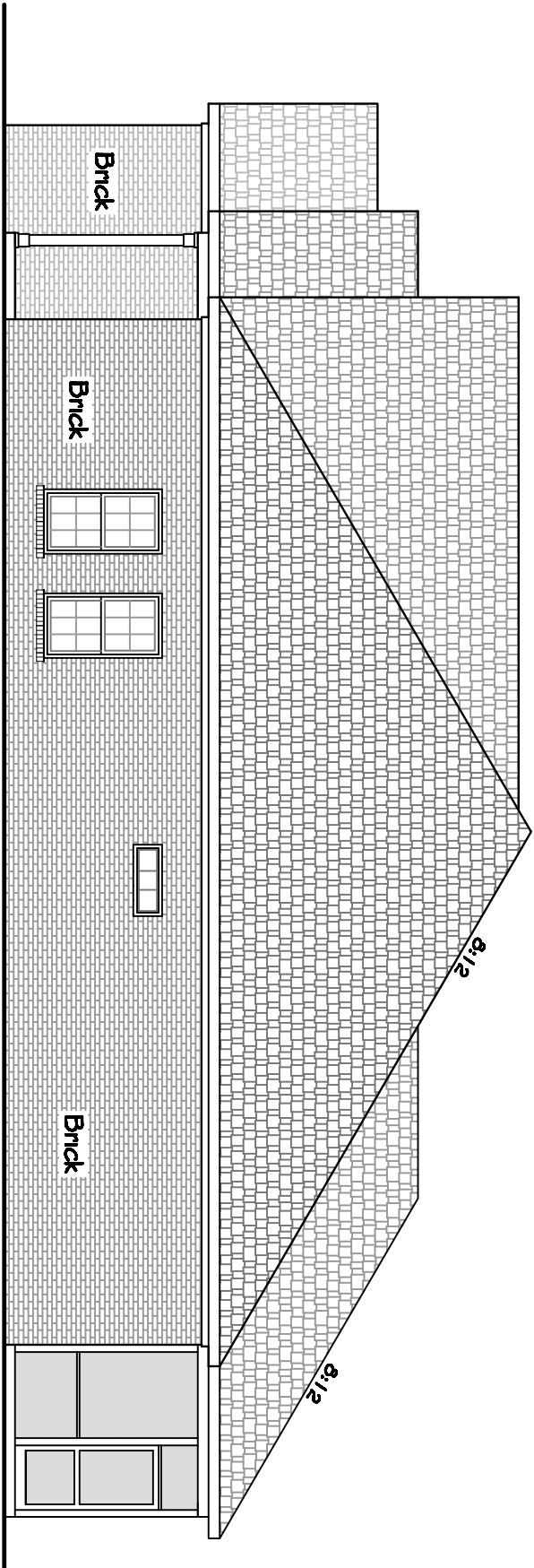
Asheboro, North Carolina 27205

336-318-6283 - Telephone

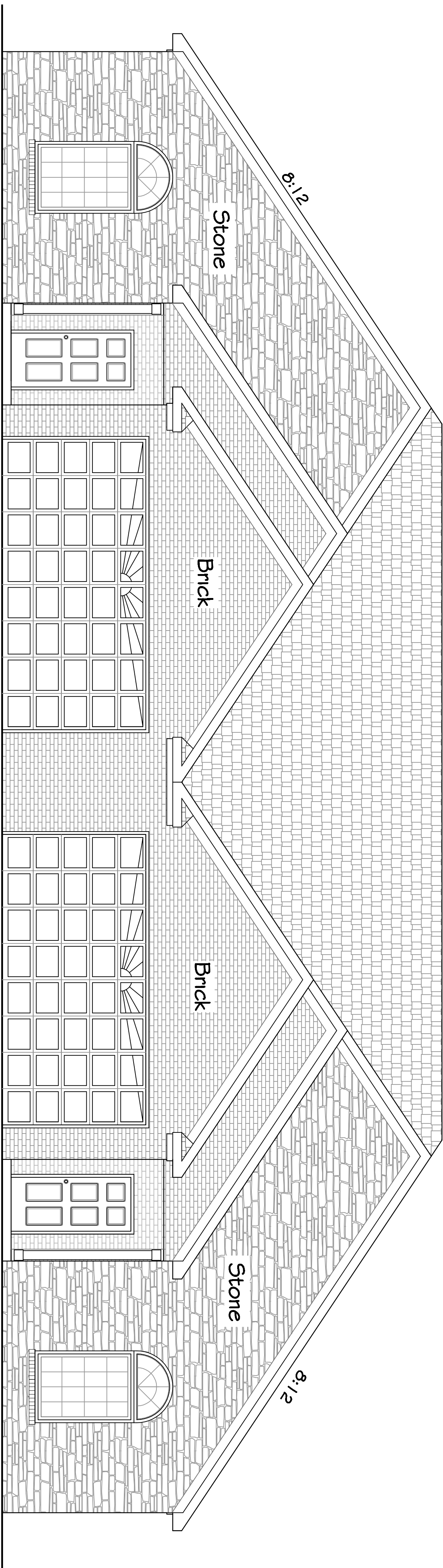
336-318-6155 - Fax



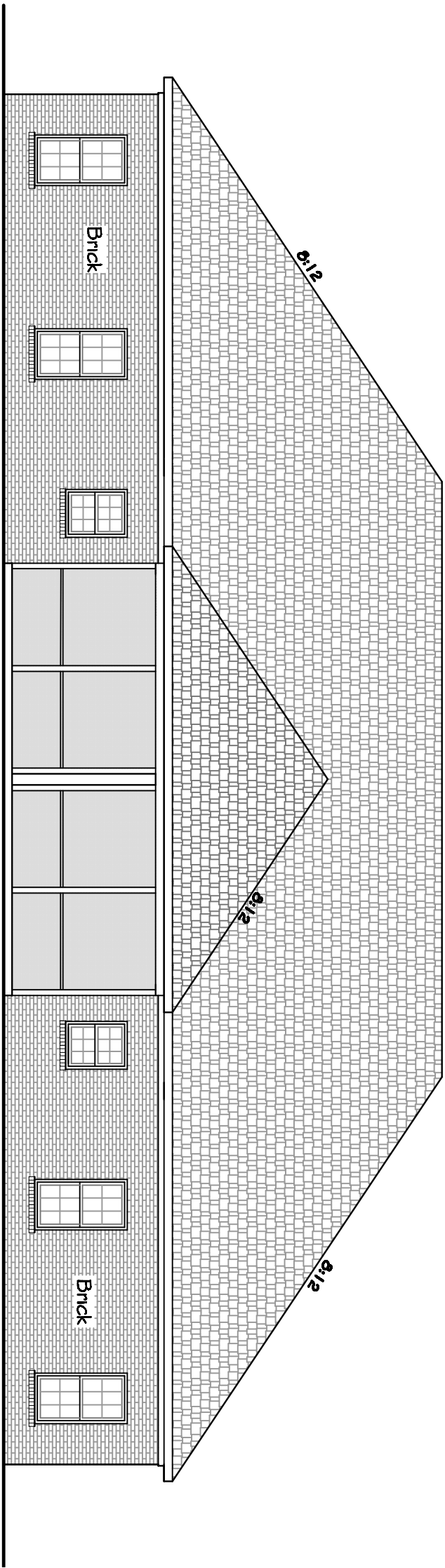
LEFT ELEVATION
Scale 1/8" = 1'-0"



RIGHT ELEVATION
Scale 1/8" = 1'-0"



FRONT ELEVATION
Scale 1/4" = 1'-0"



REAR ELEVATION
Scale 1/8" = 1'-0"

BUILDING ELEVATIONS
ZOOCREST TOWNHOMES
ZOO PARKWAY
RANDOLPH COUNTY - ASHEBORO - NORTH CAROLINA

Rev.	Date	Description	By

Summey Engineering Associates, PLLC
Engineering - Land Planning - Consulting
PO Box 968
Asheboro, NC 27204
Phone: 336-328-0902 Fax: 336-328-0922
Email: mack@asheboro.com
NC Professional Engineering Firm License No. P-0336

Scale:	1" = 50'
Date:	FEB., 2018
Drawn By:	PBC
Checked By:	HMSJ
Job No.:	E-A692

**REGULAR MEETING
ASHEBORO CITY COUNCIL
CITY COUNCIL CHAMBER, MUNICIPAL BUILDING
THURSDAY, MAY 10, 2018
7:00 p.m.**

This being the time and place for a regular meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

David H. Smith) – Mayor Presiding

Clark R. Bell)
Edward J. Burks)
Walker B. Moffitt) – Council Members Present
Jane H. Redding)
Katie L. Snuggs)
Charles A. Swiers)

Linda H. Carter) – Council Member Absent

John N. Ogburn, III, City Manager
Robert L. Brown, Jr., Police Captain
Holly H. Doerr, CMC, NCCMC, NCCP, City Clerk/Paralegal
P. Douglas Kemp, Human Resources Director
Michael L. Leonard, PE, City Engineer
Jody A. Maness, Assistant Recreation Services Superintendent
Trevor L. Nuttall, Community Development Director
Steven O. Paye, Safety Coordinator
Deborah P. Reaves, Finance Director
Michael D. Rhoney, PE, Water Resources Director
Jeffrey C. Sugg, City Attorney

1. Call to order.

With a quorum thus being present, Mayor Smith called the meeting to order for the transaction of business, and business was transacted as follows.

2. Moment of silent prayer and pledge of allegiance.

After a moment of silence was observed in order to allow for private prayer and meditation, Mayor Smith asked everyone to stand and say the pledge of allegiance.

3. Presentation of the Government Finance Officers Association Certificate of Achievement.

Mayor Smith presented to Ms. Deborah Reaves, the city's finance director, the Government Finance Officers Association Certificate of Achievement that was awarded to the City of Asheboro for excellence in financial reporting. The city's comprehensive annual financial report (CAFR) for the fiscal year that ended in 2017 qualified the city for the award.

4. Consent agenda.

Upon motion by Mr. Burks and seconded by Ms. Redding, the Council Members voted unanimously to approve/adopt each of the following consent agenda items. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

(a) The meeting minutes for the city council's regular meeting on April 5, 2018.

The approved minutes are on file in the city clerk's office, and an electronic copy of the approved minutes is posted on the city's website.

(b) Acknowledgement of the receipt from the Asheboro ABC Board of its meeting minutes for March 5, 2018.

The minutes of the meeting held by the Asheboro ABC Board on March 5, 2018 have been received by the city clerk, distributed to the mayor and members of the city council for review, and are on file and available for inspection in the city clerk's office.

(c) Approval to schedule and advertise hearings pertaining to the following land use cases:

- (i) Request for a Special Use Permit authorizing a change in non-conforming uses (from Child Care Center-Large to Professional Services) located in a RA6 (High-Density Residential) zoning district and authorizing the continuation of certain non-conforming situations on a parcel of land identified by Randolph County Parcel identification Number 7761146503. The building addresses on this property are 624 Brewer Street and 621 Franks Street.
- (ii) Request to rezone property located on the north side of East Salisbury Street between 1745 and 1793 East Salisbury Street (Randolph County Parcel Identification Number 7761738476) from R40 (Low-Density Residential) and R10 (Medium-Density Residential) to B2 (General Commercial).

(d) Approval to schedule for June 7, 2018, and to advertise, a public hearing on the question of whether to approve the 2018-2023 Central Business District Redevelopment Plan.

5. Public comment period. (Listed on the meeting agenda as item no. 6 but actually addressed by the Council as item no. 5):

Mayor Smith opened the floor for public comments.

During the public comment period, Mr. James Armstrong expressed his ongoing desire to make Asheboro a better place by continuing to work on public safety issues within the city and for the city government to undertake more public improvement projects.

6. Community Development Items: (Listed on the meeting agenda as item no. 5, but actually addressed by the Council as item no. 6):

(a) A request for a continuance to June 7, 2018, for Case Nos. RZ-18-06, CUP-18-06, and SUB-18-01 pertaining to a proposed residential planned unit development on property located at 1223 Crestview Church Road.

Mayor Smith opened the combined public hearing on the question of requests for land use approvals concerning the property located at 1223 Crestview Church Road. These requests include the rezoning of the above-referenced property from R15 (Low-Density Single-Family Residential) to CU-R10 (Conditional Use Medium-Density Residential); and the issuance of a conditional use permit, including the required subdivision sketch design review, for a residential planned unit development.

Mr. Nuttall was placed under oath and presented a written request from Mr. H.R. Gallimore, the Applicant's Agent, to continue the public hearing to the Council's regular June 7, 2018 meeting. Upon motion by Mr. Bell and seconded by Mr. Swiers, Council voted unanimously to continue the public hearing until the Council's regular June 7, 2018 meeting. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

(b) Final subdivision plat review for Jackson's Run, Phase 1 (Case no. SUB-17-01).

Mr. Nuttall presented the city staff's analysis of the subdivision final plat for Phase 1 of the proposed subdivision known as Jackson's Run. The Randolph County Parcel Identification Numbers for this property are as follows: 7763265981; 7763275095; 7763270025; 7763265467; 7763265562; 7763163845; and 7763165498.

The Applicant, Wade Journey Homes, has requested approval of a final plat that shows, in addition to common area, 30 lots with an average lot size of approximately 1,966 square feet. The property to be subdivided is located in a CU-RA6/R10 zoning district.

During his presentation, Mr. Nuttall noted that the Community Development Division staff and the Planning Board recommended granting the request with the following conditions/comments:

- 1. Recreation area(s) in the ratio specified by Table 200-1 shall be required prior to a Certificate of Occupancy being issued for any lot. Future plats will require installation of the second recreation area, depending on the area/number of lots being platted.
- 2. Draft homeowners association documents have been submitted to city staff. These homeowners documents, which detail maintenance mechanisms for the

- common areas by the homeowners association and restrictions concerning parking of recreational vehicles, must be recorded with the final plat.
3. The developer is required to provide a financial guarantee (bond) for installation of improvements as permitted by the Subdivision Ordinance. These include final asphalt paving, uncompleted sidewalk, and miscellaneous appurtenances.
 4. The plat shows one entrance from development to Forest Park Drive. As conditioned in the approval of the Planned Unit Development, platting for additional lots with the development requires construction of the second entrance to Forest Park Drive.
 5. As required by the Conditional Use Permit, all new dwellings located on Lots 1-9 shall be restricted to a single story and basement. Above garage bonus rooms as depicted in the submitted building plans are permitted. Other Conditional Use Permit requirements, as recorded in Deed Book 2587, Pages 804-810 in the Randolph County Registry, also apply.

Upon motion by Mr. Bell and seconded by Mr. Burks, Council voted unanimously to approve the final plat submitted for the Jackson's Run, Phase I subdivision. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

A copy of the final plat is on file in the Community Development Division.

(c) An award from the North Carolina Housing Finance Agency for 2018 Urgent Repair Program funding.

Mr. Nuttall reported that the City of Asheboro has been conditionally approved to receive an amount not to exceed \$100,000 under the 2018 cycle of the Urgent Repair Program from the North Carolina Housing Financing Agency. This award will help to provide urgently needed repairs or modifications to low-income homes within the city. No action was taken by the Council on this agenda item.

(d) Update on the potential for a city-initiated zoning map amendment for properties located along South Cox Street.

Mr. Nuttall reported that the Community Development Division held a public meeting on February 27, 2018 in order to inform property owners along South Cox Street and Greensboro Streets of the potential for a city-initiated zoning map amendment for properties located along South Cox Street and Greensboro Street. During that meeting, approximately seven (7) landowners/representatives attended and no one offered any opposition to the potential zoning map amendment.

A zoning map amendment is being considered for the area because the corridors have changed from primarily residential uses to a mixture of residential and office uses. Almost 50% of the corridor's parcels already are zoned OA6 and the city's Proposed Land Use Map recommends the area continue to develop with a mixture of compatible residential office uses.

No action was taken by the Council on this agenda item. City planning staff will proceed with the steps needed to advance this initiative to the zoning map amendment application stage.

7. Presentation of a "Recruitment, Screening, and Selection Process for the Asheboro Fire Chief" proposal from Developmental Associates.

Human Resources Director Doug Kemp presented and recommended approval of a proposed contract with Developmental Associates, LLC for the recruitment, screening, and selection process for the next Asheboro Fire Chief.

Upon motion by Mr. Moffitt and seconded by Ms. Redding, Council voted unanimously to approve the proposed contract. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

A copy of the approved contract is on file in the city clerk's office.

8. Discussion of proposed rule changes and operations hours for the city-owned pools.

Assistant Recreation Services Superintendent Jody Maness presented and recommended adoption, by reference, of an ordinance to amend the City of Asheboro Cultural and Recreation Services Policy Manual.

Upon motion by Mr. Bell and seconded by Ms. Snuggs, Council voted unanimously to adopt the following ordinance by reference. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

ORDINANCE NUMBER 08 ORD 5-18

CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA

CITY OF ASHEBORO CULTURAL AND RECREATION SERVICES POLICY MANUAL AMENDMENTS

WHEREAS, the City of Asheboro Cultural and Recreation Services Policy Manual (the “Manual”) contains the rules and regulations applicable to facilities operated by the city’s cultural and recreation services departments; and

WHEREAS, Section 98.01 (Adoption by Reference) of the Code of Asheboro provides that the Manual has been adopted by the Asheboro City Council by reference and made a part of the Code of Asheboro; and

WHEREAS, within the Manual, Article IX contains the regulations applicable to the city-owned swimming pools; and

WHEREAS, the Asheboro Cultural and Recreation Services Schedule of Deposits, Fees, and Charges (the “Fee Schedule”) prescribes certain fees that are applicable to the city-owned pools; and

WHEREAS, the recreation services director and the city manager have recommended updating certain provisions in the Manual and the Fee Schedule that pertain to the city-owned pools; and

WHEREAS, the proposed amendments to Article IX of the Manual are attached hereto as EXHIBIT 1, and the proposed amendments to the Fee Schedule are attached hereto as EXHIBIT 2; and

WHEREAS, EXHIBIT 1 and EXHIBIT 2 are hereby incorporated into this Ordinance by reference as if copied fully herein; and

WHEREAS, the Asheboro City Council concurs with the recommendations made by the recreation services director and the city manager;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Asheboro as follows:

Section 1. Article IX of the Manual is hereby rewritten to provide as specified in EXHIBIT 1. The articles, sections, and provisions of the Manual that are not expressly modified by the contents of EXHIBIT 1 shall continue in full force and effect without alteration.

Section 2. The Fee Schedule is hereby rewritten to provide as specified in EXHIBIT 2. The provisions of the Fee Schedule that are not expressly modified by the contents of EXHIBIT 2 shall continue in full force and effect without alteration

Section 3. All ordinances and clauses of ordinances in conflict with this Ordinance are hereby repealed.

Section 4. This Ordinance shall be in full force and effect upon and after May 11, 2018.

This Ordinance was adopted by the Asheboro City Council in open session during a regular meeting held on the 10th day of May, 2018.

/s/David H. Smith
David H. Smith, Mayor

ATTEST:

/s/Holly H. Doerr
Holly H. Doerr, CMC, NCCMC, City Clerk

EXHIBIT 1

ARTICLE IX. SWIMMING POOLS

SECTION 9.1 OPERATION AND CONTROL

The city-owned swimming pools, including the entirety of facilities/premises in and upon which the pools are located, (hereinafter collectively referred to as the “Pools”) shall be administered by the City of Asheboro Recreation Services Department in a manner that will provide the

citizens of Asheboro and Randolph County with an opportunity to participate in a high quality, comprehensive aquatic program.

The ~~Recreation Services Superintendent~~ **Recreation Services Director** shall designate an employee within the Recreation Services Department to operate and manage the Pools in compliance with all applicable laws and regulations and in the best interest of the City of Asheboro. In order to be designated as the employee with operational responsibility for the Pools, an individual must be a Certified Pool Operator (CPO) and a certified Water Safety Instructor (WSI). Lifeguard instructor certification is preferred, but the absence of such certification will not disqualify an employee from consideration for designation as the employee with operational responsibility for the Pools. The Recreation Services Department employee with operational responsibility for the Pools shall report to the ~~Recreation Services Superintendent~~ **Recreation Services Director**.

SECTION 9.2 FEES

All user fees and charges shall be set by the Asheboro City Council and will be incorporated into the Schedule of Deposits, Fees, and Charges Administered by the Cultural and Recreation Services Departments.

SECTION 9.3 HOURS OF OPERATION

The Pools shall be open for operation each year during designated periods of time that begin during the month of May and extend into the month of August. The ~~Recreation Services Superintendent~~ **Recreation Services Director** will establish the hours of operation for the Pools during each summer season and will adjust, in his/her discretion, the published operational hours on an as-needed basis during the course of a summer season. Prior to the seasonal opening of the Pools, the ~~Recreation Services Superintendent~~ **Recreation Services Director**, in concert with the City Manager, shall provide written notice to the Asheboro City Council of the operational hours proposed for the Pools. The proposed operational hours are subject to amendment, in the sole discretion of the Asheboro City Council, by means of the adoption of a resolution by the City Council that establishes a final schedule of operational hours for the Pools. If no action is taken by the Asheboro City Council after its receipt of notice from the ~~Recreation Services Superintendent~~ **Recreation Services Director** of the proposed operational hours, the ~~Superintendent's Director's~~ proposed schedule shall be deemed to be the schedule in effect for the duration of the ensuing summer season.

SECTION 9.4 SWIM LESSONS

As part of its comprehensive aquatic program, the Recreation Services Department will offer swimming lessons for youth and adults.

- A. Group Swimming Lessons: Three (3) to four (4) sessions of group swimming lessons will be offered each season. Classes will be offered in parent/child aquatics for ages from six (6) months to three (3) years, preschool aquatics for ages from four (4) to five (5) years, and in the learn to swim program for ages from six (6) years to adulthood. Participants in the parent/child aquatics and the preschool aquatics program will receive a minimum of four (4) hours of instruction time per session. Participants in the learn to swim program will receive a minimum of six (6) hours of instruction time per session.
- B. Private Swimming Lessons: Three (3) to four (4) sessions of private swimming lessons will be offered each season. Classes will be offered in parent/child aquatics for ages six (6) months to three (3) years, preschool aquatics for ages from four (4) to five (5) years, and in the learn to swim program for ages from six (6) years to adulthood. Participants in the parent/child aquatics and the preschool aquatics program will receive a minimum of two and one-half (2.5) hours of instruction time per session. Participants in the learn to swim program will receive a minimum of five (5) hours of instruction time per session. Minimum instruction time is less for private lessons due to the increased one-on-one interaction between student and instructor.
- C. Registration for Swimming Lessons: Registration will begin each year on the first Monday of May. Day care centers may reserve a maximum of one-half (½) of the allotted class space for an individual class. Additional spaces may be added if available. When a daycare makes a reservation, payment in full is required for the number of spaces reserved for the anticipated participants regardless of whether the individuals for whom reservations are made ultimately participate in the class.

SECTION 9.5 RULES AND REGULATIONS

- A. The following conduct is prohibited within the Pools, and, in addition to any potential criminal and civil liability, individuals engaging in the prohibited conduct listed in this subsection will be subject to immediate and long-term expulsion from the Pools:

1. Possession of alcoholic beverages, regardless of whether the container is open or closed, and the possession of any controlled substance for which the individual in possession of the controlled substance does not have a valid prescription.
 2. Engaging in criminal conduct, including by way of illustration and not limitation gambling, fighting, disorderly conduct, or larceny, and any other improper or offensive noncriminal conduct that intimidates or otherwise prevents other members of the public of all ages and backgrounds from utilizing the Pools. Such improper or offensive noncriminal conduct includes by way of illustration and not limitation the use of profane or vulgar language.
 3. Interfering with the operation and administration of the Pools.
 4. Destroying, damaging, or defacing any real or personal property located at the Pools.
- B. In addition to the prohibited conduct listed above, the following rules govern the use of the Pools by patrons. Depending on the severity and frequency of the non-compliance, individuals who fail to comply with these rules are subject to enforcement actions that range from a warning to immediate expulsion from the Pools:
1. All patrons must shower before entering the Pools.
 2. Glass is prohibited at the Pools.
 3. Coolers, large bags, etc. are allowed at the Pools on the condition that the patron wishing to bring these types of container(s) onto the premises must consent to the search of such container(s) in order to ensure that prohibited materials such as glass and/or alcoholic beverages are not present.
 4. Noise making devices such as whistles, horns, etc. are prohibited.
 5. Individuals with a communicable skin disease, open sores, rashes, or any bandages are not allowed to enter the water.
 6. No one is allowed to enter the water until the lifeguards have signaled that such entry is permissible.
 7. In furtherance of the city's interest in meeting the varied needs of a diverse clientele, patrons shall promptly comply with signals given by Lifeguards to exit the water in order to allow specific activities to safely and efficiently occur. For example, a signal will be given every hour, at ten (10) minutes before the hour, for individuals who have not reached the age of seventeen (17) to exit the water and allow other patrons to conduct water activities such as swimming laps.
 8. Only authorized personnel are allowed to enter the filter room and storage areas.
 9. With the exception of service animals, pets are prohibited in the facilities.
 10. Foods or beverages are prohibited in the water or within five feet (5') of the edge of the water.
 11. Smoking is not permitted at the Pools, unless signage designating a specific portion of the premises away from the water as a smoking area is posted. This prohibition includes, but is not limited to, E-Cigarettes and Vaporizer Pens.
 12. The use of chewing tobacco, snuff, etc. within the facilities is prohibited.
 13. Chewing gum is prohibited in the water.
 14. Running within the facilities at the Pools is prohibited.
 15. Swimmers must be in bathing suits. No cut-off jeans, sports bras, underwear, etc. are allowed as substitutes.
 16. No horseplay of any kind is allowed.
 17. With the exception of individuals who are entering the facilities for the sole purpose of supervising minors, everyone who enters the facilities at the Pools must pay the admission fee. The above-stated exception for an individual who enters the facilities for the sole purpose of supervising minors does not apply if such an individual engages in any act of sunbathing or swimming. Everyone entering the Pool facilities must pay an admission fee, regardless of whether the individual plans to swim.
 18. Regardless of whether an admission fee has previously been paid by an individual, any person who leaves the facility without first obtaining an appropriate hand stamp from an authorized city employee must pay the admission fee to re-enter.
 19. No refunds or rain checks will be issued.
 20. The only flotation devices automatically allowed in the water are flotation devices approved by the United States Coast Guard, and these flotation devices are not permitted beyond the safety line in five feet (5') of water. Any other types of flotation devices as well as toys, balls, masks, fins, and snorkels must be approved by city employees with managerial authority prior to use in the pool and are subject to removal in the sole discretion of the city employees with managerial responsibility at the Pools.
 21. Squir guns are prohibited.
 22. Talking to lifeguards while they are on duty is prohibited.

23. Patrons are hereby expressly required to obey instructions and warnings issued by lifeguards and staff members responsible for the safe operation of the Pools.
24. While at the Pools, children of diaper age must wear diapers approved for swimming pool use.
25. Patrons utilizing the diving boards must comply with the following regulations:
 - (a) Before going off the diving boards, a swim test is required. Wristbands will be issued daily to those who successfully pass the swim test, and these wristbands must be worn by those patrons who wish to utilize the diving boards.
 - (b) Only one (1) person may be on the board, including the ladder, at a time.
 - (c) When waiting to dive, a diver must wait until the immediately preceding diver has surfaced and cleared the area. A diver will not be deemed to have "cleared the area" until he or she has made physical contact with a diving well ladder.
 - (d) Running is prohibited on the diving boards.
 - (e) Divers must jump/dive straight off of the board.
 - (f) When on the diving board, only one (1) bounce is permitted.
 - (g) Swimming under the diving boards is prohibited.
 - (h) ~~No gainers or back dives.~~ No gainers, back dives, or flipping is allowed.
 - (i) Exit the diving well by ladders only.
 - (j) Flotation devices, masks, goggles, etc. are prohibited on the diving boards or in the diving well.
26. Patrons utilizing the drop slides must comply with the following regulations:
 - (a) Before going down the slide, a swim test is required. Wristbands will be issued daily to those who successfully pass the swim test, and these wristbands must be worn by those patrons who wish to utilize the drop slides.
 - (b) One (1) rider at a time, and a rider must wait until the landing area is clear before entering the slide.
 - (c) Riders must slide in either a sitting position or on the back.
 - (d) The acts of stopping, changing positions, and/or forming "chains" are prohibited.
 - (e) Do not attempt to stop on the slide.
 - (f) After completing a slide, riders must leave the landing area immediately.
 - (g) Riders are hereby warned that the water depth is four and one-half feet (4½') deep.
 - (h) Flotation devices, masks, goggles, etc. are prohibited on the slide or in the landing area.

SECTION 9.6 MISCELLANEOUS

- A. The granting of permission to enter the facilities at the Pools is revocable, and such permission may be revoked by city employees indefinitely or for a specified period of time when patrons do not comply with the rules and regulations adopted for the Pools. Regardless of whether an individual is able to utilize the facilities during the entirety of the posted hours of operation, the fees and/or charges paid to enter and utilize the facilities are non-refundable. By way of illustration and not limitation, an individual who is asked to leave the premises because of a violation of the above-stated rules and regulations is ineligible for a refund of any of the fees/charges paid to access and utilize the facilities.
- B. The City of Asheboro assumes no responsibility for lost or stolen articles.

EXHIBIT 2

ASHEBORO CULTURAL & RECREATION SERVICES
Schedule of Deposits, Fees, and Charges

Adopted:
Effective: May 11, 2018

*Denotes Proposed
Changes*

BASEBALL/SOFTBALL FIELD RENTAL	Rec Card Fees	Non-Resident Fees
Rental per hour (no lights)	\$ 15.00	\$ 20.00
Rental per hour (with lights)	\$ 25.00	\$ 35.00
Tournament rentals		
One field facility (per weekend)	\$ 175.00	\$ 225.00
Two field facility (per weekend)	\$ 300.00	\$ 400.00
Concession Stand & Restrooms	\$ 50.00	\$ 65.00
Additional Field Preparation	\$ 45.00	\$ 60.00

DISC GOLF COURSE	Rec Card Fees	Non-Resident Fees
Tournament Rental per Day (8 hours)	\$ 100.00	\$ 175.00

DOWNTOWN FARMERS' MARKET	Applies to All	
Daily Fee - 1 space	\$	5.00
Daily Fee - 2 spaces (if granted by Market Manager)	\$	15.00

GOLF COURSE	Rec Card Fees	Non-Resident Fees
Walking Only		
Any Day	\$ 8.00	\$ 10.00
Riding (9 holes) Includes Greens Fees		
Any Day	\$ 15.00	\$ 18.00
Riding (18 holes) Includes Greens Fees		
Any Day	\$ 21.00	\$ 25.00
Twilight (18 holes) After 3pm Daily. Includes cart & green fees.		
Weekday	\$ 16.00	\$ 20.00
Membership Rates		
Individual	\$ 365.00	\$ 465.00
Junior Summer (June - August)	\$ 75.00	\$ 125.00
Senior	\$ 290.00	\$ 390.00
Senior Couple	\$ 475.00	\$ 575.00
Family (Up to 4 at the same residence)	\$ 600.00	
Member Cart Fee		
Nine Holes	\$ 6.00	\$ 7.00
Eighteen Holes	\$ 11.00	\$ 13.00

LAKE LUCAS	Rec Card Fees	Non-Resident Fees
Daily fishing permit	\$ 3.00	\$ 4.00
Annual fishing permit	\$ 35.00	\$ 50.00
Daily Canoe/Kayak rental	\$ 6.00	\$ 10.00
Daily Canoe/Kayak launch fee	\$ 2.50	\$ 3.50
Annual Canoe/Kayak launch fee	\$ 35.00	\$ 50.00
Daily Jon boat rental	\$ 8.00	\$ 12.00
Daily launch fee	\$ 7.00	\$ 9.50
Annual launch fee	\$ 100.00	\$ 135.00
Kayak rental spaces	\$ 60.00	\$ 85.00
Boat rental spaces	\$ 150.00	\$ 200.00

LAKE REESE	Rec Card Fees	Non-Resident Fees
Daily launch fee	\$ 7.00	\$ 9.50
Daily Canoe/Kayak launch fee	\$ 2.50	\$ 3.50
Annual Canoe/Kayak launch fee	\$ 35.00	\$ 50.00
Annual launch fee	\$ 100.00	\$ 135.00
Daily duck hunting (per boat)	\$ 12.50	\$ 16.00

ROOM RENTAL	Rec Card Fees	Non-Resident Fees
1 Hour	\$ 20.00	\$ 25.00
1/2 Day	\$ 60.00	\$ 75.00
Full Day	\$ 100.00	\$ 125.00

ROTARY PAVILION AT BICENTENNIAL PARK	Rec Card Fees	Non-Resident Fees
Security Deposit (refundable)	\$ 75.00	\$ 75.00
Daily Rate	\$ 325.00	\$ 400.00
	Applies to All	
Non-Profit / Government Rate		\$ 225.00

RUNNING / WALKING EVENTS	Non-Profit Group Fees	Event Fees
Bicentennial Park Certified 5K Course	\$ 225.00	\$ 300.00
Memorial Park Certified 5K Course	\$ 300.00	\$ 400.00
Memorial Park Certified 10K Course	\$ 375.00	\$ 500.00
Non-Conforming Courses (Any course that is not listed above)	\$ 525.00	\$ 700.00

* All Non-Conforming Courses must receive City staff approval.

Note: Running/Walking Event Fees are in addition to the Facility Rental Fees of each park.

SHELTER RENTAL	Rec Card Fees	Non-Resident Fees
Eastside, Frazier, Kiwanis, Lake Lucas, Memorial Lower, North Asheboro Park		
1/2 Day: 10am - 3pm or 3:30pm - Dark	\$ 10.00	\$ 20.00
Full Day	\$ 20.00	\$ 40.00
Memorial Park Upper		
1/2 Day: 10am - 3pm or 3:30pm - Dark	\$ 18.00	\$ 35.00
Full Day	\$ 35.00	\$ 70.00

SKATE PARK	Rec Card Fees	Non-Resident Fees
Daily Admission	\$ 1.00	\$ 2.00
15 Admission Pass	\$ 10.00	\$ 25.00
1 Year Unlimited Pass	\$ 150.00	\$ 300.00

SUNSET THEATER	Applies to All	
Security Deposit	\$	100.00
Dark / Rehearsal (Multi day use, 4 hour max)	\$	60.00
General Meeting / Party Rental (4 hour max)	\$	100.00
Non-Profit / Government / School Group (Single day use, 8 hour max)	\$	175.00
Private Event (8 hour max)	\$	300.00
Commercial / For Profit (8 hour max)	\$	450.00

SWIMMING POOLS	Rec Card Fees	Non-Resident Fees
Public Swim (day)		
2 years old & under (with paying adult)	No Fee	No Fee
3 years old and above	\$ 2.50	\$ 3.25
Public Swim (night)		
2 years old & under (with paying adult)	No Fee	No Fee
3 years old and above	\$ 2.00	\$ 2.75
Public Lap Swim	\$ 1.00	\$ 1.75
Public Senior Swim	\$ 1.00	\$ 1.75
Swimming Lessons (group)	\$ 25.00	\$ 30.00
Swimming Lessons (private)	\$ 50.00	\$ 60.00
Swim Pass (15 admissions)	\$ 30.00	\$ 40.00
Groups (15+)	\$ 2.00	\$ 2.75
Pool Rental (2 hr. Min.) 0 – 49	\$ 150.00	\$ 225.00
*Pool Rental (0 - 50 people for 2 hours)	\$ 150.00	\$ 225.00
Includes 1 Manager & 2 Lifeguards		
Pool Rental (2 hr. Min.) 50+	\$ 200.00	\$ 300.00
*Pool Rental (0 - 50 people for 3 hours)	\$ 225.00	\$ 300.00

Includes 1 Manager & 2 Lifeguards

*Each Additional Lifeguard	\$ 30.00	\$ 30.00
* If party attendance exceeds 50 people, 1 additional lifeguard is REQUIRED for every 25 additional people		

TENNIS CENTER	Rec Card Fees	Non-Resident Fees
Lights per hour per court	\$ 3.00	\$ 4.00

YOUTH SPORTS FEES	Rec Card Fees	Non-Resident Fees
Registration Fee	\$ 30.00	\$ 50.00
Late Registration Fee	\$ 10.00	\$ 10.00

Late Registration applies to all registration forms received after the advertised registration deadline.

Participants who reside within the City Limits of Asheboro must obtain a Rec Card in order to receive the Rec Card Rate.

9. Discussion of a bid summary and a recommendation for the award of a contract for the City of Asheboro Wastewater Treatment Plant Digester #1 Gas Holder Cover and Gas Mixing System.

Mr. Rhoney reported that bids were received on May 3, 2018 at 2:00 p.m. for the furnishing and installing of a new digester cover for Digester No. 1 and a gas mixing system in the digester at the wastewater treatment plant. In a written DISCUSSION OF BIDS report prepared by Hiram J. Marziano, PE of Hiram J. Marziano, PE Consulting Engineers, four (4) contractors submitted proposals on the project ranging from \$1,109,000.00 to \$1,535,000.00 with the lowest responsive bid in the amount of \$1,109,000.00 from Haren Construction Co. of Etowah, Tennessee. The report noted that three (3) addendums were issued for this work and only three (3) of the contractor's submitting a bid indicated that they had received all the Addenda. One company did not indicate having received Addendum No. 3 and as a result, their proposal was not accept or read aloud.

The Engineer recommends the project budget as follows:

General Contract	\$1,109,000.00
Technical Fees-Design, Const. Mgt. & Observation	\$19,000.00
Construction Contingencies	\$42,000.00
Total Project Cost	\$1,170,000.00

The contingency amount is primarily recommended due to the age & use of the structure as it relates to the condition of the existing walls and substrate surfaces.

The recommended budget exceeds the city's budgeted amount by \$70,000.00. Since the city's budget was developed, steel prices have continued to increase significantly. This project utilizes steel as the primary construction material. It is the Engineer's opinion that re-bidding this project will probably not lead to any cost savings, and therefore, recommends the contract for the Cover & Mixer Replacement project for Digester No. 1 be awarded to Haren Construction Company, Inc. for the lump sum amount of \$1,109,000.00

Upon motion by Mr. Bell and seconded by Mr. Burks, Council voted unanimously to award the contract for the City of Asheboro Wastewater Treatment Plant Digester No. 1 Gas Holder Cover and Gas Mixing System in the lump sum amount of \$1,109,000.00 to Haren Construction Company, Inc. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted in favor of the motion.

A copy of the DISCUSSION OF BIDS report is on file in the city clerk's office with a copy of the bid tabulations.

10. Presentation of the annual Asheboro Airport Authority report.

Mr. Leonard presented to the Mayor and Council Members the annual airport authority report that was approved by the Asheboro Airport Authority. A copy of the report is on file in the city clerk's office.

11. Discussion of the recent safety awards.

Mr. Steve Paye, Safety Coordinator, reported that the North Carolina Department of Labor presented safety awards to nine (9) departments within the City of Asheboro for the calendar year 2017. There were only 15 recordable injuries within the City of Asheboro government during 2017.

12. Presentation of the annual police department report.

Mr. Jody Williams, Chief of Police, presented an overview of the Police Department's activities for 2017. During his presentation, Chief Williams highlighted that there were a total of 25,647 calls for service during 2017, with 25.7% of those calls requiring a report.

A copy of the written report is on file in the city clerk's office.

13. Upcoming events.

Mayor Smith led a brief discussion of upcoming events occurring with the city government and the community in general. No action was taken by the city council during this portion of the meeting.

There being no further business, the meeting was adjourned at 8:05 p.m.

Holly H. Doerr, CMC, NCCMC, NCCP, City Clerk

David H. Smith, Mayor

**NOTICE OF A SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF ASHEBORO**

MEETING DATE: FRIDAY, MAY 18, 2018

MEETING TIME: 12:30 PM

LOCATION: CITY OF ASHEBORO
PUBLIC WORKS FACILITY,
1312 N. FAYETTEVILLE STREET,
ASHEBORO, NORTH CAROLINA 27203

At 12:30 PM on Friday, May 18, 2018, the Asheboro City Council will convene for a special meeting in the main conference room at the City of Asheboro Public Works Facility, 1312 North Fayetteville Street, Asheboro, North Carolina 27203. After presentations from the county manager, the city manager, and city division/departments heads, the meeting will be recessed in order to allow the council members to travel to the Asheboro Recreation Center, which is located at 148 North Street in Asheboro, to inspect the on-going renovation work and receive an update on the work from city staff members.

At the public works facility, the following topics will be addressed: (1) the county manager will discuss county projects involving interlocal cooperation with the city; (2) the water resources director will discuss water/wastewater infrastructure planning, specifically including service to the proposed agricultural center and studies of the city's wastewater lift stations; (3) the city manager and the city engineer will discuss the Zoo City Sportsplex and the airport terminal upgrade; (4) the community development director will discuss opportunity zones, the downtown redevelopment plan, and city website upgrades; and (5) the city manager will provide an overview of the proposed budget for Fiscal Year 2018-2019.

Anyone who wishes to attend this city council meeting is welcomed to attend both the workshop session at the public works facility and to subsequently join the council at the Asheboro Recreation Center for a review of the renovation work.

This special meeting notice is issued on the 10th day of May, 2018.

/s/ David H. Smith
David H. Smith, Mayor
City of Asheboro, North Carolina

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**SPECIAL MEETING
ASHEBORO CITY COUNCIL
CITY OF ASHEBORO PUBLIC WORKS FACILITY CONFERENCE ROOM
1312 NORTH FAYETTEVILLE STREET
FRIDAY, MAY 18, 2018
12:30 p.m.**

This being the time and place for a special meeting of the Asheboro City Council, a meeting was held with the following elected officials present and city management team members participating:

David H. Smith	) – Mayor Presiding
Clark R. Bell	)
Edward J. Burks	)
Linda H. Carter	)
Walker B. Moffitt	) – Council Members Present
Jane H. Redding	)
Katie L. Snuggs	)
Charles A. Swiers	)

John N. Ogburn, III, City Manager
Holly H. Doerr, CMC, NCCMC, NCCP, City Clerk/Paralegal
Michael L. Leonard, PE, City Engineer
Trevor L. Nuttall, Community Development Director
Deborah P. Reaves, Finance Director
Michael D Rhoney, PE, Water Resources Director
Jeffrey C. Sugg, City Attorney

1. Call to order.

A quorum thus being present, Mayor Smith called the meeting to order for the transaction of business, and business was transacted as follows.

2. Discussion of county projects and interlocal cooperation with the city.

County Manager Hal Johnson utilized a visual presentation and highlighted certain capital improvement projects, specifically including projects with potential interlocal cooperation between the county and the city. These projects included, but are not limited to, the Greensboro-Randolph Megasite, a potential police substation at the county-owned Northgate complex, the relocation of the offices for the Randolph County Economic Development Corporation, and the development of the proposed agricultural and civic center. No action was requested of the council, and none was taken.

A copy of the slide show used by Mr. Johnson is on file in the city clerk's office.

3. Discussion of water/wastewater infrastructure planning.

Water Resources Director Michael Rhoney, PE discussed infrastructure planning undertaken by the water resources division with special emphasis on the Highway 64 East sewer study and the lift station 3 feasibility study. The elected officials engaged in an active discussion with city staff members about the findings and recommendations contained within these studies.

No action was requested of the governing board, and none was taken.

A copy of the slide show used by Mr. Rhoney is on file in the city clerk's office.

Prior to considering agenda item number 4, Mayor Smith briefly recessed the meeting at approximately 2:00 p.m. in order to provide an opportunity for attendees to take a break. Mayor Smith then reconvened the meeting at 2:10 p.m., and the meeting resumed in accordance with the remainder of the meeting agenda.

4. Discussion of Zoo City Sportsplex and the airport terminal upgrade projects.

City Manager John Ogburn and City Engineer Michael Leonard, PE discussed the status of the terminal upgrade at the Asheboro Regional Airport along with providing a progress report on the proposed Zoo City Sportsplex. This discussion was for informational purposes only, and no action was taken by the council.

A copy of the slide show used by the city manager and city engineer is on file in the city clerk's office.

5. Community Development Items.

Community Development Director Trevor Nuttall discussed opportunity zones, a downtown redevelopment plan, and city website upgrades.

The opportunity zones discussion pertained to a new program created by recently passed federal tax legislation. This program has the potential to attract investment capital into low-income areas by offering qualified investors certain tax benefits when unrealized capital gains are invested in designated areas. City staff will continue to monitor this program as the implementation of the program unfolds.

The downtown redevelopment plan outlines actions to be taken in a "redevelopment area" certified by the Asheboro Planning Board in October 2017. The Redevelopment Commission held a public hearing on May 7, 2018, and, also on May 7, 2018, a recommendation to approve the plan was made by the Asheboro Planning Board.

The council will hold a public hearing on the plan during the council's next regular meeting on June 7, 2018.

Mr. Nuttall concluded his presentation by discussing potential upgrades to the city's website. City staff is currently researching potential vendors and costs. No action was taken by the council at this time.

A copy of the slide show used by the community development director is on file in the city clerk's office.

6. Overview of the proposed budget for Fiscal Year 2018-2019.

Mr. Ogburn utilized a slide show in order to provide details of the budget proposed for the city for fiscal year 2018-2019. The proposed budget is balanced at \$42,851,051 with the General Fund allocation at \$28,723,283 and the Water and Sewer Fund allocation at \$14,127,768.

The recommended budget reflects an unchanged property tax rate of \$0.665 per \$100 valuation and no rate increase for utility services.

During his presentation, Mr. Ogburn highlighted certain expenses including, but not limited to the following:

- 2.5 % COLA for Employees
- Increases Related to COG Pay Studies
- Development Pay Increases
- \$132,000 – Housing Development Partnership with Habitat for Humanity
- \$42,000 – Code Enforcement Activities including Asbestos Abatement in Dilapidated Structures
- \$432,000 - Highway 64 East Sewer Extension
- \$141,000 – Asheboro Branch of the Randolph County Public Library
- \$279,000 – Cultural and Recreation Services Programming (e.g., Sports, Sunset Theatre Programming, Senior Adults Center, Boys & Girls Club, Arts Guild, Pigs & Pedals)
- \$829,000 – McCrary Gymnasium
- \$203,000 – Pool Deck Improvements
- \$295,000 – Land for the Zoo City Sportsplex
- \$65,000 – Peninsula Park at Lake Lucas (2017-2018 rollover)
- \$58,000 – McCrary Ball Field Engineering Services and AstroTurf Repair
- \$471,000 – Police Vehicles, Used Fire Truck
- \$20,000 – Two Police Canines
- \$90,000 – IT (e.g., Computer Upgrades, Firewall, Network)
- \$20,000 – Phased Remodel of City Hall
- \$632,000 – New equipment and Vehicles
- \$294,000 – Water Meter Replacement with Radio Read Technology
- \$1,000,000 – Maintenance & Repair of Equipment at the Water Treatment Plant, Wastewater Treatment Plant, and at the Pump Stations
- \$1,800,000 – Contracted Maintenance for Annual Water Tank Rehabilitation Work, Digester Cover Replacement (rollover from 2017-2018), and Maintenance of Schreiber System at the Wastewater Treatment Plant
- \$751,000 – Chemicals for the Water Resources Division
- \$800,000 – Utilities for the Water Treatment Plant, Wastewater Treatment Plant, and the Pump Stations
- \$38,000 – Professional Services Contract for Support with Obtaining Federal Funding for the Airport Terminal Upgrade
- \$550,000 – Street Lighting

A public hearing on the budget will be held during the council's regular meeting on June 7, 2018, and the city council will consider adopting the city's budget for fiscal year 2018-2019 during a special meeting on June 26, 2018 at 7:00 p.m.

A copy of the city's proposed annual budget for fiscal year 2018-2019, as well as the slide show utilized by Mr. Ogburn is on file in the city clerk's office.

No action was taken on the budget during this special meeting of the council.

Subsequent to Mr. Ogburn's presentation, Mayor Smith briefly recessed the meeting at 3:10 p.m. in order to travel to the Asheboro Recreation Center located at 148 North Street in Asheboro for a tour and update on the renovation work at the center.

7. Tour and update from city staff members of the on-going renovation work on the Asheboro Recreation Center.

At approximately 3:20 p.m., Mayor Smith reconvened the meeting and turned it over to Mr. Ogburn and City Engineer Michael Leonard for a tour and update of the on-going renovation work on the Asheboro Recreation Center. No action was taken by the Council during the tour.

At the conclusion of the tour, Mr. Moffitt moved to adjourn the meeting. Mr. Bell seconded the motion, and the Council voted unanimously to adjourn the meeting at 3:54 p.m.

Holly H. Doerr, CMC, NCCMC, City Clerk

David H. Smith, Mayor

**NOTICE OF A SPECIAL MEETING OF THE
ASHEBORO CITY COUNCIL
Wednesday, May 23, 2018
9:45 AM**

The Asheboro City Council will meet on Wednesday, the 23rd day of May, 2018, at 9:45 a.m. in the second floor conference room at Asheboro City Hall, 146 North Church Street, Asheboro, North Carolina 27203.

Pursuant to state law, an elected city official must receive two (2) hours of ethics training within twelve (12) months of each election that resulted in either the initial election or the re-election of the individual. On May 23, 2018, from 10:00 AM to 12 Noon, the School of Government at the University of North Carolina – Chapel Hill will offer, by means of a live webinar, training that satisfies this legal requirement.

Mayor Smith and four council members intend to meet in the second floor conference room at Asheboro City Hall in order participate in this on-line ethics training. In order to join the webinar in a timely manner, the training session will begin at 9:45 AM.

The training session will be conducted as a special meeting of the Asheboro City Council that is open to the public. Participation in the on-line training is the only item on the meeting agenda.

This notice is issued on the 18th day of May, 2018.

/s/David H. Smith
David H. Smith, Mayor
City of Asheboro, North Carolina

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**SPECIAL MEETING
ASHEBORO CITY COUNCIL
SECOND FLOOR CONFERENCE ROOM, MUNICIPAL BUILDING
WEDNESDAY, MAY 23, 2018
9:45 a.m.**

This being the time and place for a special meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

- | | |
|-------------------|-----------------------------|
| David H. Smith |) – Mayor Presiding |
| Clark R. Bell |) |
| Linda H. Carter |) |
| Walker B. Moffitt |) – Council Members Present |
| Katie L. Snuggs |) |
| Edward J. Burks |) |
| Jane H. Redding |) – Council Members Absent |
| Charles A. Swiers |) |

Holly H. Doerr, CMC, NCCMC, NCCP, City Clerk/Paralegal
Jeffrey C. Sugg, City Attorney

Mayor Smith called the meeting to order for the purpose of facilitating the participation by the above-listed attendees in the “Ethics for Municipal Officials Live Webinar” administered by the UNC School of Government.

Participation in the live webinar allowed Mayor Smith along with Council Members Bell, Carter, Moffitt, and Snuggs to receive the required two (2) hours of ethics training since their re-election in November 2017. Copies of the webinar materials distributed during this meeting are on file in the city clerk’s office.

At the conclusion of the webinar, Mayor Smith adjourned the meeting at 12:04 p.m. No action was taken by the Council during this meeting.



Phone (336) 629-2530 • Fax (336) 629-2704

700 South Fayetteville Street, Asheboro, NC 27203

BUDGET MESSAGE FOR FISCAL YEAR 2018-2019

North Carolina General Statute § 18B-702 “Financial operations of local boards” requires the Asheboro ABC Board Finance Officer prepare for the Board’s consideration an annual budget applicable for fiscal years. Upon adoption, no monies may be expended except as provided by the budget or as authorized by specific statute.

Retail operation of the Board’s single store commenced with its first sale on November 18, 2008. As of April 30, 2018, the single store located at 700 South Fayetteville Street has collected \$29,842,105.63 in sales and tax revenues. Sales and tax revenues are differentiated in this message to emphasize the mission of a local ABC board to not only sell spirits in a controlled environment, but also to collect significant tax revenues from those electing to purchase spirits.

A review of the Board’s financial records for the current fiscal year to date (July 1, 2017 through April 30, 2018) indicates a 3.4% decrease in sales and tax collections over the same ten-month period last fiscal year (FY 2016-2017). This marks the third year in a row that collections have slowed, but the first period collections have dropped as compared to the previous fiscal year. Collections dropping below last year’s level is not unexpected as the Board’s market (customers in Asheboro’s geographic area) has remained fairly unchanged during the past several years while sales have steadily increased every single year since operations began November 18, 2008.

The attached Proposed Budget forecasts FY 2018-2019 collections remaining at the same level as FY 2017-2018. Expenses and profit margins remain steady and the Board will continue making profit distributions to the City of Asheboro and contributing to the Board’s Future Facility Fund at current levels.

On-going goals include continuation of the Board’s mission of responsibly controlling the sale and distribution of alcoholic beverages, superior customer service, and operational efficiency designed to increase profit margins.

The Asheboro ABC Board Budget Ordinance for fiscal year July 1, 2018, through June 30, 2019, prepared in accordance with governing laws and the Board’s stated desire to continue a responsibly sound fiscal policy, is hereby presented to the Board for consideration.

Respectfully submitted this 23rd day of May 2018.


Rodney E. Johnson
General Manager
Budget Officer

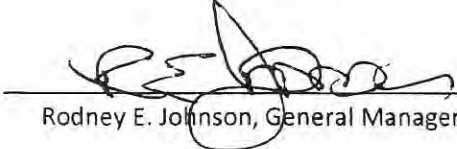
Attachment: Proposed Budget Ordinance for Fiscal Year 2018-2019
cc: Jeff Sugg, City of Asheboro
NC ABC Commission

J. Brooke Schmidly, Chair • Stephen R. Knight, Board Member
Robert E. Morrison, Board Member • Rodney E. Johnson, General Manager

ASHEBORO ABC BOARD
PROPOSED Budget for Fiscal Year 2018-19

Sales	3,350,250.00
Other Income	250.00
Total	<u>\$3,350,500.00</u>
Less Taxes	768,939.75
Net Sales	<u>\$2,581,560.25</u>
 Less Cost of Sales	 1,755,460.97
Gross Profit	<u>\$826,099.28</u>
Less:	
<u>Operating Expenses</u>	
Salaries, benefits and fees	325,000.00
Payroll taxes	26,000.00
Rent	64,800.00
Repairs and maintenance	6,250.00
Utilities	16,000.00
Insurance - general and bonds	17,000.00
Supplies and janitorial	9,500.00
Travel and training	3,000.00
Professional services	10,000.00
Dues and subscriptions	1,200.00
Bank fees and charges	35,500.00
Miscellaneous & Contingencies	9,470.00
Total Operating Expenses	<u>\$523,720.00</u>
Operating Income	<u>\$302,379.28</u>
Less:	
<u>Capital Expenditures</u>	
Future Facility Fund	40,000.00
Capital Improvements	24,617.04
Total Capital Expenditures	<u>\$64,617.04</u>
Net Income before Distributions	<u>\$237,762.24</u>
Less:	
<u>Distributions</u>	
Law Enforcement	14,265.73
Alcohol Education and Rehab	19,496.50
City of Asheboro General Fund	204,000.00
Total Distributions	<u>\$237,762.24</u>
Net Income after Distributions	<u><u>-</u></u>

Submitted this 23 day of May 2018


Rodney E. Johnson, General Manager

Minutes of the meeting of the Asheboro Alcoholic Beverage Control Board held on April 2, 2018

The Asheboro ABC Board met on April 2, 2018, at 5:30 PM, in the Board office, 700 South Fayetteville Street, Asheboro, NC.

Present were Chair Brooke Schmidly, Board Members Steve Knight and Bob Morrison and General Manager Rodney Johnson (GM). A quorum being present, the Chair called the meeting to order for the transaction of business and business transacted as follows:

The Chair inquired as to any known conflict of interest, appearance of a conflict of interest, or objections concerning agenda items before the Board; after Board member(s) voiced having no conflict, and there being no objection, the agenda was adopted.

The Board reviewed and there being no objection, approved the minutes of the March 5, 2018, Board meeting.

Steve Knight and the GM reviewed Board finances and reported all finances remain consistent (sales and expenses).

An updated grant notice was reviewed by the Board. In early April the new format will be submitted to the media and distributed via email to those who have requested notice of grant offerings. Grant applications will be due by April 30, 2018, for consideration at the May 7 board meeting.

The GM updated the board re the \$1,883.30 damage done to the ABC store sign on June 17, 2017. An initial report was made to the Asheboro Police Department on June 21, 2017, and on June 27, 2017, Officer Welborn obtained a criminal summons for both Khamisey Williams and Zion Warner charging them with injury to personal property. Both are under 18 years of age and live with their respective parent(s) in Asheboro. On February 2, 2018, Detective Wells served Khamisey Williams with his criminal summons. Williams initial court date was set for February 19, 2017, and has since been continued until July 13, 2018. As of May 1, 2018, Zion Warner has not been served.

The Board heard reports from the General Manager concerning the following issues:

1. Asheboro ABC sales statistics comparing:
 - March 2018 sales with the previous month indicate:
 - An overall +24.2% change (all sales and tax collections)
 - March 2018 sales with sales from the same month last year indicate:
 - Retail Sales +2.5% (\$266,600.85)
 - Mixed Beverage Sales: +11.1% (\$37,251.08)
 - Sales Tax Collections: +2.5% (\$18,671.85)
 - Overall Collections: +3.43% (\$322,523.78)

- March 2018 bottle sales with bottle sales from the same month last year indicate:
 - Retail Bottle Sales: +1.5%
 - Mixed Beverage Bottle Sales: +6.4%
 - Overall Bottle Sales: +1.7%

The next regular Asheboro ABC Board meeting will be held Monday, May 7, 2018, at 5:30 p.m.

There being no further business, the meeting was adjourned.

Prepared by Rodney Johnson, GM, and Approved by the Board

5-7-18


GM


Stephen R Knight



WILLIAM R. HUNEYCUTT

CERTIFIED PUBLIC ACCOUNTANT PLLC

216 West North Street
Albemarle, NC 28001
Phone: (704) 983-5012
Fax: (704) 983-5109

379 South Cox Street
Asheboro, NC 27203
Phone: (336) 626-9970
Fax: (336) 626-5981

May 30, 2018

Mr. David Smith, Mayor and
City Council of the City of Asheboro
146 N. Church Street
Asheboro, NC 27203

I am pleased to confirm our understanding of the services I am to provide for the City of Asheboro for the year ended June 30, 2018. I will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Asheboro as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Asheboro's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, I will apply certain limited procedures to the City of Asheboro's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Law Enforcement Officers' Special Separation Allowance Schedules
3. Other Postemployment Benefits Schedules
4. Local Government Employees' Retirement System Schedules

I have also been engaged to report on supplementary information other than RSI that accompanies the City of Asheboro's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and I will provide an opinion on it in relation to the financial statements taken as a whole, in a report combined with my auditor's report on the financial statements:

1. Budgetary Comparison Schedule
2. Combining and Individual Fund Financial Statements and Schedules
3. Schedule of Expenditures of Federal and State Awards

The following other information accompanying the financial statements, which is required for a Comprehensive Annual Financial Report, will not be subjected to the auditing procedures applied in my audit of the financial statements, and for which my auditor's report will not provide an opinion or any assurance on that other information:

1. Introductory Information
2. Statistical Tables

Audit Objectives

The objective of my audit is the expression of opinions as to whether the City of Asheboro's financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on the City of Asheboro's:

- Internal control over financial reporting and compliance with the provisions of applicable laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal and state statutes, regulations, and the terms and conditions of federal and state awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

My audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; Single Audit Act Amendments of 1996; the provision of the Uniform Guidance; and the State Single Audit Implementation Act, and will include tests of the accounting records, a determination of major programs in accordance with the Uniform Guidance and the State Single Audit Implementation Act, and other procedures I consider necessary to enable me to express such opinions. I will issue written reports upon completion of my Single Audit. My reports will be addressed to the mayor and City Council of the City of Asheboro. I will make reference to the Asheboro ABC Board's auditor's audit in my report on your financial statements. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If my opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or have not formed opinions, I may decline to express opinions or to issue a report as a result of this engagement, or may withdraw from this engagement.

Management Responsibilities

Management is responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. Management is also responsible for providing me with (1) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that I may request for the purpose of the audit, (3) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence and (4) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under Uniform Guidance. Management is also responsible for identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to me in the management representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and state awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and, ensuring that management is reliable and the financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. Management is responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and state awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations (including federal and state statutes) and the provisions of contracts and grant agreements (including award agreements).

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. You are also responsible for informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City of Asheboro complies with applicable laws, regulations, contracts, agreements and grants; and for taking timely and appropriate steps to remedy any fraud, and noncompliance with the provisions of laws, regulations, contracts and grant agreements, or abuse that I may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for my review on September 1, 2018.

Management is responsible for the financial statements, schedule of expenditures of federal and state awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal and state awards, and related notes, and any other nonaudit services I provide and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter my assistance with the preparation of the financial statements and the schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved them prior to their issuance and have full responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

You are responsible for the preparation of the other supplementary information, which I have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include my report on the supplementary information in any document that contains and indicates that I have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for the presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You are responsible for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include my report on the schedule of expenditures of federal and state awards in any document that contains and indicates that I have reported on the schedule of expenditures of federal and state awards. You also agree to present the schedule of expenditures of federal and state awards with the audited financial statements OR make the audited financial statements readily available to users of the schedule of expenditures of federal and state awards no later than the date the schedule of expenditures of federal and state awards is issued with my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for the presentation of the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance; (2) that you believe the schedule of expenditures of federal and state awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing to me previous financial audits, attestation engagements, performance audits, or other engagements or studies related to the objectives discussed in the Audit Objective section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions, and the timing and format related thereto.

Other Services

As part of the audit, I will assist with the preparation of your financial statements, schedule of expenditures of federal and state awards, and related notes in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. I will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and state awards, and related notes services previously defined. I, in my sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgement about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by me, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, I will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that comes to my attention. I will also inform you of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. I will include such matters in the reports required for a Single Audit. My responsibility as auditor is limited to the period covered by my audit and does not extend to matters that might arise during any latter periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, funding sources, and financial institutions. I will request written representations from your attorneys as part of this engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal and state awards; federal and state awards programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to the design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standard*.

As required by the Uniform Guidance, I will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that I consider relevant to preventing or detecting material noncompliance with compliance requirements, applicable to each of the City of Asheboro's major federal and state award programs. However, my tests will be less in scope than would be necessary to render an opinion on those controls, and accordingly, no opinion will be expressed in my report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, I will express no such opinion. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards* and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of the City of Asheboro's compliance with applicable laws, regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and I will not express such an opinion in my report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that I also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal laws, regulations and the terms and conditions of federal awards applicable to major programs. My procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* and the Audit Manual for Governmental Auditors in North Carolina, issued by the Local Government Commission, for the types of compliance requirements that could have a direct and material effect on each of the City of Asheboro's major programs. The purpose of those procedures will be to express an opinion on the City of Asheboro's compliance with requirements applicable to major programs in my report on compliance issued pursuant to the Uniform Guidance.

Audit Administration, Fees and Other

I understand that your employees will prepare all cash, accounts receivable, or other confirmations I request and will locate any invoices selected by me for testing.

At the conclusion of the engagement, I will complete the appropriate sections of the Data Collection Form that summarizes my audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. I will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after the receipt of the auditor's report or nine months after the end of the audit period. I will provide copies of my reports to the City of Asheboro; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of my reports are to be made available for public inspection.

The audit documentation for this engagement is the property of William R. Huneycutt, CPA, PLLC and constitutes confidential information. However, pursuant to authority given by law or regulation, I may be requested to make certain audit documentation or individuals available to a grantor agency or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of William R. Huneycutt, CPA, PLLC personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the

forementioned parties. These parties may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

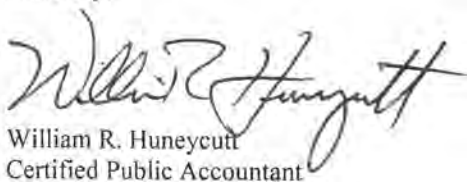
The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the grantor agency. If I am aware that a federal and state awarding agency, pass-through entity, or auditee is contesting an audit finding, I will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

I expect to issue my reports no later than October 31, 2018. My fees for these services will be at standard hourly rates plus out-of-pocket costs (such as report production, typing, postage, travel copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$35,000. Standard hourly rates vary according to degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoice for these fees will be rendered periodically as work progresses and are payable upon presentation. In accordance with firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If services are terminated due to nonpayment, you will be obligated to compensate for all time expended and to reimburse for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary; I will discuss it with you and arrive at a new fee estimate before additional cost is incurred.

I appreciate the opportunity to be of service to the City of Asheboro and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know.

If you agree with the terms of this engagement as described in this letter, please sign and return the original and the enclosed copies.

Sincerely,



William R. Huneycutt
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of the City of Asheboro.

By: _____

Title: _____

Date: _____

CONTRACT TO AUDIT ACCOUNTS

Of City of AsheboroPrimary Government UnitN/ADiscretely Presented Component Unit (DPCU) if applicableOn this 30 day of May, 2018,Auditor: William R. Huneycutt, CPA, PLLC

Auditor Mailing Address: _____

379 South Cox Street, Asheboro, N.C. 27203

Hereinafter referred to as The Auditor

and City Council(Governing Board(s)) of City of Asheboro

(Primary Government)

and N/A

: hereinafter referred to as the Governmental Unit(s), agree as follows:

(Discretely Presented Component Unit)

1. The Auditor shall audit all statements and disclosures required by accounting principles generally accepted in the United States of America (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning July 1, 2017, and ending June 30, 2018. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with auditing standards generally accepted in the United States of America. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board). **County and Multi-County Health Departments:** The Office of State Auditor will require Auditors of these Governmental Units to perform agreed upon procedures (AUPs) on eligibility determination on certain programs. Both Auditor and Governmental Unit agree that Auditor shall complete and report on these AUPs on Eligibility Determination as required by Office of the State Auditor (OSA) and in accordance with the instructions and timeline provided by OSA.
3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's Auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the SLGFD staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

Primary Government Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract. **If the audit firm received a peer review rating other than pass**, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the SLGFD within four months of fiscal year end. Audit report is due on: October 31, 2016. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. **Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC.** (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoices shall be sent via upload through the current portal address: <https://nctreasurerslgfd.leapfile.net>. Subject line should read "Invoice – [Unit Name]. The PDF invoice marked 'approved' with approval date shall be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. In consideration of the satisfactory performance of the provisions of this contract, the Primary Government shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. **(Note: Fees listed on Fees page.)** This does not include fees for any Pre-Issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item #12).
10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall submit to the SLGFD either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to the SLGFD simultaneously with the

Contract to Audit Accounts (cont.) City of Asheboro

Primary Government Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

Governmental Unit's audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the fiscal year end.
12. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit shall not be billed for the pre-issuance review. The pre-issuance review shall be performed **prior** to the completed audit being submitted to the SLGFD. The pre-issuance review report shall accompany the audit report upon submission to the SLGFD.
13. The Auditor shall electronically submit the report of audit to the SLGFD as a text-based PDF file when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. **Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit report Reissuance form.** These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings, by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit without subsequent consent of the Auditor. If the SLGFD determines that corrections need to be made to the Governmental Unit's financial statements, those corrections shall be provided within three days of notification unless another deadline is agreed to by the SLGFD.

If the OSA designates certain programs to be audited as major programs, as discussed in item #2, a turnaround document and a representation letter addressed to the OSA shall be submitted to the SLGFD.

The SLGFD's process for submitting contracts, audit reports and invoices is subject to change. Auditors shall use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.
15. If an approved contract needs to be amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee. This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted through the audit contract portal to the Secretary of the LGC for approval. The portal address to upload the amended contract is <https://nctreasurerslgfd.leapfile.net>. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

Contract to Audit Accounts (cont.) City of Asheboro

Primary Government Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

16. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit shall be attached to the contract, and by reference here becomes part of the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #23 of this contract. Engagement letters containing indemnification clauses shall not be accepted by the SLGFD.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
19. The contract shall be executed, pre-audited, physically signed by all parties including Governmental Unit and the Auditor and then submitted in PDF format to the Secretary of the LGC. The current portal address to upload the contractual documents is <https://nctreasurerslgfd.leapfile.net>. Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of November 2017. These instructions are subject to change. Please check the NC Treasurer's web site at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx> for the most recent instructions.
20. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. **The audit should not be started before the contract is approved.**
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. **E-Verify.** Auditor **shall comply** with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor **shall require** such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
23. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

SIGNATURE PAGES FOLLOW FEES PAGE

Contract to Audit Accounts (cont.)

City of Asheboro

Primary Government Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

FEES – PRIMARY GOVERNMENT

AUDIT: \$ 32,000

WRITING FINANCIAL STATEMENTS: \$ 3,000

ALL OTHER NON-ATTEST SERVICES: \$ -0-

For all non-attest services the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Governmental Auditing Standards* (as applicable). Bookkeeping and other non-attest services necessary to perform the audit shall be included under this contract. However, bookkeeping assistance shall be limited to the extent that the Auditor is not auditing his or her own work or making management decisions. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience necessary to oversee the services and accept responsibility for the results of the services. Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. The Auditor shall maintain written documentation of his or her compliance with these standards in the audit work papers.

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$ 26,250

**** NA if there is to be no interim billing**

FEES – DPCU (IF APPLICABLE)

AUDIT: \$ N/A

WRITING FINANCIAL STATEMENTS: \$ _____

ALL OTHER NON-ATTEST SERVICES: \$ _____

For all non-attest services the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Governmental Auditing Standards* (as applicable). Bookkeeping and other non-attest services necessary to perform the audit shall be included under this contract. However, bookkeeping assistance shall be limited to the extent that the Auditor is not auditing his or her own work or making management decisions. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience necessary to oversee the services and accept responsibility for the results of the services. Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. The Auditor shall maintain written documentation of his or her compliance with these standards in the audit work papers.

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$ _____

**** NA if there is to be no interim billing**

Contract to Audit Accounts (cont.) City of Asheboro

Primary Government Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:

William R. Huneycutt, CPA, PLLC

Name of Audit Firm

By William R. Huneycutt

Authorized Audit firm representative name: Type or print

William R. Huneycutt

Signature of authorized audit firm representative

Date 6/1/18

steve@wrhuneycuttcpa.com

Email Address of Audit Firm

Governmental Unit Signatures:

City of Asheboro

Name of Primary Government

By David Smith, Mayor

Mayor / Chairperson: Type or print name and title

Signature of Mayor/Chairperson of governing board

Date

By N/A

Chair of Audit Committee - Type or print name

**

Signature of Audit Committee Chairperson

Date

*** If Governmental Unit has no audit committee, mark this section "N/A"*

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

By Deborah Reaves

Primary Government Unit Finance Officer:

Type or print name

Primary Government Finance Officer Signature

Date

(Pre-audit Certificate must be dated.)

dreaves@ci.asheboro.nc.us

Email Address of Finance Officer

Date Primary Government Governing Body
Approved Audit Contract - G.S. 159-34(a)

*****Please provide us the most current email addresses available as we use this information to update our contact database*****

RESOLUTION
Designating Deputy Finance Officers
for Preaudit Authorization
under Purchase Order Threshold

WHEREAS, it is the desire of the City Council that city services be performed efficiently and that the obligation of public funds comply with legal requirements;

WHEREAS, G.S. 159-28 (a) requires written obligations to include a preaudit certificate signed by the Finance officer or any deputy finance officer approved for this purpose by the governing board;

WHEREAS, obligations in excess of \$1,000 are approved with a purchase order or a contract for service;

WHEREAS, department heads are responsible for the operations and budget management for their departments;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asheboro that:

Section 1: The following department heads are hereby designated as deputy finance officers for the purpose of preauditing obligations incurred to their department's budgets in amounts totaling less than \$1000:

City Attorney Jeff Sugg; IT Director Todd Stout; Planning Director Trevor Nuttall; Police Chief Jody Williams; Deputy Fire Chief Eddie Cockman; Chief Building Inspector Randy Purvis; Chief Fire Inspector Tony Fruitt; Public Works Director David Hutchins; Fleet Maintenance Superintendent Jeff Fox; Public Services Superintendent Dwaine Maness; Human Resources Director Doug Kemp, Recreation and Cultural Services Director Jonathan Sermon; Facilities Maintenance Superintendent Jimmy Cagle; Water Resources Director Michael Rhoney; Water and Sewer Maintenance Superintendent Andrew Connor; Water Plant Manager Bryan Lanier; Wastewater Treatment Plant Manager Mike Wiseman; Technical Services Director Michele Dawes; System Maintenance Superintendent Jeff Cagle; Water Quality Director Bernadine Wardlaw

Section 2: The Facilities Maintenance Superintendent is hereby designated as deputy finance officer for the purpose of preauditing maintenance related obligations incurred by his department on behalf of the other departments during the course of their duties to maintain City Facilities.

Adopted this the 7th day of June, 2018.

David H. Smith, Mayor

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk

City of Asheboro
Finance Office

To: John N. Ogburn, III, City Manager
From: Debbie Reaves, Finance Director
Date: June 6, 2018
Re: Ordinances for 6-7-18 meeting

Attached is an ordinance to amend the General Fund and an ordinance to amend the Water & Sewer Fund for your consideration and presentation before City Council on June 7, 2018.

The ordinance to amend the General fund moves allocated funds around to cover greater than estimated costs associated with 1) the Code Enforcement efforts to take care of dilapidated structures that require asbestos abatement and demolition / debris haul away and 2) capital outlay expenses in the Environmental Services department.

The ordinance to amend the Water & Sewer fund moves allocated funds around to cover the purchase of more radio read meters than originally budgeted. Our goal is to try to aggressively focus on having all radio read technology in the ground by the end of the 2018-2019 fiscal year.

ORDINANCE TO AMEND
THE GENERAL FUND
FY 2017-2018

WHEREAS, The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

That the following expense line item be increased / decreased:

<u>Account #</u>	<u>Expense Description</u>	<u>Increase/ Decrease</u>
	Community Redevelopment- Code	
10-490-5100	Enforcement Activities	80,000
10-565-4503	Contracted Services- Sidewalks	(50,000)
10-565-5800	Workers Compensation	(30,000)
10-580-7401	Capital Outlay	80,000
10-555-1800	Vehicle Parts – Inventory	(80,000)
		<u>0</u>

Adopted this 7th day of June, 2018

David H. Smith, Mayor

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk

ORDINANCE TO AMEND THE WATER AND SEWER FUND
FY 2017-2018

WHEREAS, The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

That the following expense line items be increased / decreased:

<u>Line Item</u>	<u>Description</u>	<u>Appropriated Amount</u>
30-810-3401	Meter Replacement	294,000
30-830-4500	Contracted Services	(294,000)
		<u>0</u>

Adopted this the 7th day of June 2018.

David H. Smith, Mayor

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk

RESOLUTION NUMBER _____

CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA

**A RESOLUTION EXPRESSING CONCURRENCE WITH REVISIONS TO
THE EMPLOYEE POLICIES AND PROCEDURES MANUAL**

WHEREAS, the City of Asheboro Employee Policies and Procedures Manual (formerly known as the City of Asheboro Personnel Policies and Procedures Manual and hereinafter referred to as the “Manual”), which was originally promulgated by the city manager and approved by resolution of the Asheboro City Council on March 4, 2004, has to be updated on a regular basis; and

WHEREAS, subsequent to the last revision of the Manual, the city manager, acting on recommendations submitted by the human resources director, has revised certain policies in the Manual pertaining to the prevention of workplace harassment and payroll administration; and

WHEREAS, the revised policies have been specified in the exhibits attached hereto as EXHIBIT 1 and EXHIBIT 2, which are hereby incorporated into this Resolution by reference as if copied fully herein; and

WHEREAS, the city manager’s decision to incorporate the attached revisions into the Manual included an effective date of July 1, 2018 for the rewritten text found in EXHIBIT 1 and EXHIBIT 2; and

WHEREAS, the Asheboro City Council has concluded that the city manager’s decision to update the Manual by adopting the attached revisions is supportive of the governing board’s goal to create a positive work environment for municipal employees and thereby facilitate excellence in the provision of municipal services to the citizens of Asheboro;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Asheboro that it concurs with the city manager’s decision to incorporate, with an effective date of July 1, 2018, the revisions to the City of Asheboro Employee Policies and Procedures Manual attached to this Resolution as EXHIBIT 1 and EXHIBIT 2.

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The signature blocks for this Resolution are on the next page.]**

This Resolution was adopted by the Asheboro City Council in open session during a regular meeting held on the 7th day of June, 2018.

David H. Smith, Mayor

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk

EXHIBIT 1

ARTICLE I. UNIFIED HUMAN RESOURCES SYSTEM

SECTION 7. WORKPLACE HARASSMENT PREVENTION POLICY

Harassment of any employee in the workplace by management (including elected and appointed public officials as well as division and department heads), supervisory personnel, co-workers, or nonemployees (including contractors, vendors, or customers) on the basis of race, color, religion, sex (including pregnancy, gender identity, transgender status, and sexual orientation), national origin, age, disability, genetic information, veteran status, or other characteristic protected by applicable law is a form of discrimination that violates the law and city policy. Such harassment is prohibited and will not be tolerated. No employee is immune from this policy.

If you believe that you are being or have been subjected to such harassment, you must immediately report the perceived harassment according to the reporting procedure described below. All reports of perceived unlawful harassment will be investigated, and, if it is found to have occurred, appropriate disciplinary action up to and including termination of employment will be taken. Consideration will also be given to remedial action necessary to eliminate unlawful harassment and to remove any detriment suffered by the aggrieved employee as a result of unlawful harassment.

Retaliation against employees who report perceived unlawful harassment, or who participate in investigations as witnesses or in other capacities, also violates the law and city policy. Such retaliation is prohibited and will not be tolerated and must be reported immediately according to the reporting procedure below.

Workplace Harassment Defined

The purpose of this policy is not to regulate the personal morality of employees. It is to ensure that, in the workplace, employees are not subjected to harassment based on characteristics protected by law and to ensure that employees do not inadvertently engage in behaviors that may be perceived as such harassment.

Unlawful harassment may include:

- (1) Verbal, nonverbal, or physical conduct that shows aversion, denigration, or hostility because of race, color, religion, national origin, sex (including pregnancy, gender identity, transgender status, and sexual orientation), age, disability, veteran status, or other protected characteristic when it:

- (A) Creates an intimidating, hostile, or offensive working environment;
 - (B) Unreasonably interferes with an individual's work; or
 - (C) Adversely affects an individual's employment opportunities.
- (2) Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
- (A) Submission to the conduct is made either explicitly or implicitly a term or condition of an individual's employment;
 - (B) Submission to or rejection of the conduct is used as the basis for employment decisions; or
 - (C) The conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Examples of Types of Behavior That May Violate This Policy Include:

Verbal/Written Actions:

- Offensive comments, including slurs or ridicule of another's culture, accent, or appearance;
- Humor, jokes, teasing, or asking unwelcome questions about protected class characteristics, including comments about the individual's body;
- Computer transmissions/email/social media or online postings/texts;
- Intentional or persistent failure to respect an individual's gender identity (e.g., intentionally referring to the individual by a name or pronoun that does not correspond to the individual's gender identity);
- Threatening, intimidating, or abusive words or acts;
- Rumors about other employees; or
- Whistling.

Sexual Harassment Also Includes:

- Offering or implying an employment-related reward such as a promotion or raise in exchange for sexual favors or submission to sexual conduct, or threatening or carrying out negative actions such as termination, demotion, or denial of a raise or leave due to the rejection of such advances;
- Comments about sexual activities, prowess, or deficiencies;
- Propositions, innuendo, flirtation, suggestive or sexist comments, or gifts; or
- Continued advances or other unwelcome conduct after the conclusion of a consensual relationship.

Sexual Harassment Can Include: Conduct between members of the same sex.

Visual/Graphic/Non-Verbal: Pictures, posters, signs, cartoons; display of objects or images; graffiti; vandalism; staring; or exclusion.

Physical Actions: Touching, pinching, patting, brushing against the body, hugging, assault, impeding access, or vandalism.

Scope of the Policy

Conduct prohibited by this policy is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, business meetings, and business-related social events.

Rude, uncivil, disrespectful, or otherwise unacceptable conduct that is not based on legally protected characteristics is not covered by this policy. However, it is covered by other city policies.

Reporting Procedure

If you experience unwelcome conduct in violation of this policy, or believe that you are being unlawfully harassed or retaliated against, or you observe or otherwise become aware of such conduct in the workplace, you are encouraged (if you are comfortable doing so), but not required, to promptly tell the person that the conduct is unwelcome and ask them to stop the conduct. Anyone who receives such a request is expected to comply with the request and not retaliate against the person making the request.

If this action does not put a stop to the unwelcomed conduct or perceived harassment or retaliation, or if you do not want to confront the individual, then you must immediately report the conduct to one of the following individuals: (a) the city manager, (b) the human resources director, or (c) the human resources specialist, who, as of the date of the adoption of this policy, is Lesia H. Cox.

Regardless of which approach you take, the city encourages prompt reporting of unwelcome conduct before it becomes severe or pervasive. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived harassment.

This procedure does not require reports to be made to your supervisor or to anyone who you believe is participating in the conduct. Instead, you may choose from the above-listed individuals the person with whom you would be most comfortable speaking.

Supervisors and managers who become aware of perceived harassment or retaliation must immediately report such matters to the following individuals: (a) the city manager, (b) the human resources director, or (c) the city attorney.

Disciplinary action, up to and including termination of employment, may result against supervisors and managers who fail to respond immediately and appropriately to the allegations.

All reports of alleged harassment or retaliation will be investigated. Under no condition will the investigation be conducted by or under the direction of the person reported to have engaged in the alleged harassment or retaliation. Confidentiality will be maintained to the extent consistent with adequate investigation and appropriate corrective action.

EXHIBIT 2

ARTICLE III. PAYROLL CLASSIFICATION AND PAYROLL ADMINISTRATION

SECTION 4. OVERTIME AND SPECIAL DUTY ASSIGNMENT

- 4.01 For the purpose of calculating compensatory time-off and overtime pay, the standard workweek for city employees is 12:01 a.m. Sunday – 12:00 Midnight Saturday. This standard workweek may not be altered without the permission of the city manager.
- 4.02 The city abides by all applicable sections of the Fair Labor Standards Act, the Fair Labor Standards Amendments of 1986, and all subsequent amendments. On the basis of time sheets or time cards submitted by the employees, the city will properly record all applicable overtime accrued for each covered employee.
- 4.03 With the exception of subsection 4.12, this overtime and special duty assignment policy is applicable only to city employees who are nonexempt under the Fair Labor Standards Act (“FLSA”).
- 4.04 Employees are expected to work during all assigned periods exclusive of breaks or mealtimes. Except in cases of emergency, employees are prohibited from performing work during any time that they are not scheduled to work unless they receive prior approval from their immediate supervisor. An emergency exists if a condition arises that could reasonably result in injury or harm to a person, damage to property, or that requires the immediate attention of the employee. Employees who work excess hours because of an emergency shall advise their immediate supervisor of the unscheduled work as soon as practical following completion of the work.
- 4.05 It is the policy of the city, in agreement with its employees, that nonexempt employees receive compensatory time-off at a rate of one-and-one-half hours for each hour of overtime worked. Except for law enforcement and fire protection employees, nonexempt employees receive compensatory time-off at the rate of one-and-one-half hours for every hour worked over 40 hours in a standard 7-day workweek. Pursuant to Section 207(k) of the FLSA and 29 CFR Part 553, nonexempt law enforcement employees are entitled to this overtime rate only for hours worked in excess of 92 hours in a 15-day cycle, and fire protection employees are entitled to this overtime rate only for hours worked in excess of 114 hours in a 15-day cycle.
- 4.06 “Gap” time refers to the hours that fall between a nonexempt employee’s regularly scheduled hours and, in the case of an employee who is not subject to

the Section 207(k) exemption, the 40 hours that the employee must work before becoming entitled to the overtime premium rate for pay or compensatory time-off. The hourly or salaried pay established in the pay plan for a nonexempt employee who is not paid under the Section 207(k) exemption is the entirety of the pay to be received by the employee for the hours worked during the standard workweek so long as the hours actually worked do not exceed the 40-hour maximum. No additional compensation will be paid or granted for “gap” hours that do not cause the employee to exceed the 40-hour maximum.

4.07 The applicability of this section of the city employee policies and procedures manual is limited to nonexempt law enforcement and fire protection personnel paid under the Section 207(k) exemption.

(A) The salary established in the pay plan for a nonexempt law enforcement employee or fire protection employee paid under the Section 207(k) exemption is the only compensation that will be paid to the employee for all of the regularly scheduled hours worked by the employee. For “gap” hours in a non-overtime work cycle that do not cause a law enforcement employee to exceed 92 hours in a 15-day cycle or a fire protection employee to exceed 114 hours in a 15-day cycle, such an employee will receive bonus compensatory time-off on an hour-for-hour basis, not the overtime premium rate of one-and-one-half hours, for each hour actually worked in excess of the total number of hours that the employee was scheduled to work during the 15-day cycle.

(B) During an overtime work cycle, such an employee will be paid in cash on a straight time basis for all “gap” time worked and paid in cash on an overtime premium basis (one-and-one-half hours) for every hour worked by a law enforcement employee in excess of 92 hours in a 15-day cycle and every hour worked by a fire protection employee in excess of 114 hours in a 15-day cycle.

(C) None of the foregoing provisions are to be interpreted or implemented in a manner that impedes the utilization by management officials of special duty assignments that are compensated with bonus cash payments that are calculated by using the overtime premium rate of one-and-one-half hours. Such bonuses are to be calculated as a separate and distinct form of compensation.

4.08 With the exception of holiday leave, when an employee takes leave from work, the compensatory leave time bank must be exhausted prior to using any accrued vacation or sick leave. Because accrued holiday leave expires if not used within a designated timeframe, if an employee has accrued holiday leave, the employee may exhaust the holiday leave bank first and then use any

compensatory leave time prior to utilizing vacation or sick time for time away from work. The only exception to using compensatory time-off before accrued vacation and/or sick leave applies to retiring employees leaving in good standing per Article VII's Resignation in Good Standing Policy. During the 12-month period immediately preceding retirement, a retiring employee may work with his or her supervisor to exhaust any accrued vacation leave over the 240 maximum prior to working his or her last day with the city.

- 4.09 In a situation where a nonexempt employee performs work that fails to qualify as overtime work because the employee did not actually work over 40 hours during the standard 7-day workweek, or for a law enforcement employee or a fire protection employee subject to the Section 207(k) exemption who did not work in excess of the threshold amount set for overtime work during the prescribed 15-day cycle, such an employee may receive a bonus in the form of one-and-one-half hours of compensatory time-off for every hour worked in furtherance of the assigned task if the work is designated as a special duty assignment by the employee's division director or department head on the employee's time sheet or time card. Alternatively, a nonexempt employee may receive a bonus in the form of a monetary payment rather than compensatory time-off for work on a special assignment if such work is designated for special duty pay by the employee's division director or department head on the employee's time sheet or time card. Such a bonus shall be calculated on the basis of one-and-one-half times the employee's regular rate of pay for each hour worked on a special duty assignment.
- 4.10 When a nonexempt employee is called back to work outside regularly scheduled working hours, the employee's division director or department head is to evaluate the totality of the circumstances and make a determination as to which of the following options will be utilized:
- (A) The call-back event can be designated as a special duty assignment with the granting of either bonus compensatory time-off or the payment of a monetary bonus as described above in subsection 4.09, and a guarantee that the employee will receive, under this option, credit for no less than 2 hours of special duty assignment work; or
 - (B) The call-back event can be integrated into flexible, alternative scheduling of the employee's work time during the workweek.
- 4.11 Nonexempt law enforcement employees and fire protection employees subject to the Section 207(k) exemption may accrue not more than 480 hours of compensatory time-off. All other nonexempt employees may accrue not more than 240 hours of compensatory time-off. When the thresholds specified in this subsection are reached, the nonexempt employee will receive a monetary

payment of one-and-one-half times the employee's regular rate of pay for each hour in excess of the limits specified in this subsection.

- 4.12 Employees wishing to use accrued compensatory time-off must make a written request to their immediate supervisor. Use of such time will be allowed within a reasonable period following the request as long as the use does not unduly disrupt the operations of the city. Additionally, in order to reduce the amount of accrued compensatory time-off, an employee who has not asked to use accrued compensatory time-off may, nonetheless, be required by his or her supervisor to use that accrued time at the convenience of the city.
- 4.13 Accrued compensatory time-off will be paid upon termination of employment and shall be calculated at the average regular rate of pay for the final three years of employment, or the final regular rate received by the employee, whichever is higher.
- 4.14 Subject to the conditions specified in this subsection, an exempt employee may be granted bonus compensatory time-off or pay to the same extent that such a bonus would be granted to a nonexempt employee for work designated and approved as special duty assignment work by the management official with approval authority for the exempt employee's time sheet or time card. The receipt of bonus compensatory time-off or pay by an exempt employee is subject to the following conditions:
 - (A) The amount of compensatory time-off or pay shall be calculated on an hour-for-hour basis, not at the rate used for nonexempt employees of one-and-one-half hours for each hour of special duty assignment. The maximum amount of time that can be accrued by exempt employees is dependent on whether the employee is subject to the Section 207(k) exemption. If the Section 207(k) exemption is not applicable, the maximum accrual of special duty compensatory time-off allowed by this policy is 240 hours. If the Section 207(k) exemption is applicable to the employee, the maximum accrual of special duty compensatory time-off allowed by this policy is 480 hours. Any special duty compensatory time-off listed on a time record that would cause a leave balance to exceed the above stated amounts shall be disregarded as non-approved special duty compensatory time-off.
 - (B) As with nonexempt employees, exempt employees wishing to use accrued compensatory time-off must make a written request to their immediate supervisor. Use of such time will be allowed within a reasonable period following the request as long as the use does not unduly disrupt the operations of the city. Additionally, in order to reduce the amount of accrued compensatory time-off, an employee who

has not asked to use accrued compensatory time-off may, nonetheless, be required by his or her supervisor to use that accrued time at the convenience of the city. When unusual work scheduling needs arise, the employee and the employee's supervisor should make every effort to fluctuate the schedule to avoid the accrual of compensatory time-off.

- (C) Exempt employees who have been allowed to accumulate compensatory time-off, rather than receiving payment for overtime work, will not be paid for any portion of the accumulated compensatory time-off until the exempt employee is promoted or terminates his or her employment with the city.
- (D) In the event an exempt employee separating from employment with the city is to receive a payment for some or all of the accumulated compensatory time-off, such terminal pay is to be calculated at the employee's final regular rate of pay. While exempt employees can generally accrue up to 240 hours and those subject to the Section 207(k) exemption can accrue up to 480 hours, the maximum terminal pay cannot exceed 120 hours for exempt employees who do not qualify for the Section 207(k) exemption or 240 hours for law enforcement and fire protection employees who qualify for the Section 207(k) exemption. When an exempt employee terminates his or her employment with the city, the balance of any accumulated compensatory time-off that has not been used by the employee prior to the separation from employment or included in the employee's terminal pay in strict accordance with the limits set within this subsection shall be deemed to be forfeited.



**RZ-18-07: Request to rezone from R10 (Medium-Density Residential) and
R40 (Low-Density Residential) to B2 (General Commercial)**

(East Salisbury Street (Parcel Identification Number 7761738476 located between
1745 and 1793 East Salisbury Street))

Planning Board Recommendation and Staff Report

Planning Board Recommendation & Comments to City Council

NOTE: Have applicant Certify to Council mailings to all adjoining property owners.

Case # RZ-18
-07

Date 5/7/2018 Planning
Board

Applicant State Employees Credit Union

Legal Description

The property of Earlene Ward, located on the north side of East Salisbury Street, between 1745 and 1793 East Salisbury Street, totaling approximately 14.83 acres +/- and more specifically identified by Randolph County Parcel Identification Number 7761738476.

Requested Action Rezone from R40 (Low Density Residential) and R10 (Medium-Density Residential) to B2 (General Commercial)

Existing Zone R40/R10

Land Development Plan See rezoning staff report

Planning Board Recommendation

Approve

Reason for Recommendation

The Planning Board concurred with staff reasoning.

Planning Board Comments

Rezoning Staff Report

RZ Case # RZ-18-07

Date 5/7/18 Planning Board
6/7/18 City Council

General Information

Applicant State Employees Credit Union

Address 1036 South Park Street

City Asheboro NC 27203

Phone 336-629-7020

Location East Salisbury Street

Requested Action Rezone from R40 (Low Density Residential) and R10 (Medium-Density Residential) to B2 (General Commercial)

Existing Zone R10/R40

Existing Land Use Undeveloped

Size 14.83 acres +/-

Pin # 7761738476

Applicant's Reasons as stated on application

The proposed amendment falls within the zone for economic development defined by the City's 2015 Growth Strategy. The City's economic development goals support infrastructure enhancement, high standard of living and diversified employment opportunities. The intent will match that of the land development plan in that the parcel [will] be rezoned to B-2, and correspond with the 2015 proposed land use map. The proposed amendment is in compliance with the city's vision for future land development through growth management and community appearance.

Surrounding Land Use

North Undeveloped/Low-Density Residential

East Commercial/Single-family residential/undeveloped

South Commercial

West Industrial/Undeveloped commercial

Zoning History N/A

Legal Description

The property of Earlene Ward, located on the north side of East Salisbury Street, between 1745 and 1793 East Salisbury Street, totaling approximately 14.83 acres +/- and more specifically identified by Randolph County Parcel Identification Number 7761738476.

Analysis

1. The property is outside the city limits. Connection to city services will require annexation consistent with City policies.
2. East Salisbury Street is a state-maintained minor thoroughfare at this location. The property is approximately 400 feet west of East Dixie Drive/US Hwy. 64, at a signalized intersection with East Salisbury Street.
3. The property currently has split zoning between the R10 district and R40 district (which comprises the majority of the parcel with approximately 10.6 acres).
4. The zoning ordinance states that the intent of the B2 district is *to serve the convenience goods, shoppers goods retail and service needs of the motoring public, both local and transient. This district should always be located with access directly to major or minor thoroughfares, never local streets.*

Rezoning Staff Report

RZ Case # **RZ-18-07**

Page 2

Consistency with the 2020 LDP Growth Strategy designations

In reviewing this request, careful consideration is given to each Goal and Policy as outlined in the Land Development Plan. Some Goals and Policies will either support or will not support the request, while others will be neutral or will not apply. Only those Goals and Policies that support or do not support the request will be shown.

Proposed Land Use Map Designation	Commercial
Small Area Plan	East
Growth Strategy Map Designation	Economic Development

LDP Goals/Policies Which Support Request

Checklist Item 1. Rezoning is compliant with the Proposed Land Use Map.

Checklist Item 3: The property on which the rezoning district is proposed fits the description of the Zoning Ordinance. *(Article 200, Section 210, Schedule of Statements of Intent)*

Checklist Item 5: Complies with Growth Strategy Map

Checklist Item 7: The proposed rezoning is compatible with the applicable Small Area Plan.

Checklist Items 12, 13: 12.) Property is located outside of watershed 13.) The property is located outside of Special Hazard Flood Area.

Rezoning Staff Report

RZ Case # RZ-18-07

Page 3

LDP Goals/Policies Which Do Not Support Request

Checklist Item 14: Rezoning is located on steep slopes of greater than 20%.

Policy 2.1.5: The City will ensure development regulations provide appropriate transitional land uses, such as office & institutional, between high-intensity industrial/commercial and low-intensity residential uses.

Staff's Final Analysis Concerning Consistency with Adopted Comprehensive Plans, Reasonableness and Public Interest

Several factors support the request. The Land Development Plan proposed land use map designates the property for Commercial Use. The Growth Strategy Map indicates the property is part of an Employment Center, which includes commercial uses as a component. The Eastern Small Area Plan recognizes suitability of commercial growth in various locations along and near the US Hwy. 64 corridor in close proximity to the property. The property also adjoins established commercial uses to the south and east, and commercially zoned property and established industrial uses to the west.

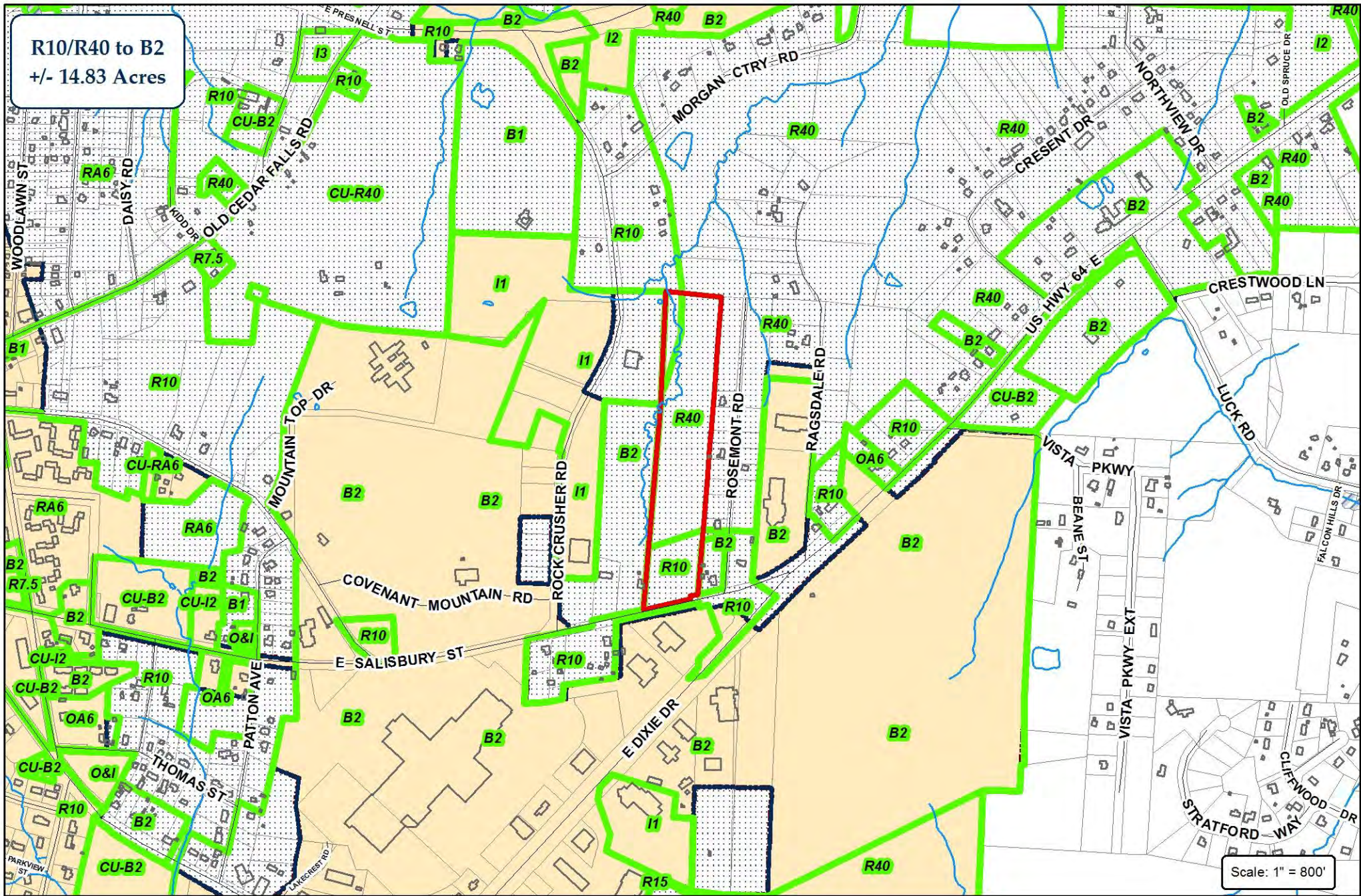
Additionally, the property has frontage solely on East Salisbury Street, which will necessitate access to development from that minor thoroughfare instead of local, residential streets. Along with required buffering/screening adjacent to residential uses, this will help mitigate impacts of commercial property onto adjacent residential properties.

Considering these factors, staff believes that the requested B2 district is consistent with the Land Development Plan and therefore reasonable and in the public interest.

Recommendation

In light of the above analysis, staff's recommendation is to approve the request.

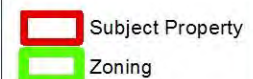
R10/R40 to B2
+/- 14.83 Acres



City of Asheboro Planning & Zoning Department

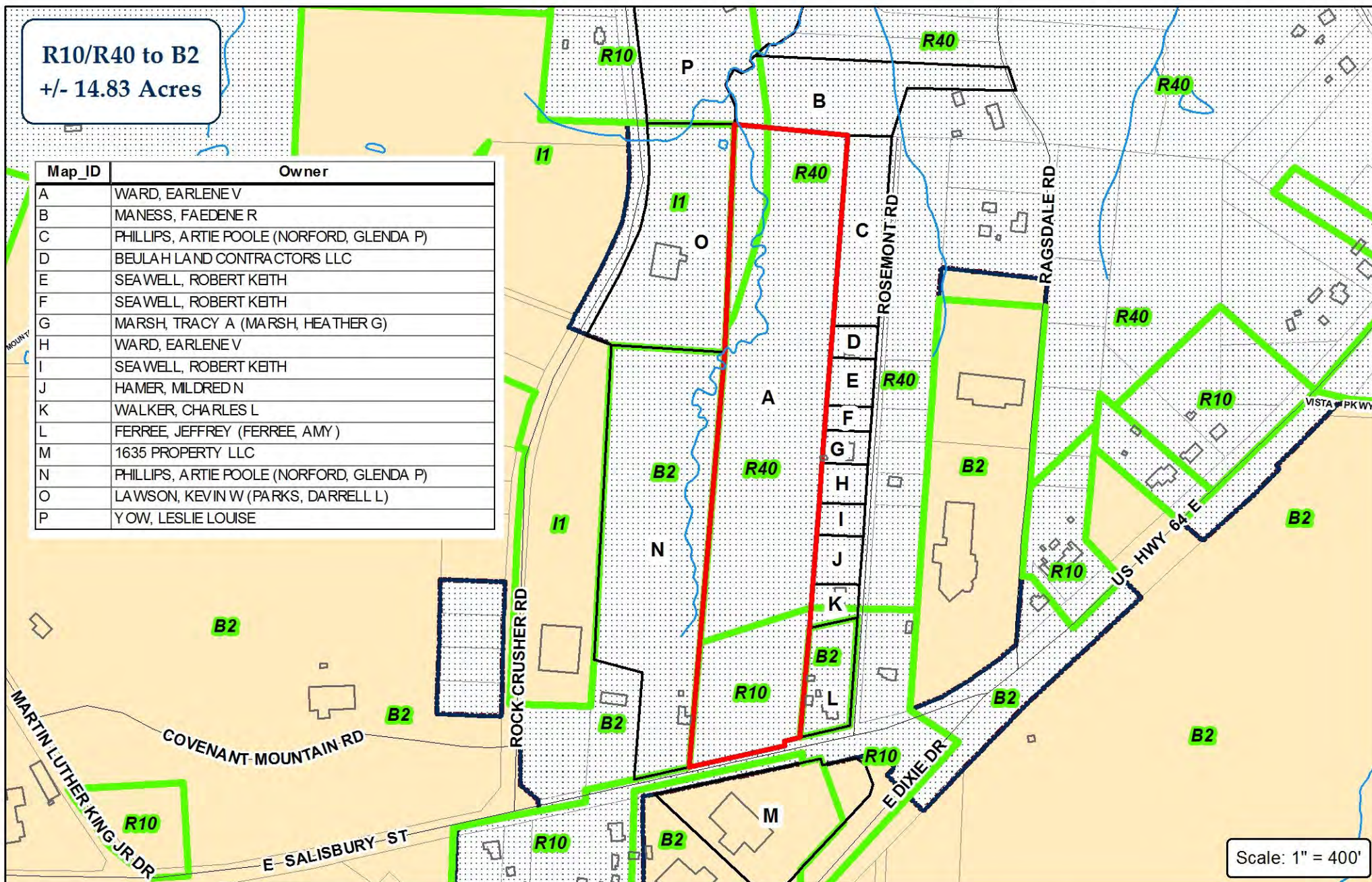
Rezoning Case: RZ-18-07

Parcel: 7761738476



**R10/R40 to B2
+/- 14.83 Acres**

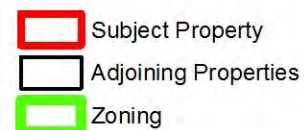
Map_ID	Owner
A	WARD, EARLENE V
B	MANESS, FAEDENE R
C	PHILLIPS, ARTIE POOLE (NORFORD, GLENDA P)
D	BEULAH LAND CONTRACTORS LLC
E	SEA WELL, ROBERT KEITH
F	SEA WELL, ROBERT KEITH
G	MARSH, TRACY A (MARSH, HEATHER G)
H	WARD, EARLENE V
I	SEA WELL, ROBERT KEITH
J	HAMER, MILDRED N
K	WALKER, CHARLES L
L	FERREE, JEFFREY (FERREE, AMY)
M	1635 PROPERTY LLC
N	PHILLIPS, ARTIE POOLE (NORFORD, GLENDA P)
O	LAWSON, KEVIN W (PARKS, DARRELL L)
P	YOW, LESLIE LOUISE



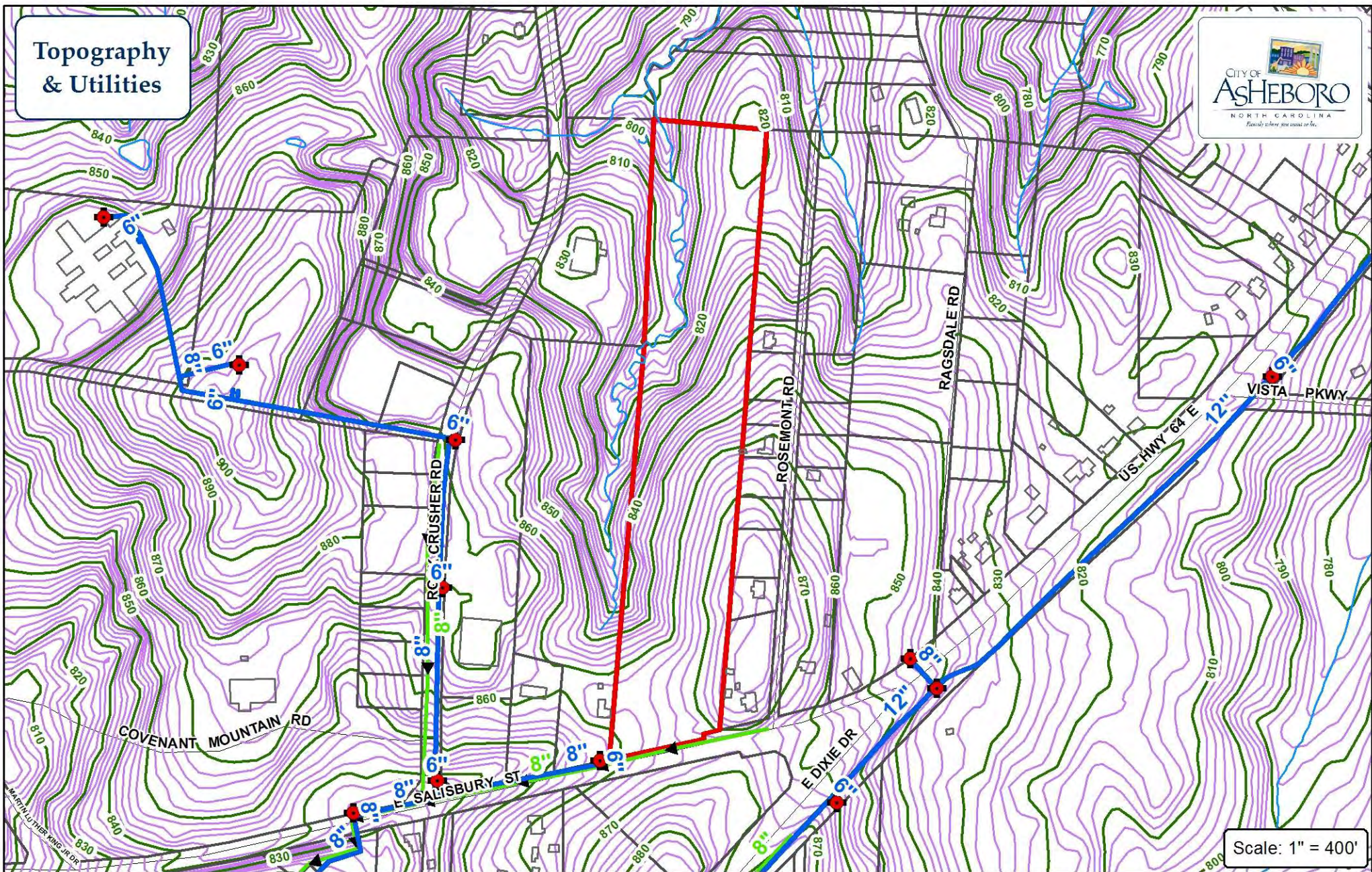
City of Asheboro Planning & Zoning Department

Rezoning Case: RZ-18-07

Parcel: 7761738476



Topography & Utilities



Scale: 1" = 400'

-  Water Main
-  Sewer Main
-  Force Main
-  Fire Hydrant
-  Pump Station

City of Asheboro
Planning & Zoning Department
Rezoning Case: RZ-18-07
Parcel: 7761738476

 Subject Property

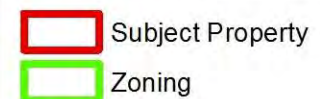




City of Asheboro Planning & Zoning Department

Rezoning Case: RZ-18-07

Parcel: 7761738476





SUP-18-02: Special Use Permit for Change on Non Conforming Uses within a
RA6 (High-Density Residential) zoning district:
Large Child Care Center to Professional Services (counseling)
(624 Brewer Street and 621 Franks Street)

Staff Report

SPECIAL USE PERMIT STAFF REPORT

SUP Case No. **SUP-18-02**

June 7, 2017

General Information

Applicant Ready 4 Change Inc.

Address 5 Centerview Dr. Suite 101

City Greensboro NC 27407

Phone 336-965-5310

Location 624 Brewer St.

Requested Action Special Use Permit to allow a change in non-conforming use from large child care center to professional services (counseling)

Existing Zone RA6/CU-B2
Size 3.39 acres +/-

Existing Land Use Last approved use: Large Child Care center
Pin # 7761146503

Applicants Reason as stated on application

See attached

Surrounding Land Use

North Single family res./Eastside Park

East Undeveloped (Residential)

South Single-family res./undeveloped

West Multi-family residential (Eastside Homes)

Zoning History See staff analysis #4-5 below.

Growth Strategy Map Primary Growth

Proposed LDP Map Neighborhood Residential

Legal Description

The property of Eastside Improvement Association, Inc., located at 624 Brewer Street and 621 Franks Street, more specifically identified by Randolph County Parcel Identification Number 7761256503 and totaling approximately 3.32 acres +/- .

Analysis

1. The property is inside the city limits. All city services are available.
2. Brewer and Franks Streets are both local streets.
3. In 1982, a Special Use Permit was issued for a large child care facility (SUP-82-15) in the structure located at 624 Brewer St.
4. In 2001, a portion of the property, where the structure at 621 Franks Street is located, was rezoned from RA6 to CU-B2 (Conditional Use General Commercial), with a Conditional Use Permit (CUP-02-23) for a Membership organization (specifically a gym). No changes are proposed to this portion of the property.
5. The requested use of the portion of the property at 624 Brewer St. is professional services (counseling). This use is permitted by right in OA6 (Office-Apartment), O&I (Office & Institutional), M (Mercantile), B2 (General Commercial), B3 (Central Commercial), I1 (Light Industrial), and I2 (General Industrial) districts. This use is not permitted by right in the RA6 district.
6. The zoning ordinance allows a Special Use Permit to be issued for a change in nonconforming uses if supported by Sec. 803(B)(C) (see p. 3). Both the previous use (large child care center) and the proposed use (professional services, i.e. counseling services) are nonconforming in the RA6 district.
7. No new structures or addition to existing structures are proposed. The applicant proposes adding a community garden on the property (which does not specifically require an SUP).

LDP Conformity Issues

Review should carefully evaluate the proposed use in light of harmony with the current Neighborhood Residential designation.

SPECIAL USE PERMIT STAFF REPORT

SUP Case No. SUP-18-02

Page 2

NOTE: Applicant shall certify to Council mailings to all adjoining property owners.

Staff Comments

NOTE: If any Special Use is discontinued for a period of 180 days; or the permit is not initiated within 180 days; or replaced by a use otherwise permitted in the zoning district, it shall be deemed abandoned and the Special Use Permit shall be null and void and of no effect.

Suggested Conditions

DRAFT CONDITIONS AS OF 6-1-2018:

- (A) Any new outdoor lighting shall comply with Section 318A of the zoning ordinance.
- (B) All existing landscaping shall be preserved and maintained to meet buffering, screening and front yard landscaping requirements of the zoning ordinance.
- (C) The final approved site plan shall show the existing parking area located between the building at 624 Brewer Street and public right-of-way of Brewer Street and shall be included in the file without further review by City Council.
- (D) A minimum of 1 ADA compliant accessible parking space shall be maintained.
- (E) Land use activities (membership organization) authorized by CUP-02-23 shall be permitted to continue within the portion of the property containing 621 Franks Street, along with associated off-street parking that was approved pursuant to CUP-02-23.
- (F) Prior to the issuance of a Zoning Compliance Permit for the proposed land use, the Final Decision Document approving the requested Special Use Permit shall be approved.

SPECIAL USE PERMIT STAFF REPORT

SUP No. SUP-18-02

Page 3

For Special Use Permit Hearings:

The following tests shall be found in favor of the applicant by the City Council.

1. That the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.
2. That the use meets all required conditions and specifications of the Asheboro Zoning Ordinance.
3. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and,
4. That the location and character of the use if developed according to the plan as submitted and approved will be in harmony with the area in which it is to be located and in general conformity with the plan of development of Asheboro and its environs.

SUP Requirements

Article 800: Nonconformities

Section 803(B) Change of Use

(1) A nonconforming use may be changed to a conforming use. Thereafter, the property may not revert to a nonconforming use.

(2) A nonconforming use may be changed to another nonconforming use only in accordance with a Special Use Permit issued by the City Council. The Council shall issue such a permit if it finds that the proposed use will be more compatible with the surrounding neighborhood than the use in operation at the time the permit is applied for. If a nonconforming use is changed to any use other than a conforming use without obtaining a Special Use Permit pursuant to this paragraph, such a change shall constitute a discontinuance of the nonconforming use, with consequences as stated in subsection 803(C).

(3) If a nonconforming use and a conforming use, or any combination of conforming and nonconforming uses, or any combination of nonconforming uses exist on one lot, the use made of the property may not be changed substantially (except to a conforming use), only in accordance with a Special Use Permit issued by the City Council. The Council shall issue such a permit if it finds that the proposed use will be more compatible with the surrounding neighborhood than the use or combination of uses in operation at the time the permit is applied for.

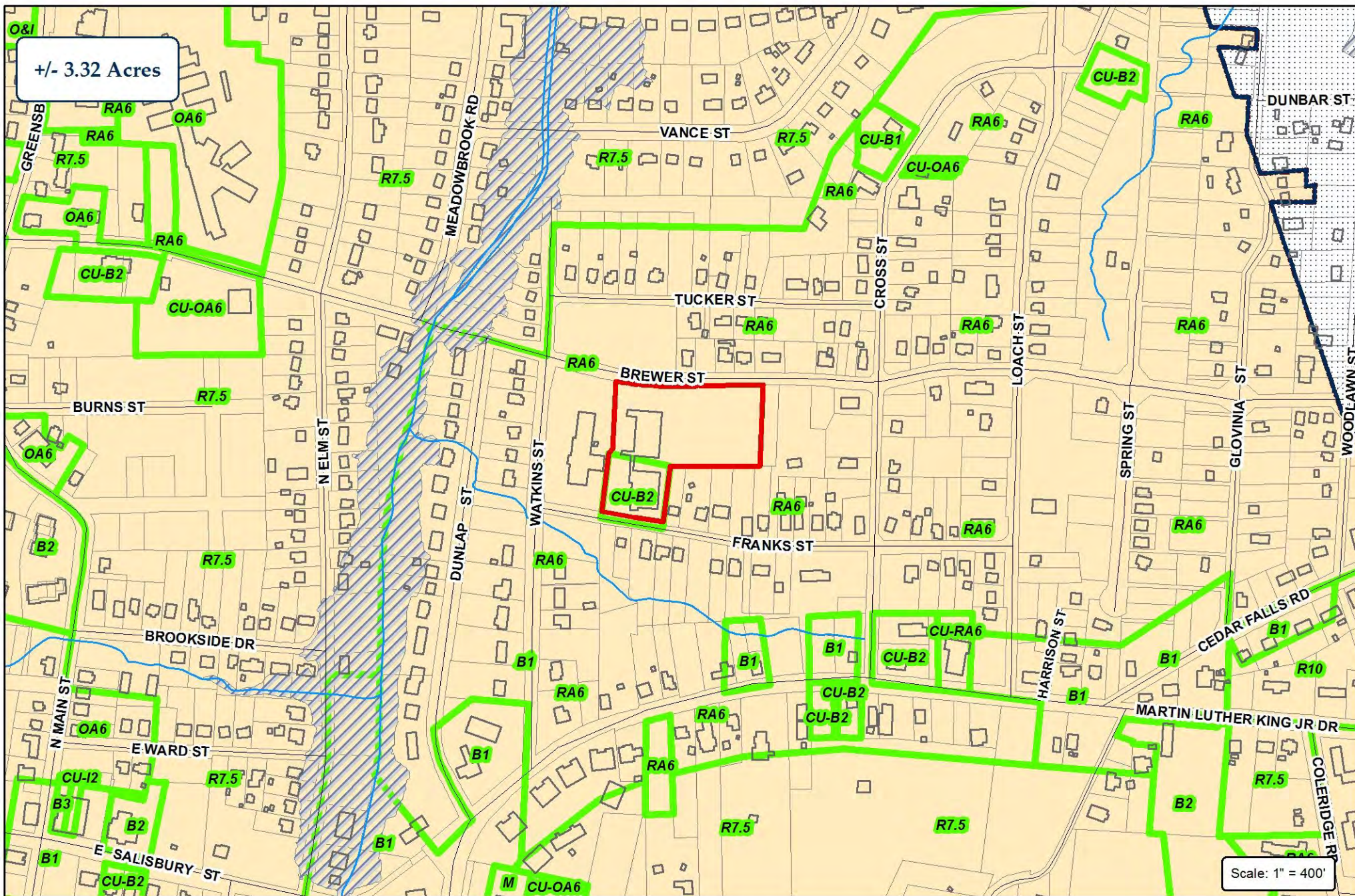
The people at Ready 4 Change embrace the diverse needs of the people we serve by providing person-centered treatment practices that discover individualized needs and challenges to identify appropriate solutions that promote change. Our staff at Ready 4 Change has the experience, compassion, and expertise to guide you in a professional manner utilizing research based approaches that support change.

Ready 4 Change (R4C) is a premier provider of structured and effective w-holistic treatment services. Ready 4 Change is a national CARF accredited and State Licensed Mental Health; Substance Abuse and Developmental Disabilities treatment center in North Carolina. R4C services are designed with our clients, their support system and the community in mind which allows for each individual to accomplish [his/her] full potential. Our staff believes in seeing the whole person and we treat each person with respect and dignity. Our leadership has a strong reputation for innovative treatment that has changed the concept of what a treatment center is and how important it is for each person to understand their place in life.

Ready 4 Change services are envisioned to assist each individual we serve to improve life outcomes by helping them change their personal challenges and realize sobriety, healthy behavior and mental well-being, and a better-quality of physical, emotional and social living. We believe that the individuals we serve should be actively involved in all decisions concerning their care. Our services are designed to assist families in achieving the goals they set, based upon their needs.

We believe in all the services we provide and we are pleased of the quality of services we deliver. We stand behind our services and believe that by the time our services for you are carried through and complete, you will be wholly satisfied.

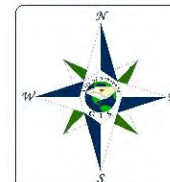
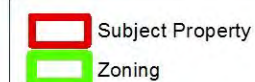
Whatever your situation, Ready 4 Change is here to serve you.



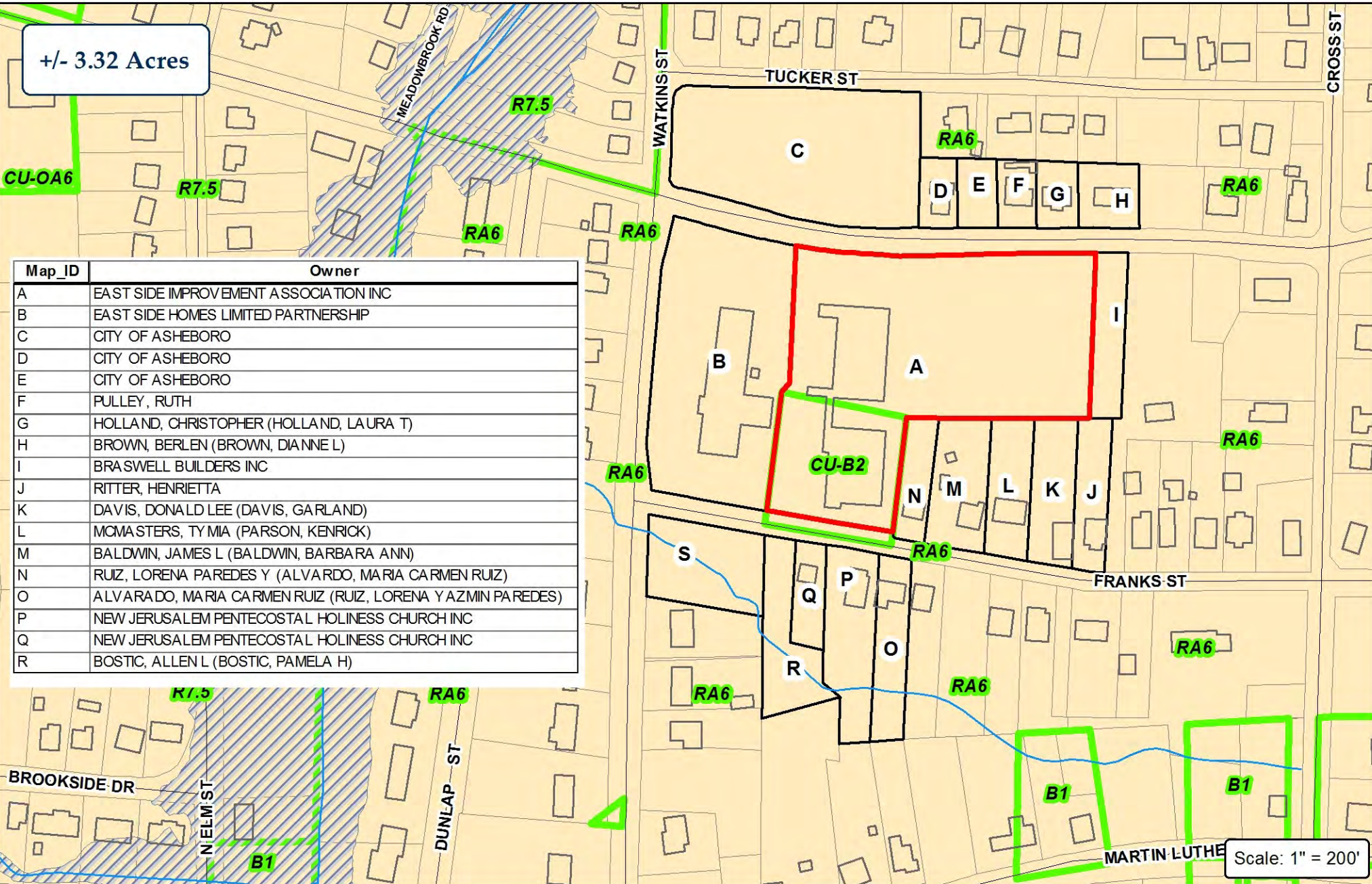
City of Asheboro Planning & Zoning Department

Special Use Permit: SUP-18-02

Parcel: 7761146503



+/- 3.32 Acres

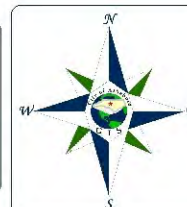
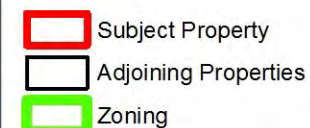


Map_ID	Owner
A	EAST SIDE IMPROVEMENT ASSOCIATION INC
B	EAST SIDE HOMES LIMITED PARTNERSHIP
C	CITY OF ASHEBORO
D	CITY OF ASHEBORO
E	CITY OF ASHEBORO
F	PULLEY, RUTH
G	HOLLAND, CHRISTOPHER (HOLLAND, LAURA T)
H	BROWN, BERLEN (BROWN, DIANNE L)
I	BRASWELL BUILDERS INC
J	RITTER, HENRIETTA
K	DAVIS, DONALD LEE (DAVIS, GARLAND)
L	MCMASTERS, TYMIA (PARSON, KENRICK)
M	BALDWIN, JAMES L (BALDWIN, BARBARA ANN)
N	RUIZ, LORENA PAREDES Y (ALVARDO, MARIA CARMEN RUIZ)
O	ALVARADO, MARIA CARMEN RUIZ (RUIZ, LORENA Y AZMIN PAREDES)
P	NEW JERUSALEM PENTECOSTAL HOLINESS CHURCH INC
Q	NEW JERUSALEM PENTECOSTAL HOLINESS CHURCH INC
R	BOSTIC, ALLEN L (BOSTIC, PAMELA H)

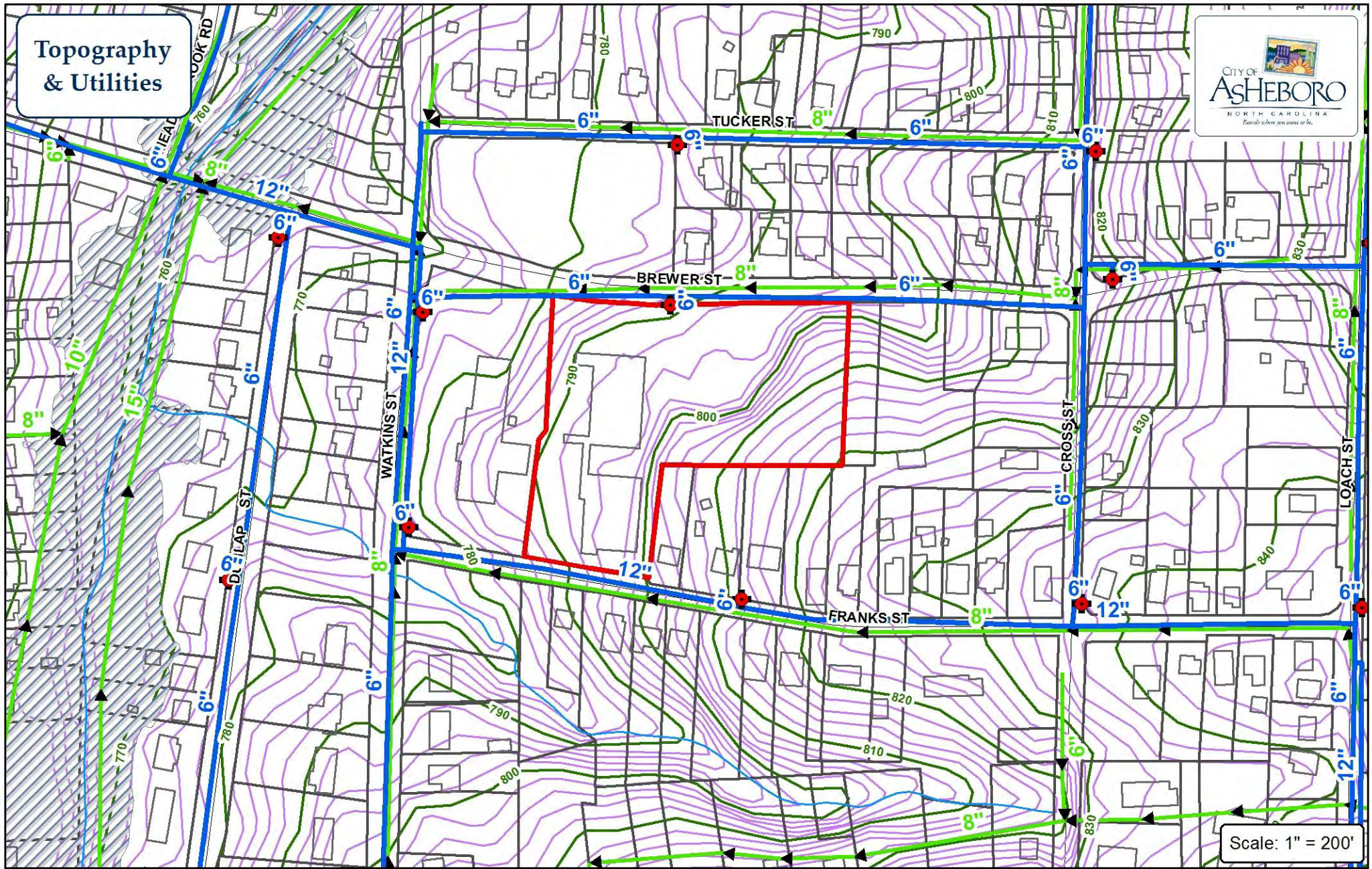
City of Asheville Planning & Zoning Department

Special Use Permit: SUP-18-02

Parcel: 7761146503



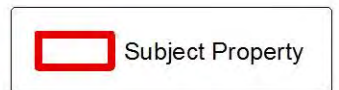
Topography & Utilities

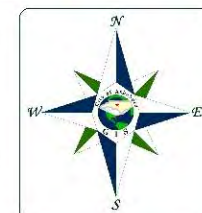
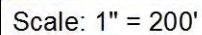


Scale: 1" = 200'

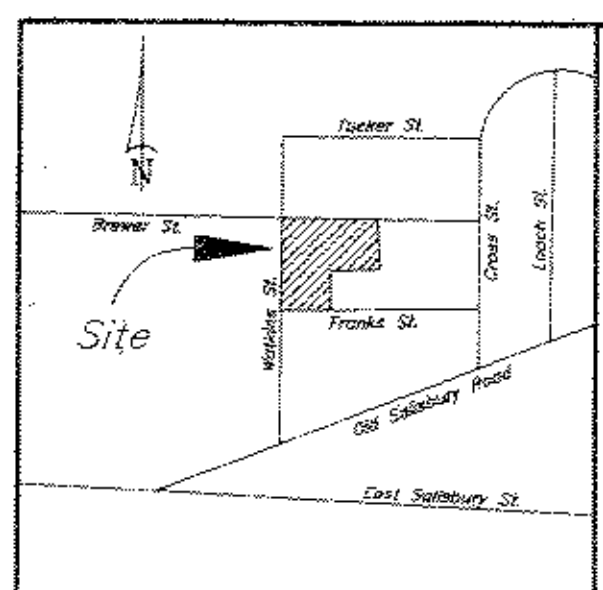
- Water Main
- Sewer Main
- Force Main
- Fire Hydrant
- Pump Station

City of Asheboro
Planning & Zoning Department
Special Use Permit: SUP-18-02
Parcel: 7761146503





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8-10-2
p. 2078



Vicinity Map - Not To Scale

LOT DATA
Total Area 5.221 Ac.
Total Hts. Lots 2
Avg. Lot Size 2.611 Ac.
Zoning RA-6
Front Setback 25'

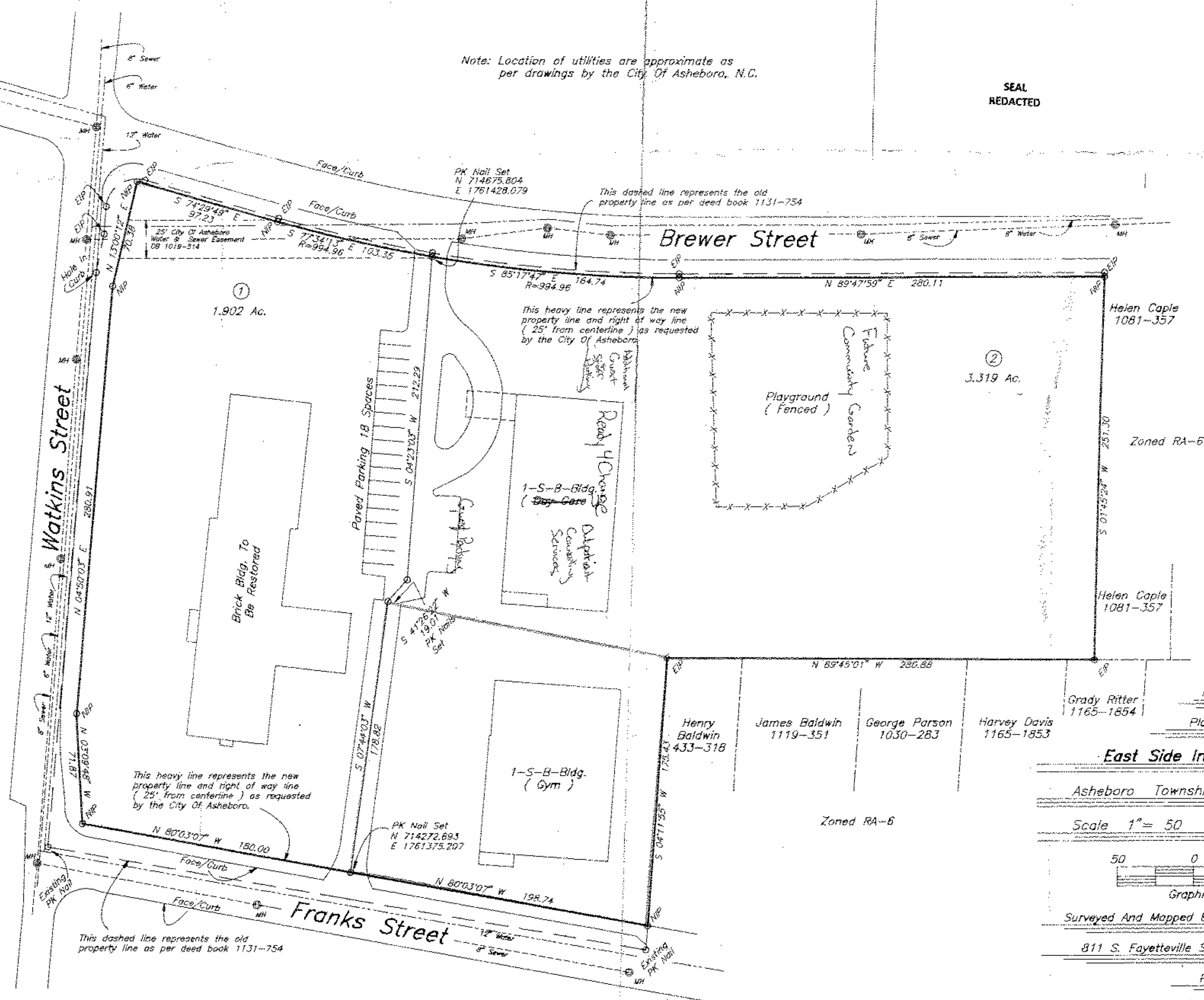
Note: Location of utilities are approximate as per drawings by the City of Asheboro, N.C.

SEAL
REDACTED

SEAL
REDACTED

SEAL
REDACTED

SEAL
REDACTED



Helen Caple
1081-357

3.319 Ac.

Zoned RA-6

Helen Caple
1081-357

MINOR SUBDIVISION

Plat Prepared For

East Side Improvement Association, Inc.

Asheboro Township - Randolph County - North Carolina

Scale 1" = 50 November 18 1992



Surveyed And Mapped By Steven D. Brown, R.L.S., Reg. No. L-1435

811 S. Fayetteville St. - Asheboro - North Carolina - 27203

Phone 919-626-0123

Job No. 92-111 Disk No. Deed Book 1131-754
Book No. 42 Draw Disk No. 10 12



ASHEBORO

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Exactly where I want to be.

2018-2023 Central Business District Redevelopment Plan

City of Asheboro, North Carolina

*****DRAFT*****

Developed by the Redevelopment Commission
Insert Date

**2018-2023 Central Business District Redevelopment Plan
City of Asheboro, North Carolina**

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I. INTRODUCTION

North Carolina Urban Redevelopment Law, N.C.G.S. 160A-500 et seq., provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment in areas suffering from blight. On October 2, 2017, the City of Asheboro Planning Board deliberated and certified the area identified by Randolph County Parcel Identification Numbers 7751726479, 7751725650, 7751738346, 7751831174 and 7751733983, and inclusive of all adjacent streets and right-of-ways, a Redevelopment Area and directed the City of Asheboro Redevelopment Commission to prepare a redevelopment plan. The Planning Board's certifying resolution is incorporated into this plan by reference.

The 2018-2023 Central Business District Redevelopment Plan describes potential activities to be undertaken in the Redevelopment Area to facilitate property rehabilitation, conservation, and reconditioning. The plan has been prepared in accordance with the North Carolina Urban Redevelopment Law. The Redevelopment Commission recognizes that public and private investments have revitalized much of downtown and wishes to support the momentum that has reinvigorated the Central Business District into a hub of commercial and cultural activity. To this end, the plan outlines actions that the city and business community can take to further strengthen downtown and build on twenty-plus years of successes outlined in the table below:

PROJECT	IMPACT	EST. INVESTMENT	YEAR
Bicentennial Park	New downtown greenspace for public events and recreation	\$250,000	1996
Sunset Ave. Streetscape	Installed new street trees, curb and pedestrian improvements	\$250,000	2004
Farmers' Market	Convenient location for direct sale of foods from farmers to consumers	\$200,000	2005
Cultural and Recreation Office	Renovation of former federal building into service and administrative center	\$75,000	2009
Sunset Theatre	Rehabilitation of downtown landmark into performing arts venue	\$1.7 MM	2013
Asheboro Mill Lofts	Transformation of two abandoned downtown mills into affordable housing	\$5.6 MM	2013
City Hall Renovation	Modernization of historic municipal headquarters	\$90,000	2014
Senior Center	31,500-square-foot multi-purpose center	\$3.5 MM	2014
Downtown Parking lot	Parking lot improvements to support downtown businesses and city festivals	\$130,000	2017
Recreation Center	Upfit of former private recreation center into city's first comprehensive public indoor recreation facility	\$900,000	2017

Figure 1 | Public-Supported Community Investment in Downtown

DRAFT

The Redevelopment Commission views this plan as a tool to improve economic conditions downtown. The plan advocates for the allocation of public funds to incentivize the redevelopment of distressed properties, through rebuilding and improving structures in various states of disrepair and obsolescence. Furthermore, the plan demonstrates to the public the city's commitment to downtown revitalization. The Commission acknowledges that economic conditions can change unexpectedly and therefore intends for this plan to be adaptable in order to take advantage of opportunities and address threats related to the plan's implementation.

The 2018-2023 Central Business District Redevelopment Plan relies on statutory authority to improve blighted areas and areas in need of rehabilitation, conservation, and reconditioning. Under state law, blighted areas contain buildings or improvements that, by reason of "dilapidation, deterioration, age or obsolescence," ... "substantially impairs the sound growth of the community, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, and crime, and is detrimental to the public health, safety, morals, or welfare." State law describes rehabilitation, conservation, and reconditioning areas as posing a "clear and present danger" that in the reasonably foreseeable future an area will become a "blighted area" unless the city takes action.

II. DESCRIPTION OF REDEVELOPMENT AREA

A. Area Boundary and Existing Uses

The area's boundary is identified by Randolph County Parcel Identification Numbers 7751726479, 7751725650, 7751738346, 7751831174 and 7751733983 and inclusive of all adjacent streets and right-of-ways. A map of this boundary is shown in Figure 2.

The area includes seven buildings on five parcels and has a total area of approximately 12.73 acres. Buildings range in age from more than 60 years old to more than 100 years old and four are designated or contributing *National Register of Historic Places* structures. All of the uses originally occupying the buildings, which were primarily textile manufacturing or railroad oriented, have ceased; age and obsolescence of the buildings therefore are the primary impediments to re-use. None of the buildings have been upfitted to comply with current building and fire code requirements. The principal use of the buildings is storage. Three buildings are unoccupied and undergoing stabilization work and one is vacant.

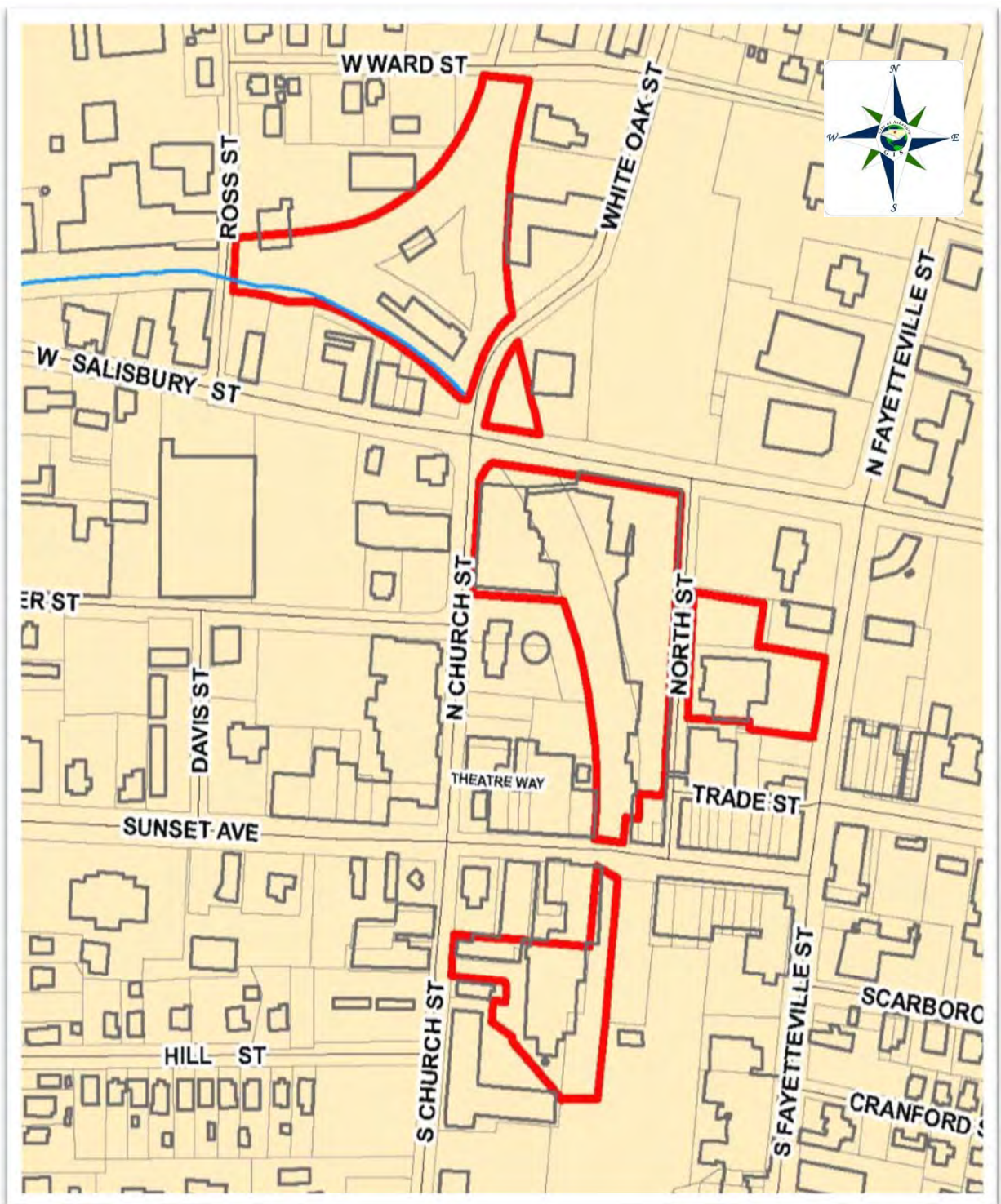


Figure 2 | Redevelopment Area Boundary

B. Existing Zoning

Four zoning districts and an overlay zone are applicable in the Redevelopment Area: RA6 High Density Residential, B2 General Commercial, B3 Central Commercial, I2 Industrial Development and the Center City Planning Area (CCPA) Tiers 1 and 2. District descriptions from the Asheboro Zoning Ordinance are as follows.

RA6 High Density Residential: The RA6 Residential District is intended to produce a high intensity of residential uses in close proximity to major nodes of non-residential development, characterized primarily by group housing, plus the necessary governmental and other support facilities to service that level of development.

B2 General Commercial: The B2 General Commercial District is intended to serve the convenience goods, shoppers goods retail and service needs of the motoring public, both local and transient.

B3 Central Commercial: The B3 Central Commercial District is intended to be applied to the traditional commercial, governmental, administrative and service core of Asheboro, commonly known as the Central Business District.

I2 Industrial Development: The intent of the I2 Industrial Development District is to produce areas for intensive manufacturing, warehousing, processing and assembly uses, controlled by performance standards to limit the effect of such uses on adjacent districts.

CCPA Tier 1: The Central Business Planning Area (Tier 1) is hereby established to strengthen Asheboro's Center City Planning Area by incorporating a mix of commercial, office, institutional, residential and public open space uses. Design standards for revitalization and new development in the Central Business Planning Area encourage a pedestrian oriented mix of multi story buildings located close to the street and containing an attractive mix of first-story storefronts, ample sidewalks and street trees.

CCPA Tier 2: The Central Fringe Planning Area (Tier 2) is hereby established to strengthen Asheboro's Center City Planning Area. This planning area encompasses blocks adjacent to Tier 1, the core Central Business Area. Properties in this planning area, unlike those in Tier 1, are not readily accessible to public downtown parking. Coordinated development of a variety of mixed uses is encouraged. These uses include retail, professional and financial businesses, dwellings, institutional, industrial, governmental and other public facilities.

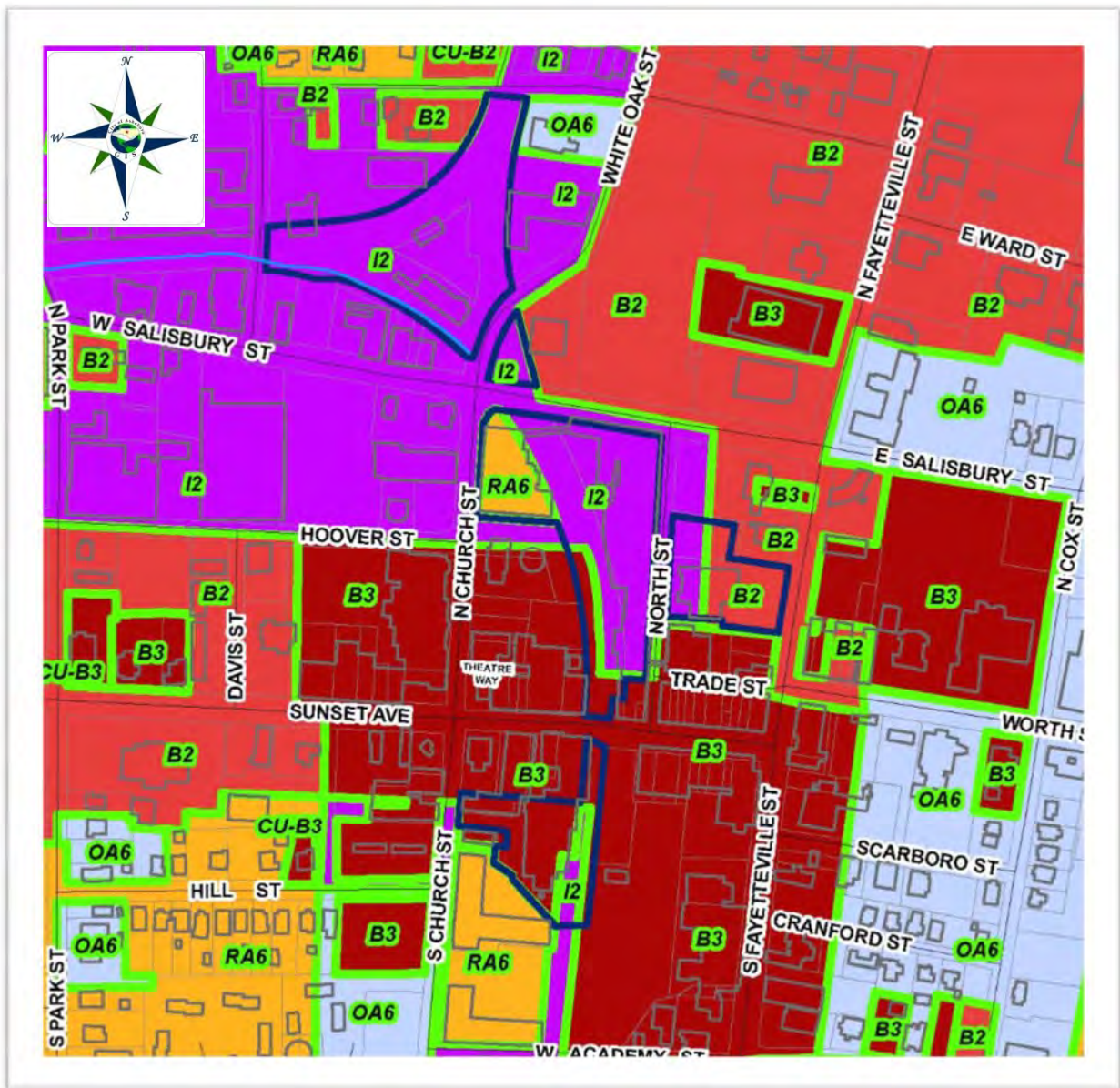


Figure 3 | Existing Zoning

III. GOALS AND OBJECTIVES

This Redevelopment Plan's goal is to eliminate urban blight by encouraging new economic opportunities through public-private partnerships. Furthermore, the Redevelopment Commission anticipates that future investment stimulated through the support advocated for by this plan will positively influence growth and development beyond the Central Business District.

Consistent with this goal, objectives include:

- Alleviating conditions which contribute to deterioration, blight, and other deficiencies which are detrimental to the public health, safety, morals and welfare, and also to the functional unity, aesthetic appearance, and economic welfare of the area;
- Offering grants and construction financing to increase the feasibility of renovating, repairing, and enhancing buildings in the area;
- Incentivizing buildings in the area to be brought into compliance with current building and fire codes and accessibility requirements;
- Encouraging and supporting new businesses that locate or expand in the downtown area through marketing assistance to create messaging, branding and promotion that will: increase foot traffic and facilitate job creation that may benefit the area's low to moderate income individuals;
- Providing quality housing for vulnerable populations;
- Undertaking public improvements, including enhanced off-street parking opportunities, to provide a physical environment that will spur private investment;
- Assisting with utility upgrades to enhance the aesthetics of and access to the area's infrastructure;
- Implementing the vision of the city's 2020 Land Development Plan that promotes a mixture of compatible land uses, including residential and commercial, downtown;
- Improving the public network of street and sidewalk infrastructure;
- Preserving the area's important historic and architectural assets.

IV. PROPOSED REDEVELOPMENT ACTIVITIES

Redevelopment actions proposed by this plan are intended to be executed within the next five years. Several activities can commence shortly after adoption as two of the five properties already have building stabilization efforts underway. Actions targeting the other three properties can be underway within the plan's five-year timeframe provided there is private support. It is important to note that this plan is not intended to limit other appropriate and permissible redevelopment opportunities that may be presented. A description of potential projects and recommended actions within the area are described below.

A. Projects and Associated Public Action

PROJECT #1: The Square on Church
PROPERTY OWNER: VSR, LLC
TIMEFRAME: 2018-2020

The Square on Church is envisioned to be a mixed use destination with restaurants, retail, office and shared workspaces, spa and boutique hotel. The project is the vision of successful entrepreneurs Dustie Gregson and Jerry Neal who together comprise VSR, LLC.

The Square on Church, aptly named for its location on South Church Street, will sit on approximately 1.3 acres. Upon completion, the development will present a total of 60,000 square feet of restored building area in three masonry buildings, the oldest of which was constructed in 1917. The site also contains an iconic 115' smokestack that will be preserved and serve as a reminder of the property's former association with the hosiery and furniture industries.

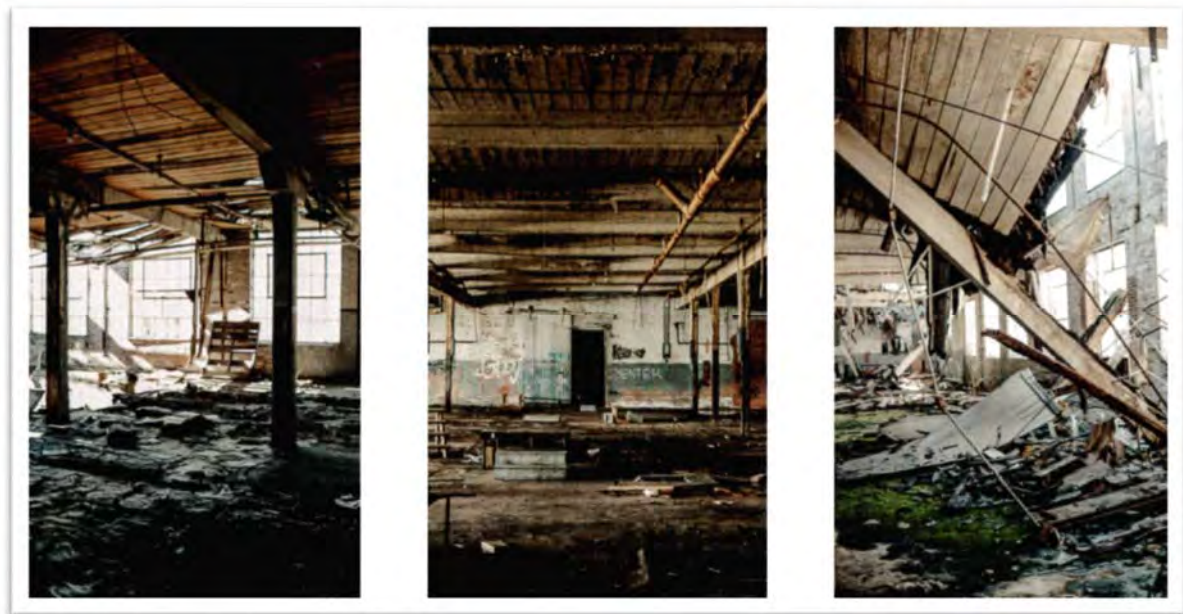


Figure 4 | Mill Conditions Prior to Recent Stabilization Efforts

The stabilization and restoration of these structures is in the public's interests for a number of reasons. Most importantly, the largest of the structures was almost lost to fire in 2012 and since that time major portions of the building have continued to deteriorate, threatening to endanger the public and damage adjacent buildings. Further, the project will provide the southern anchor of commercial activity within the Central Business District and includes two National Register buildings, one of which has already been successfully retrofitted into The Table Farmhouse Bakery restaurant. It is projected that up to 200 full and part-time jobs will be created by the \$5-plus million development.

Redevelopment of the property is complex and likely will require public participation to ensure viability. The project will cause demand for off-street parking to rise and the city is best positioned to address this increased need. Likewise, pedestrian activity will grow in the area and new sidewalk construction to serve the development and an enhanced pedestrian crossing on South Church Street will be warranted. The need for improved drainage infrastructure via new curb, gutter and catch basins also is anticipated. In addition, assurances for public safety through modifications of the former industrial power supply and timely service delivery, including emergency service, are essential and the city should assist with the required electric conversion and pursue public access from Academy Street to the project. Finally, public support in the form of grants and construction financing can provide essential gap funding.

PROJECT #2: ACME-MCCRARY EAST MIXED-USE
PROPERTY OWNER: ACME-MCCRARY CORPORATION
TIMEFRAME: 2019-2023

The Acme-McCrary Corporation has deep roots in Asheboro and owns more than three acres of property in the Redevelopment Area. The company began manufacturing hosiery in 1909 and its manufacturing portfolio recently was acquired by MAS Holdings, a Sri-Lankan based apparel manufacturer. The acquisition leaves Acme-McCrary with its downtown real estate assets, including a historic building and smokestack that were added to the National Register of Historic Places (NRHP) in 2014. According to the NRHP registration, the oldest part of the structure is a two-story, heavy-timber-frame, brick mill on the east side of the railroad. Subsequent expansions to the original building include two- and three-story brick, heavy-timber, structural-steel, and reinforced-concrete-framed dye house, mill, and warehouse additions that extend west toward the railroad and south to commercial buildings on Sunset Avenue's north side.

In 2012, the city partnered with the U.S. Environmental Protection Agency to identify smart growth approaches that can incorporate mixed income housing, redevelopment and revitalization for the downtown area through the *Sustainable Communities Building Blocks* program.

An analysis of the Acme-McCrary complex found that preservation and adaptive reuse potential exists due to the size and layout of the building floor plate. That effort recommended, and this plan concurs, that the first step in the pursuit of potential redevelopment options for the property should be a public-private partnership to prepare a feasibility study that includes an environmental and structural evaluation.



Figure 5 | Concept Plan for Acme-McCrary Building from 2012 Sustainable Design and Development Report

PROJECT #3: ACME-MCCRARY WEST SENIOR HOUSING
PROPERTY OWNER: ACME-MCCRARY CORPORATION
TIMEFRAME: 2018-2020

Acme-McCrary also owns property on the west side of the railroad at the intersection of West Salisbury Street and North Church Street. Roughly 50,000 s.f. of building is located on just under one acre; the former Parks Hosiery Mill, built in the 1920's and McCrary's Mill No. 2, built in the 1930's, historically used the space which today is largely vacant. The structure is listed on the National Register of Historic Places.

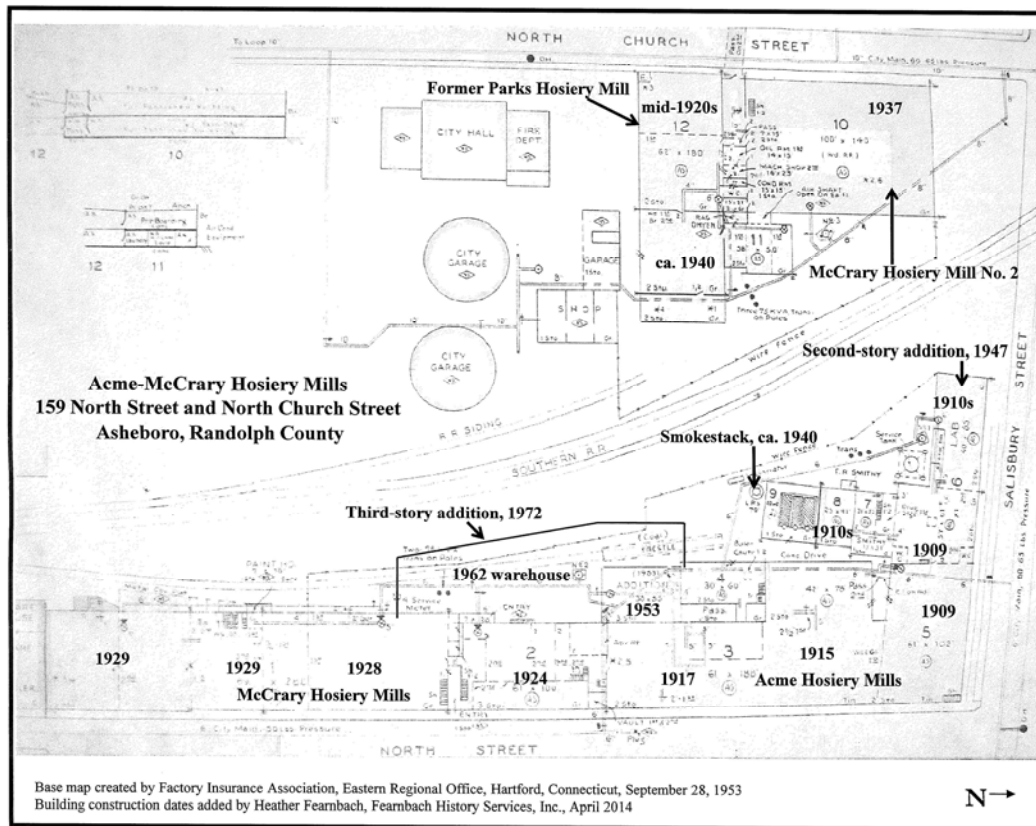


Figure 6 | Acme-McCrory Hosiery Mills from NRHP Registration

The property recently has been identified for potential redevelopment as a senior housing complex, a prospect made more appealing by an existing second-story pedestrian walkway over North Church Street that connects to the Randolph County Senior Adults Association's primary campus. This campus boasts 30,000 square feet of multi-purpose senior-focused space housed in another former Acme-McCrory mill. It is estimated that approximately 40-50 dwelling units could be housed in the complex and the city has recent examples of successful adaptive reuse projects. In 2013, the Asheboro Mill Lofts opened one block south after renovation of another historic mill. That project required an element of public financing and city-sponsored infrastructure improvements to become reality and city support may be necessary for this project. This plan encourages efforts, public and private, to carry out this senior housing project.

PROJECT #4: CITY RECREATION CENTER
 PROPERTY OWNER: CITY OF ASHEBORO
 TIMEFRAME: 2018-2020

The City of Asheboro is committed to renovating a 1940's era recreational center formerly owned by the Acme-McCrory hosiery mills and built as an employee fitness center following World War II. In May, 2017, the company transferred the property to the City of Asheboro to ensure its long-term viability and rehabilitative work started almost immediately. The city plans

to replace the roof, update heating and cooling systems, install new flooring in much of the facility, and improve accessibility with new compliant ramps and an elevator system.

While built for employees and their families in 1949, thanks to the generosity of the Acme-McCrary corporation the recreation center was widely used by the community from the beginning. As a result of the 2017 acquisition of Acme-McCrary manufacturing assets by MAS Holdings, Acme-McCrary was in a position to convey the property to the city with the hope that citizens will continue to benefit from the facility. The facility ultimately will house a refurbished gymnasium, indoor swimming pool, fitness rooms, demonstration kitchen and flex space.

The city intends to have the facility renovated in 2019. The project will not only be an asset for public health efforts and preserve a community landmark but also will catalyze investment in downtown.

PROJECT #5: RAILROAD DEPOT
PROPERTY OWNER: NORFOLK SOUTHERN
TIMEFRAME: 2020-2023

Completed in 1946 by the High Point, Randleman, Asheboro & Southern Railroad, the Asheboro Freight Depot reflects back to a transformative time for the city, lead by rail. Large and modern for its day, the brick depot consisted of a general office and agent office at the east end, a considerably sized freight room with separate express office at the west end, a concrete railway loading platform along the entire south side and extending beyond the west end, and ample space for truck loading along the north side. Concrete floors run throughout the building. The depot was utilized by the railroad until the late 1980s and now sits vacant.



Figure 7 | Asheboro Freight Depot

Discussions about renovating and reutilizing the depot have occurred informally in recent years, however, redevelopment has not occurred. The depot's central location and close proximity to the headquarters of Regional Consolidated Area Transportation Services (RCATS) make the property ideal for a transportation hub should the city launch a fixed route bus service in the future. The Depot's large exterior loading platform also lends itself well for transformation into an eating establishment, retail use, or a cultural asset. Obstacles to redevelopment include the current owner's interest in maintaining the property as is to support railroad operations. Other constraints include the absence of pedestrian connectivity with the core of the central business district. The property is separated from the heart of downtown by the rail line and a major thoroughfare, and no adequate pedestrian crossing signals, crosswalks nor sidewalks exist to create a safe, walkable connection. Partnership between the city, NCDOT, and Norfolk Southern to address the preceding infrastructure limitations may be a necessary part of any redevelopment project for this site. Property acquisition or long term lease by the city, with the willing support of Norfolk Southern, could also be a means to address infrastructure and site limitations.



Figure 8 | Asheboro Freight Depot in mid-1900's

B. Street Layout Changes

In order to facilitate safe and efficient vehicular and pedestrian movements and the provision of public services, it may be advisable for the city to construct two public streets or alleys on property presently owned by VSR, LLC. Publicly maintained access from Church Street and Academy Street would help to provide continuous, redundant and unfettered access to an area of dense development and intense commercial activity. The locations of these potential public-ways are shown in Figure 9.

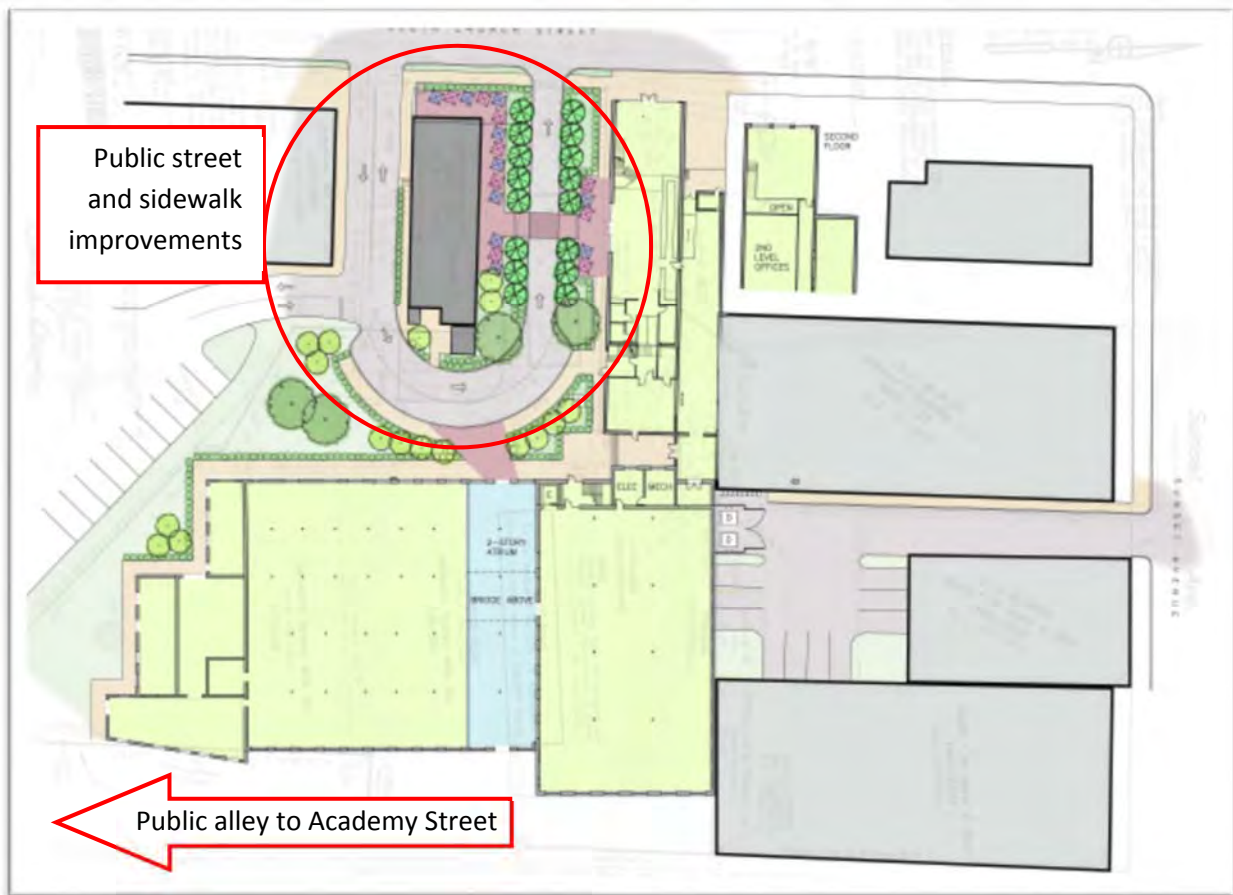


Figure 9 | Potential Public Street and Sidewalk Improvements

C. Transportation and Utilities

The city's adopted 2014 Comprehensive Transportation Plan (CTP) classifies Church Street and Sunset Avenue as minor thoroughfares and Salisbury Street as a major thoroughfare in need of improvements due to capacity issues. The plan also recommends a future bus route provide deviated fixed route service to and from the redevelopment area. Existing sidewalks generally are in good condition in the area although the CTP does recommend enhanced maintenance for segments on Salisbury Street. The CTP also proposes the installation of new sidewalks adjacent to the Norfolk Southern property. Due south of the redevelopment planning area, Church Street was converted from a four-lane to three-lane cross-section with wider lanes and "shared lane" markings to accommodate bicycle traffic.

Sewer service to the redevelopment area is provided via 8" outfalls. Water service is provided through a network of 6-10" water mains. Water pressure is adequate and existing fire hydrants are sufficient for fire suppression. As is typical in most downtowns of older cities, the sewer and water infrastructure is aged but is upgraded when required or opportunities arise; no utility improvements beyond general maintenance are necessary or proposed to implement this plan.

Projected power and other utility service needs, namely robust network capabilities, likely will differ from the prior, industrial-centered uses and service upgrades within the Plan area may be required. Such work, if required, should take place in conjunction with other improvements or project construction.

D. Proposed Zoning Amendments

Current zoning regulations affecting redevelopment generally include requirements to provide conforming parking areas and new landscaping. Property sizes and configurations combined with historic development patterns, often can lead to conflict between zoning compliance interests and redevelopment and historic preservation interests. In order to ease these potential conflicts, an investigation of extending adaptive reuse provisions allowable in Tier 1 into the Redevelopment area should occur.

Furthermore, certain supportive land uses such as medical offices, restaurants and banks are not permitted by right throughout the planning area. This plan advocates for city-led efforts to work with property owners and the planning board to amend the zoning ordinance text and map with the goal of addressing these regulatory impediments.

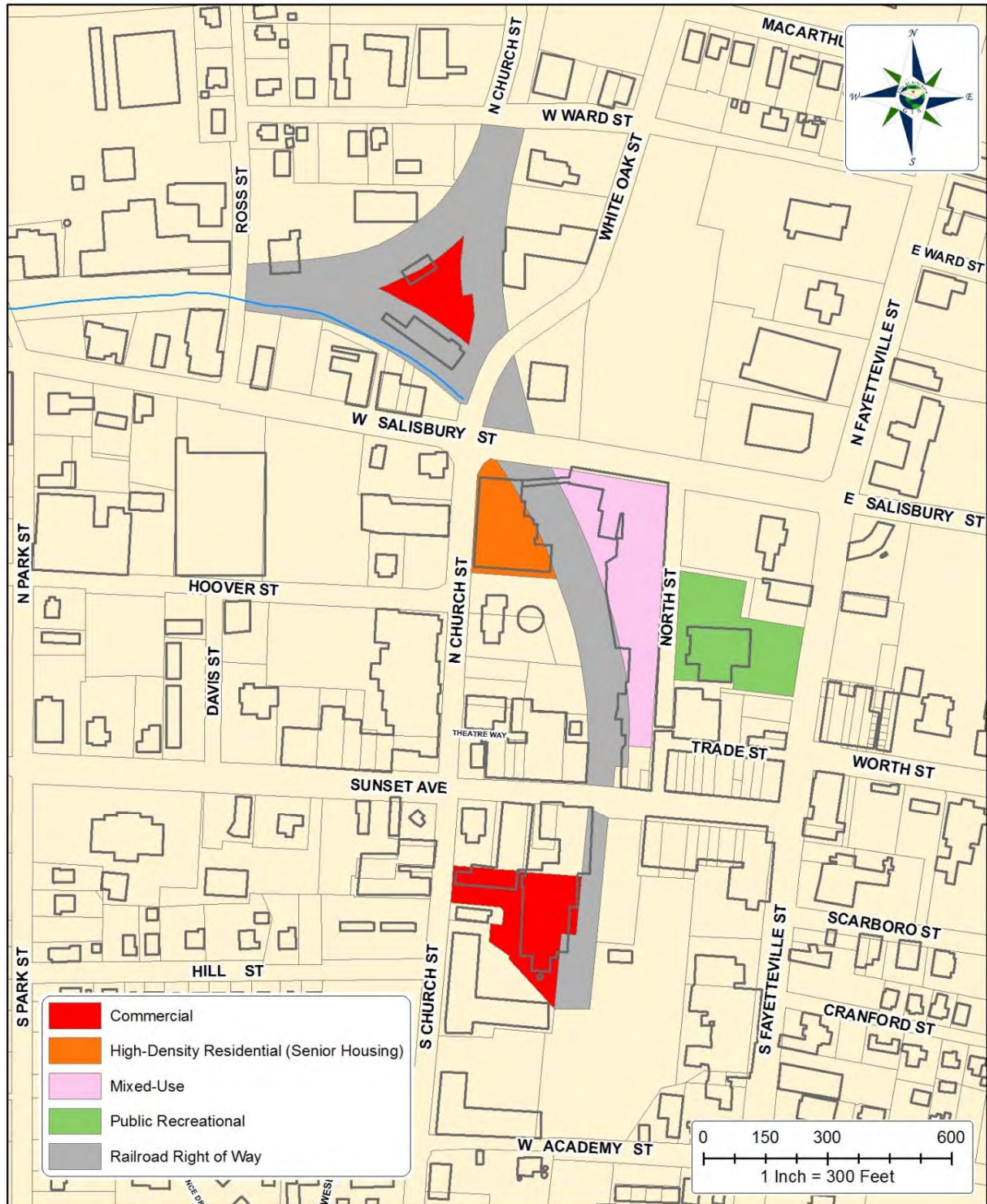
E. Policies in Support of Redevelopment

In addition to the specific actions recommended to be taken by the city to further advancement redevelopment projects, it is this plan's recommendation that the following steps be taken in furtherance of envisioned outcomes:

- Waiver of all permit fees normally charged, including water and sewer connection and applicable impact charges, for development consistent with this plan; and
- Budget \$100,000 per fiscal year in appropriations for the next five years to fund required feasibility studies and street, parking, sidewalk and other public infrastructure maintenance and enhancements in the planning area.

[THIS SPACE INTENTIONALLY LEFT BLANK]

V. Proposed Future Land Use Map



DRAFT

VI. Projected Population Density, Land Coverage and Building Intensities

The residential component of the redevelopment area is expected to result in a population density between eight and twelve persons per acre. Land coverage will increase slightly over present-day levels largely as a result of planned street construction; it is estimated that land-coverage exceeds 80% today. Building use or intensity likely will rise as new occupants move into spaces most recently used for storage. There is, however, a limit to increased intensity potentials due to existing development and railroad right-of-way adjacent to the redevelopment boundary that preclude substantial expansion of current building footprints.

VII. Estimated Cost and Method of Financing

City expenses related to plan implementation are recommended to be capped at \$100,000 per year for the next five years. Total public expenditures should not exceed a total of \$500,000 over a five year period. All other expenses should be borne by the private sector and non-city entities.

VIII. Continuing Controls Contributing to Implementation

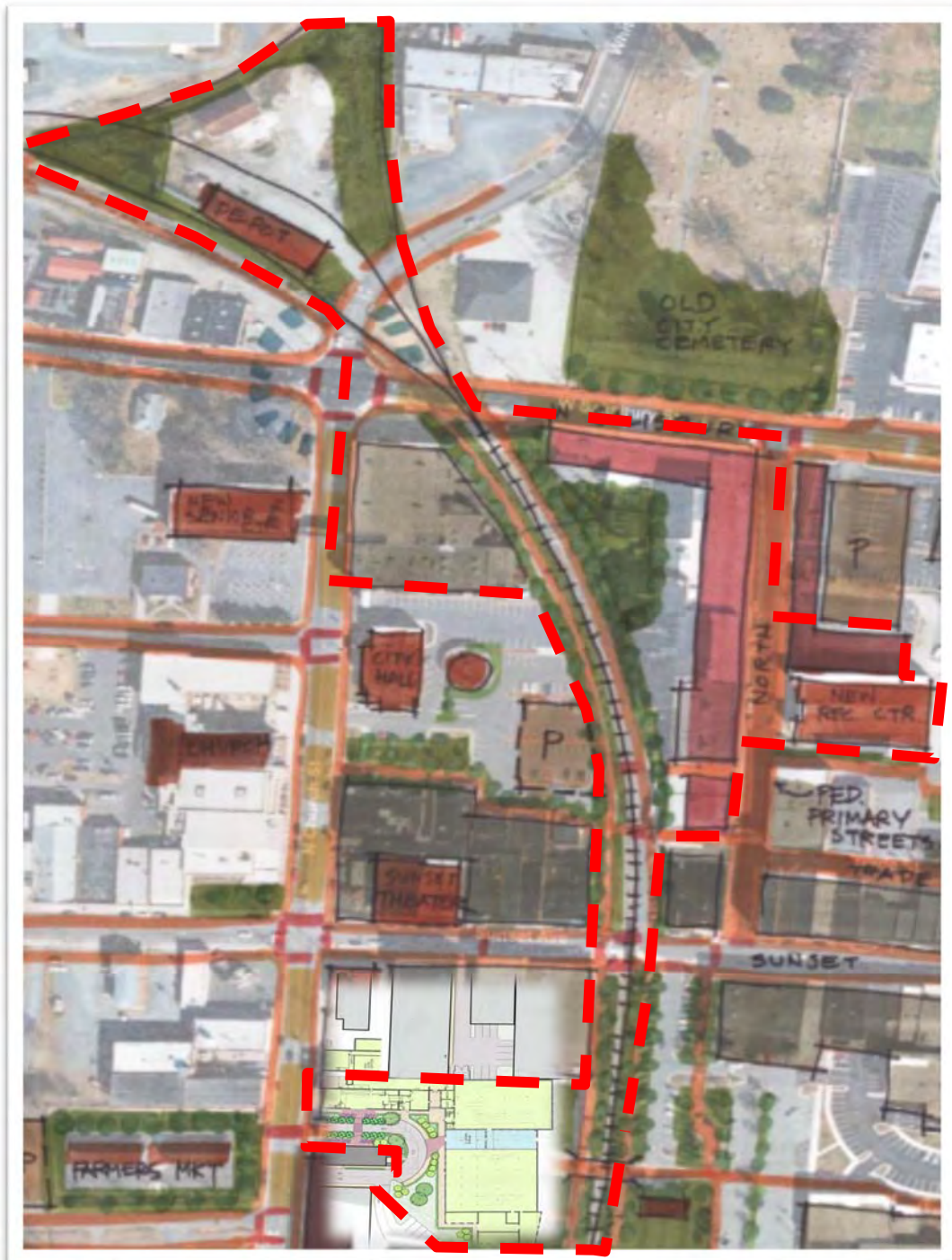
The following are city regulations or programs currently in place that are conducive to plan implementation:

- The Asheboro Zoning Ordinance's Center City Planning Overlay which prescribes development standards designed to promote a stable, attractive, economically viable, and pedestrian-scaled environment.
- The Asheboro Non-Residential Building Maintenance Code which establishes standards of maintenance, sanitation, and safety for nonresidential buildings or structures and further identifies the circumstances under which a public necessity exists for the repair, closing, or demolition of nonresidential buildings or structures that are dangerous to the public health, safety, and welfare.
- The Asheboro Code Enforcement program which is focused on the active prevention and correction of regulatory violations.
- The city's on-going participation in the N.C. Main Street Downtown Associate Community program which provides organizational assistance with a concentration on downtown revitalization.

IX. Statement Attesting Non-Displacement of Families

No person or family considered to be a lawful occupant shall be required to move as a result of any activity recommended to be undertaken by this plan, including but not limited to acquisition, demolition or rehabilitation.

X. Preliminary Site Plan



DRAFT



TO: Asheboro City Council
FROM: Van Rich, Planning Board Chairman
DATE: 6-4-18
RE: Annual Report - Asheboro Planning Board

This memorandum provides a summary of the Planning Board's activities since July 1, 2017, an analysis of the expenditures to date for the current fiscal year and the anticipated funds needed for operation during the ensuing fiscal year. The Planning Board is comprised of seven (7) members, five (5) of whom reside in the corporate limits and two (2) who reside within the city's extraterritorial planning jurisdiction.

Summary of Activities

Through May 7, 2018, the Planning Board has reviewed a total of 27 cases, an increase of 14 cases over the prior year. Cases this fiscal year thus far have consisted of 19 zoning ordinance map amendments (rezonings), 7 subdivisions and 1 variance. The board also certified a redevelopment area at the request of the Redevelopment Commission, reviewed information on the potential for a city-initiated rezoning for certain properties along Cox Street/Greensboro Street, and received presentations related to city code enforcement efforts and state legislative updates affecting Board functions.

In February 2018, the Board elected Mr. Van Rich Board Chair, Ms. Lynette Garner Vice-Chair, and Mr. Bradley Morton Secretary. A current Board roster is attached to this memo for your reference.

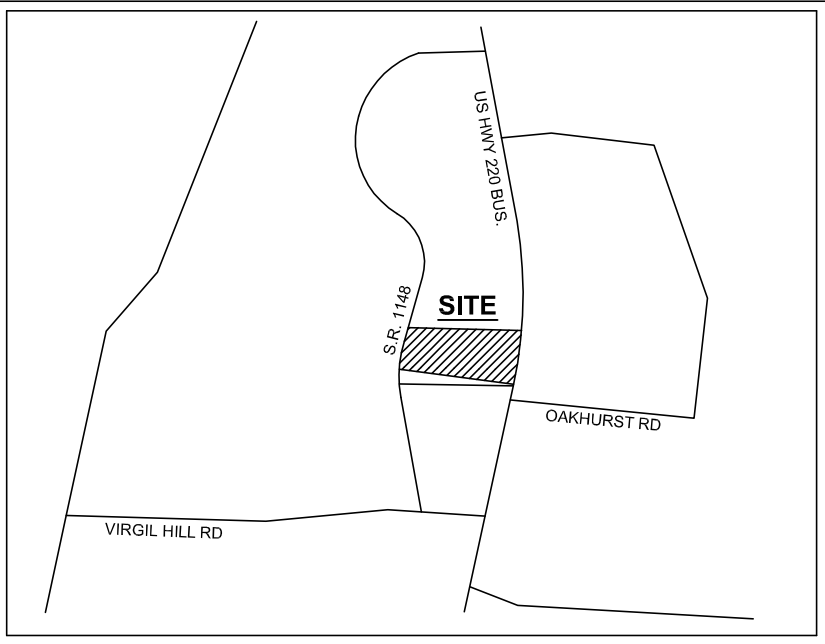
Expenditures and Budget

The Board's only expenditure this fiscal year has been related to members' stipends. \$8,400 was budgeted for board stipends in FY17-18 and the same amount is requested for FY18-19. To date, current year expenditures are below the budgeted amount.

On behalf of the Planning Board, I thank you for your support. It is an honor to serve the Asheboro community.

ASHEBORO PLANNING BOARD

<u><i>Name</i></u>	<u><i>Address</i></u>
Van Rich, <i>Chair</i>	1632 Shamrock Rd Asheboro, NC 27205
Lynette Garner, <i>Vice-Chair</i>	346 Worth Street Asheboro, NC 27203
Ritchie Buffkin	725 S. Main St Townhome 2A Asheboro, NC 27203
David Henderson (ETJ)	1160 Cedar Creek Drive Asheboro, NC 27205
James Lindsey	108 Cranford St, Apt 6 Asheboro, NC 27203
Mike O'Kelley	1061 Rockridge Road Asheboro, NC 27205
Thomas Rush (ETJ)	436 Woodlawn Street Asheboro, NC 27203



VICINITY MAP
NOT TO SCALE

STATE OF NORTH CAROLINA
CITY of ASHEBORO

I, _____, Review Officer of the City of Asheboro certify that the plat or map to which this certification is affixed meets all statutory requirements for recording.

Review Officer

Date

LEGEND and NOMENCLATURE

SYMBOLS

- Ex. iron pipe/rod or nail
- Ex. concrete monument
- New iron pipe
- ⊙ Calculated point
- ⊙ Cable pedestal
- ⊙ Telephone pedestal
- ⊙ Electric pedestal
- ⊙ Fiber-optic marker
- ⊙ Traffic signal box
- ⊙ Water meter
- ⊙ Fire hydrant
- ⊙ Valve (water or gas)
- ⊙ Sanitary sewer manhole
- ⊙ Sanitary sewer cleanout
- ⊙ Storm curb inlet
- ⊙ Drainage inlet (w/ grate)
- ⊙ Storm drain manhole
- ⊙ Utility pole
- ⊙ Lamp post
- ⊙ Signal pole
- ⊙ Guy wire
- ⊙ Sign post

LINETYPES

- X — Fence
- OU — Overhead utility
- W — Water
- SS — Sanitary sewer
- SD — Storm drain

ABBREVIATIONS

- DB Deed Book
- PB or BM Plat Book / Book of Maps
- N/F Now or formerly
- Pg. Page
- SF Square feet
- Ac. Acres
- R/W Right-of-way
- NCSR North Carolina State Route
- NCDOT North Carolina Dept. of Transportation
- R/W Right-of-way
- Ex. Existing
- RCP Reinforced concrete pipe
- PVC Polyvinyl chloride pipe
- AG Above ground
- BG Below ground

NOTES:

- All distances are horizontal ground distances in u.s. survey feet unless otherwise noted.
- This survey does not include nor depict any environmental evaluations.
- Field survey performed November 13, 2017.
- Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence or any other facts that an accurate and current title search may disclose.
- The locations of underground utilities as shown hereon are based on aboveground structures and aboveground visual evidence. Locations of underground utilities/structures may vary from location shown hereon. Additional buried utilities/structures may be encountered. No excavations were made during the progress of this survey to locate buried utilities/structures.
- Subject properties are not located within a special flood hazard zone per FEMA Flood Insurance Rate Map (FIRM) #3710765900J, effective date January 2, 2008.
- The State Plane Coordinates for this project were produced with RTK GPS observations and processed using the North Carolina VRS network. The network positional accuracy of the derived positional information is $\pm 0.07'$.

NCGS Monument referenced:
"RA 44" (NAD 1983/1986)
Northing: 692,637.27
Easting: 1,752,599.72
Combined factor: 0.99986115
Vertical Datum = NAVD 88

THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET

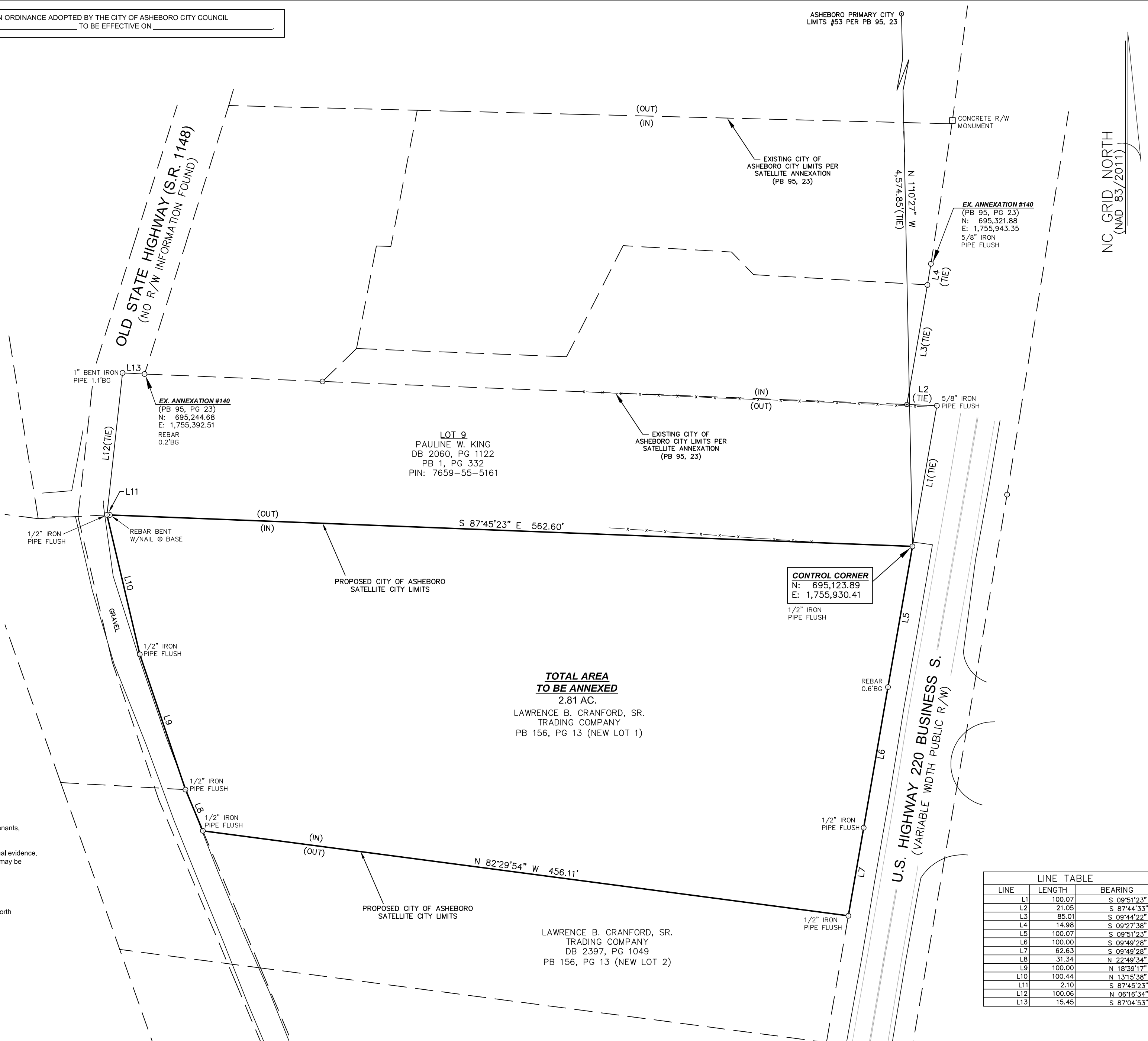
I, Justin L. Luther, certify that this plat was drawn under my supervision from an actual survey made under my supervision from references as noted on said plat; that the boundaries not surveyed are clearly indicated as drawn from information as indicated under references; that the ratio of precision as calculated is greater than 1:10,000; that this plat was prepared in accordance with NCGS 47-30 as amended.

Witness my original signature, license number and seal this
_____ day of _____, 2018.

Professional Land Surveyor (L-5107)

PRELIMINARY
THIS PLAT NOT TO BE USED FOR
RECORDATION
CONVEYANCE
SALES
CONSTRUCTION

ANNEXATION ORDINANCE ADOPTED BY THE CITY OF ASHEBORO CITY COUNCIL
ON _____ TO BE EFFECTIVE ON _____



REFERENCES:

DEED BOOK 1999, PAGE 940
DEED BOOK 2060, PAGE 1122
DEED BOOK 2397, PAGE 1049
PLAT BOOK 1, PAGE 332
PLAT BOOK 156, PAGE 13
*OTHERS SHOWN HEREON

ANNEXATION PLAT FOR CITY OF ASHEBORO
LAWRENCE B. CRANFORD, SR.
TRADING COMPANY, INC.

CEDAR GROVE TOWNSHIP RANDOLPH COUNTY NORTH CAROLINA

50 25 0 50 100
SCALE: 1"=50'

NEWCOMB land surveyors, pllc, 7008 Harps Mill Road, Ste. 105, Raleigh, NC 27615, (919) 847-1800, NC License #P-0203

LINE TABLE		
LINE	LENGTH	BEARING
L1	100.07	S 09°51'23" W
L2	21.05	S 87°44'33" E
L3	85.01	S 09°44'22" W
L4	14.98	S 09°27'38" W
L5	100.07	S 09°51'23" W
L6	100.00	S 09°49'28" W
L7	62.63	S 09°49'28" W
L8	31.34	N 22°49'34" W
L9	100.00	N 18°39'17" W
L10	100.44	N 13°15'38" W
L11	2.10	S 87°45'23" E
L12	100.06	N 06°16'34" E
L13	15.45	S 87°04'53" E

NC GRID NORTH
(NAD 83/2011)

JOB NO.: 176707
FILE NAME: ANNEX
PLOT DATE: 5/30/18